1. Basic Information

1.1 Publication reference: EuropeAid/ 135-938/IH/ACT/MK

1.2 Programme: Instrument for Pre-accession Assistance (IPA) - National Programme for 2010 under the IPA Transition Assistance and Institution Building Component (TAIB)

1.3 Twinning Number: MK10 IB AG 01

1.4 Title: Institutional strengthening of the capacities of Competent Authorities for implementation of the acquis for food safety, veterinary and phytosanitary policy

1.5 Sector: Agriculture and Fisheries (Food safety, veterinary and phytosanitary policy)

1.5 Beneficiary country: The Beneficiary country¹

2. Objectives

2.1 Overall Objective(s):

The overall objective of the project is to obtain functional market economy and the capacity to cope with competitiveness in the EU market while maintaining the consumer protection and achieving high food safety standards.

2.2 Project purpose:

The purpose of this project is improved capacity of the competent authorities for food safety, veterinary and phytosanitary policy for implementation of EU Acquis.

2.3 Contribution to National Development Plan/Cooperation agreement/Association Agreement/Action Plan

The project will address the following Accession partnership priorities: Continuous alignment of legislation on veterinary and phytosanitary policy, focusing on framework legislation compatible with the EU acquis; Further alignment of the animal disease and animal health control systems with EU legislative and institutional requirements and the

¹ As per Financing Agreement concerning the National Programme Transition Assistance and Institution Building – TAIB 2010 from the Instrument for Pre-Accession Assistance under the Transition Assistance and Institution Building Component – entered into force on 1st December 2011.
contingency plans for notifiable diseases; Assess the compliance of agri-food establishments with EU requirements, which will serve as a basis for a future upgrading plan of those establishments; Establishment of a properly staffed plant health authority; Further alignment of the phytosanitary legislation with the acquis; Adoption and implementation of a plan for upgrading of the agri-food establishments.

The project will contribute towards the implementation of the Stabilisation and Association Agreement Article 100 on gradual harmonisation of veterinary and phytosanitary legislation with Community standards.

The Multi-annual Indicative Planning Document (MIPD) 2011-2013 in the description of the sector Agriculture and Rural Development stipulates that: “An important factor for the modernization of the agricultural sector is its gradual alignment to the EU acquis and the relevant standards in the food safety, veterinary and phyto-sanitary field”. Furthermore, the overall sector objective for EU support over next three years is to contribute to the sustainable development of the agricultural sector as well as the implementation of EU standards and acquis concerning the common agricultural policy and related policy areas like food safety, veterinary and phyto-sanitary issues, including adapting to climate change.

National Programme for Adoption of the Acquis (NPAA) revision 2014 in Chapter 12 foresees improvement of the transparency of FVA work as well as improvement of the cooperation among the relevant institutions (FVA, MAFWE etc) further capacity building will be ensured as well as subsequent adoption of the new EU legislation in to national legislation related to food/feed safety and veterinary policy.

In 2012 the Multi-annual control programme for conducting an official controls, which is in accordance to the Regulation 882/2004 was adopted (Official Gazette of the RM, No. 105/2012). These activities were conducted under IPA 2008 project “Capacity building of the veterinary service for implementation of EU Acquis”.

Link with national/ sectoral investment plans

- Monitoring Programme for Food Safety;
- Monitoring programme for plant health, plant protection products, application equipment for primary production;
- National Strategy for Integrated Border Management;

3. Description

3.1 Background and justification:

Background
In the former Yugoslav Republic of Macedonia the authorities responsible for activities in the area of food and feed safety, veterinary and phytosanitary policy are the following:

1. Food and Veterinary Agency;
2. Phytosanitary Directorate;
3. State Agriculture Inspectorate.

**Food and Veterinary Agency** was established in accordance with the Law on Food Safety and commenced its activities on 1st January 2011. The agency was established by merging former Veterinary Directorate under Ministry of Agriculture, Forestry and Water Economy and Food Directorate under Ministry of Health.

The agency is the competent authority for coordination of activities in food safety area in the country and also responsible for communication with EU institutions for the subjects covered under Chapter 12, Food safety, veterinary and phytosanitary policy.

The Agency is competent for:
- performance of activities related to food and feed safety;
- organization and responsibility in performing the veterinary activity;
- implementation, control, supervision and monitoring of the veterinary activities related to animal health;
- protection and welfare of the animals in regard to their rearing, keeping, care and accommodation, farm movement, transport, slaughtering or killing, protection and welfare of the dogs and pets, ZOO animals and the animals which are used in experimental and other scientific purposes;
- performing activities related to by-products of animal origin;
- identification and registration of farmed and other animals;
- performance of the activities related to veterinary medicinal products;
- control of the quality of food with exception of the primary agricultural production.

Ministry of Agriculture, Forestry and Water Economy (MAFWE) is responsible for control of food safety in primary production of food of plant origin, plant health and implementation of measures for prevention and containment of harmful organisms, though the Phytosanitary Directorate and State Agriculture Inspectorate.

**Phytosanitary Directorate** was established in 2000 under MAFWE and it is responsible for policy making in the phytosanitary field.

On 16.02.2009 as a result of amendments of the Law on State Agriculture Inspectorate (Official Gazette of the former Yugoslav Republic of Macedonia no. 20/09) the Sector for phytosanitary inspection was separated from the Phytosanitary Directorate and became part of the State Agriculture Inspectorate.

**State Agriculture Inspectorate** (Department for Phytosanitary Inspection), MAFWE is responsible for control of the implementation of relevant legislation regarding primary production for food of non-animal origin, and respectively the implementation of phytosanitary legislation.

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2 Official Journal of the Republic of the former Yugoslav Republic of Macedonia n. 157/10 dated 8 December 2010
Transposition of the EU Acquis

Transposition of the EU legislation into the former Yugoslav Republic of Macedonia legislation is ongoing process in accordance with the transposition methodology applied for the legislation covered by Chapter 12, Food safety, veterinary and phytosanitary policy, which enables possibility for full transposition of the EU legislation into national one. Transposition of the national legislation with the EU legislation is carried out according to the time frame set up in the National Programme for the Approximation of the Acquis (NPAA) approved by the government.

All relevant primary legislation aligned with the corresponding EU legislation is in place.

The Law on food safety (OG No. 157/2010, 53/2011 and 1/2012) is a national food safety framework legislation and provides overall legal basis for food hygiene rules, specific rules for products of animal origin, control rules and specific rules for control of products of animal origin, sets the legal basis for implementation of the categorization or the restructuring of the legal persons- business operators with food of animal origin according to the criteria and requirements of the European Union.

The Law on Veterinary Health (OG 113/2007) is framework legislation in the field of veterinary policy. It ensures the organization of the veterinary service in the Republic of Macedonia and animal health requirements in the internal movement, control measures of animal diseases.

Other relevant adopted legislation as regards food safety and veterinary policy:

- Law on By-products of animal origin (Official Gazette No 113/2007);
- Law on protection and welfare of animals (Official Gazette No 113/2007, 136/11);
- Law on Animal Identification and Registration (Official Gazette No 95/12);
- Law on veterinary medicinal product (Official Gazette No 42/2010, 136/11);

Reference list of relevant legislation in the field of phytosanitary policy:

- Plant Health Law, (OG 29/2005) and its amendments (OG No.81/08,20/09,57/10,17/11,148/11);
- Plant Protection Products Law, (OG 110/2007) and its amendments (OG No.20/2009; 17/2011; 53/2011);
- Law on Seed and Propagation Material and
- Law on protection of new plant varieties.

As regards food safety and veterinary policy, a majority of secondary legislation is adopted. However, implementing legislation, supporting documents for inspection services such as guidelines, procedures for performance of a daily work of the official controls and check lists
are still at early development phase. Adoption of such documentation is necessary for enforcement of the legislation at regional level in a uniform and transparent manner.

Justification

The competent authorities in the country bear the responsibility for ensuring food safety in the former Yugoslav Republic of Macedonia and should take all measures that are necessary to improve food safety standards and systems, and to guarantee a high level of consumer protection.

To fulfil the requirements as provided by EU acquis in the field of food safety, veterinary and phytosanitary sectors, it is necessary to adopt/revise relevant control plans, monitoring programmes, elaborate reporting system aiming at effective organization of official inspections.

As an obligation set by the Law on veterinary health and the responsibilities given by the membership in the World animal health Organization (OIE), the former Yugoslav Republic of Macedonia is obliged to define animal health status for animal diseases and particularly zoonosis that currently are not monitored or surveyed by the competent authority. As a candidate country acquiring accession to EU, Republic of Macedonia should have favorable animal health status for the diseases declared as free in most of the territory of EU.

At the moment, due to lack of knowledge and financial constrains there is no monitoring and surveillance of certain diseases in the country and also a lack of epidemiological data.

With regards to the primary production of food of animal origin, the large number of small capacity farms which hardly fulfill hygiene requirements is an existing problem in Republic of Macedonia. There is a lack of awareness and knowledge among the keepers and breeders of animals that produce primary products of the legislative requirements particularly Good hygienic practice GHP, Good manufacturing practice-GMP and also technology of producing safe primary product. The administrative capacity of the competent authorities is still insufficient to overcome the deficiencies in the primary production process. Further improvement, especially regarding implementation is of the highest importance.

As regards phytosanitary policy, a new list of harmful organisms is in force and some implementing legislation on plant health and plant protection products is also adopted, as well as establishment of a register of plant protection products. Nevertheless, implementation of international standards for phytosanitary measures, in particular for surveillance, export certification and determination of pest status, is to be strengthened. Monitoring programmes for harmful organisms, plant protection products are essential for protection of consumer’s health, as well as improving exporting capacities of the country.

Phytosanitary Directorate adopted a number of International Standards for Phytosanitary Measures (ISPMs) within the International Plant Protection Convention that are in correlation with EU legislation i.e EU legislation must remain compliant with IPPC/ISPMs rules and to provide cross-linking. ISPMs are guidelines to build up proper phytosanitary services and phytosanitary procedures. Therefore, a proper integration of ISPMs in the national phytosanitary legislation and implementation is important.
The Government of the former Yugoslav Republic of Macedonia has established a working group for reforms in the phytosanitary system, to coordinate the activities within the phytosanitary system. This group is composed of representatives of the Phytosanitary Directorate, Directorate for Seed and Seedling, State Agriculture Inspectorate and Stat Phytosanitary Laboratory, as well as a representative from the Cabinet of the President of the Government of the former Yugoslav Republic of Macedonia, and a representative from the Office of the Deputy Prime Minister of the former Yugoslav Republic of Macedonia in charge of economic affairs. However, technical assistance aiming to reorganization of phytosanitary system will be provided under the on-going IPA-TAIB 2009 Capacity building of the competent authorities for food safety, veterinary and phytosanitary policy within the 1 component.

Ministry of Agriculture, Forestry and Water Economy (MAFWE) plans to unify registers and to establish an appropriate reporting system providing a smooth distributions of data and information to the final users and other interested parties. Namely, at the moment there are 27 registers within MAFWE (Phytosanitary Directorate, Directorate for Seed and Seedling Material. Agriculture Department, Department for Forestry and Hunting, Department for Grape, Wine and Fruit Production). In this respect, there is a need of technical support focused on the following, in particular Phytosanitary Information System (PIS):

- Review the former Yugoslav Republic of Macedonia system and assess the institutional capacity involved in the process of establishment of different Registers in the Phytosanitary System,
- Asses existing and propose appropriate base for networking and digitalization of the current Registers in MAFWE, and
- Development of PIS Design and establishment of functional PIS.

The output “Review the former Yugoslav Republic of Macedonia system and assess the institutional capacity involved in the process of establishment of different Registers in the Phytosanitary System”, will be a result of the on-going IPA-TAIB 2009 technical assistance project Capacity building of the competent authorities for food safety, veterinary and phytosanitary policy.

According to the conclusions of EC Progress Report 2013: “Good progress was made in the area of food safety and veterinary policy, in particular regarding the implementation efforts of the Food and Veterinary Agency and the introduction of the risk-based system for official controls. Preparations in the area of food safety and veterinary policy are well on track. Preparations in the phytosanitary area are at an early stage.”

The Twinning is planned to further strengthen the enforcement capacities of the competent authorities for food safety, veterinary and phytosanitary policy and implementation of the priority monitoring and surveillance programs.

The Twinning will ensure the implementation of the general food law requirements, as described in the Regulation No. 178/2002/EC on food law, particularly related to the Article 17, Paragraph 2: “Member States shall enforce food law, and monitor and verify that the relevant requirements of food law are fulfilled by food and feed business operators at all
stages of production, processing and distribution. For that purpose, they shall maintain a
system of official controls and other activities as appropriate to the circumstances, including
public communication on food and feed safety and risk, food and feed safety surveillance and
other monitoring activities covering all stages of production, processing and distribution”.

This Twinning also referred to the Article 41 of Regulation (EC) No 882/2004 on official
controls performed to ensure the verification of compliance with feed and food law, animal
health and animal welfare rules especially about “development of systems to record the
performance and results of control actions”, as a part of Multi-annual national control plans
that each Member State shall prepare for effective implementation of Article 17(2) of

The project will also ensure implementation of the Decision 2006/677/EC transposed in the
FVA Control system, as guidelines laying down the criteria for carrying out audits under
Regulation (EC) No 882/2004 on official controls, to verify compliance with feed and food
law, animal health and animal welfare rules.

In addition to the above mentioned framework EU legislation, the project will ensure
activities that will improve the implementation of the EU legislation related to animal health,
food of animal origin, as well as phytosanitary issues.

The Twinning should help the beneficiaries in the processing and analysis of the official
control findings and results obtained from national monitoring programmes.

3.2 Linked activities

The below listed projects are complementing, and not overlapping the activities programmed
under this Twinning Fiche: 3

Reference No: 03MAC01/03/002
Project title: "Strengthening the Veterinary Services in the former Yugoslav Republic of
Macedonia"
Source of funding: CARDS
Duration: 2003-2004
Description: Transposition of EU veterinary Acquis, first version of Veterinary Health Law
was drafted.

Reference No: 04MAC01/06/001
Project title: MAFWE Structural and Legal Reform
Source of funding: CARDS
Duration: 2005-2006
Description: Legal approximation and preparation of primary legislation in the fields of

Reference No: 02MAC01/07/001

3 The reference numbers are listed as registered in the Central Donor Assistance Database available at
Project title: National Integrated Phytosanitary System
Source of funding: CARDS
Duration: 2004-2006
Description:
The Project covered technical assistance in the three following areas:
- approximation of the National phytosanitary legislation with *acquis communitaire*,
- strengthening of the institutional capacities, and
- establishment of the National State Phytosanitary Laboratory.
This was a long term technical support provided under the EU programs. Previously, some introductory trainings were provided under Phare Programmes.

Reference No: 06MAC01/08/103

Project title: Strengthening food safety and quality control
Source of funding: CARDS
Duration: May 2007-May 2008
Description: provide support to strengthen the institutions involved in food safety control, improvement of the official control of food products in the country's market, provide assistance on testing facilities, and propose improvement in techniques and equipment. Supply of some equipment for food inspectors.

Reference No: EuropeAid/128546/C/SER/MK

Project title: *Capacity building of the veterinary service for implementation of EU Acquis*
Source of funding: EU (IPA-TAIB)
Duration: September 2010- September 2012
Description: Contribution to the protection of animal and human health and to increase the profitability, competitiveness and sustainability of the food sector by improving the food safety and quality standards.

Reference No: EuropeAid/132281/C/SER/MK

Project title: *Capacity building of the competent authorities for food safety, veterinary and phytosanitary policy*
Source of funding: EU (IPA-TAIB)
Duration: December 2013- December 2015 (Ongoing)
Description: The purpose of the contract is to improve the institutional framework for food safety in the country, by strengthening the existing system of competent bodies and institutions in order to ensure an integrated multidisciplinary approach, covering all food chain stages.
In particular, the contract will incorporate:
- Administrative and institutional strengthening of the Food and Veterinary Agency, Phytosanitary Directorate and State Phytosanitary Laboratory,
- Preparation and implementation of phytosanitary monitoring programmes,
- Preparation for accreditation of inspection services.

### 3.3 Results:

The project shall provide advisory support to the authorities responsible for the food safety, veterinary and phytosanitary policy to further strengthen their capacities for efficient functioning.
For all seminars and workshops delivered the training materials should be prepared in both English and the language in use in the former Yugoslav Republic of Macedonia.

The mandatory results to be achieved are:

**Component 1: Improved administrative and operational capacity of the Food and Veterinary Agency to ensure efficient enforcement of legislation**

This mandatory result shall be achieved through the achievement of the following intermediary results:

1.1 EU compliant implementing legislation regarding food safety, veterinary policy developed and effectively enforced;

**Measurable indicators:**

- Number of implementing legislation and working documents (including procedures and corresponding technical documentation i.e. guidelines, checklists, reports, etc.) developed;
- Number of trainings delivered to the staff performing official controls;
- Number of official controls conducted based on the newly adopted implementing legislation and working documents;
- A system for collection, processing and analysis of the data from official controls is functional;
- Number of corrective measure procedures is defined;
- Number of Internal audit and controls conducted based on improved audit procedures;
- Study visit to a Member State for the representatives from the Department for animal health and animal welfare and Department for veterinary public health is conducted.

1.2 Monitoring/surveillance programmes regarding food safety and veterinary policy developed based on previous sector analysis and effectively implemented;

**Measurable indicators:**

- Number of monitoring and surveillance programmes developed/ revised, based on sector analysis and implemented;
- Number of reports prepared based on the collected, processed and analysed data from monitoring and surveillance programmes.

**Component 2: The capacities at the central level and inspection units for veterinary issues and implementation of hygiene standards in primary production for food of animal origin are strengthened**

This mandatory result shall be achieved through the achievement of the following intermediary results:

2.1. Capacities for control of animal disease in the country strengthened;

**Measurable indicators:**
- Comprehensive epidemiological survey in the country conducted;
- Cost-benefit study in terms of defining animal diseases and zoonoses of national importance for country prepared and implemented;
- Monitoring and surveillance programmes for priority zoonoses listed in the Directive 2003/99/EC developed;
- Cost effective Strategy for disease control established;
- Officially free status strategy and road map of Brucellosis in bovine and ovine animals, Tuberculosis, Leucosis and Classical Swine Fever in the country established;
- Number of Trainings based on epidemiological survey’s findings delivered.

2.2. Bio-security measures introduced;

**Measurable indicators:**

- Farm categorization scheme, with associated movement controls, adopted Bio security standards and codes of practice developed and approved by the competent authorities;
- Bio security upgrading programme (linked to IPARD and/or other funding schemes) is set up.

2.3. Implementation of hygiene standards in primary production for food of animal origin is strengthened;

**Measurable indicators:**

- Number of official controls based on risk analysis conducted;
- Number of training delivered to the staff performing official controls and the staff engaged in primary production phase;
- Increased number of farms that comply with the standards according to Regulation 853/2004;
- Number of food business operators approved for EU market.

Component 3: Phytosanitary system in the country is further developed

This mandatory result shall be achieved through the achievement of the following intermediary results:

3.1 The Phytosanitary border inspection control strengthened;

**Measurable indicators:**

- Number of phytosanitary border control working documents adopted. (including procedures, control programmes, and corresponding technical documentation i.e. guidelines, checklists, reports, etc.);
- Number of trainings delivered to the staff performing official border controls;
- Decision-making process in case of suspicion/presence of harmful organisms is established.

3.2 Capacities for plant health and control of plant protection products are strengthened;

**Measurable indicators:**
- Pest risk analysis is conducted;
- Number of trainings delivered to the staff performing official controls Schemes defined for delivering trainings to primary agricultural producers on proper usage of plant protection products and Biological plant protection;
- Study visit to a Member State for the representatives from Phytosanitary Directorate and State Agriculture Inspectorate is conducted.

3.3 Phytosanitary Information system established;

**Measurable indicators:**

- Relevant data bases and IT modules developed.

**3.4 Activities:**

The Twinning project should not be a one-way technical assistance from a Member State to a Beneficiary Country. It must help to introduce and share EU wide best practices in connection with EU legislation and specific needs of the Beneficiary Country in the field of food, veterinary and phytosanitary policy.

**The written proposal made by the MS should include the activities they propose to achieve the results listed in the fiche.** Without listing necessarily all the possible activities, the proposal should be detailed enough to respond adequately to the Twinning project fiche.

The set of proposed activities will be further developed with the Twinning partner when drafting the Twinning work plan, keeping in mind that the final list of activities will be decided with the Twinning partner. The components are closely interlinked and need to be sequenced accordingly.

The Twinning assistance will be provided in the form of know-how transfer, and will be delivered through:

- **Advice and coaching sessions:** Coaching and advice activities will be the predominant type of activity. They will help for drafting of new legal acts and/or amendments to the existing national legislation (laws and implementing regulation, by-laws) on the basis of actual EU legislation in force and existing drafts of new legislation in the area of food, veterinary and phytosanitary policy, further development of procedures, implementing provisions and control mechanisms and strengthening of the administrative and operational capacities of the competent authorities for food safety, veterinary and phytosanitary policy.

- **Sharing of experience:** Sharing of experience is fundamental. Specific activities for it will be foreseen, but it will also be included in all coaching and training activities.

- **Tailor made training programme:** This project will include the development and implementation of a tailor-made training programme. The programme will take into account the lessons learnt from the previous trainings and will be based on a training needs assessment of the target group. The training programme will focus on all aspects of
improving the capacities of the competent authorities in the areas outlined above. On-the-job training, where applicable will be carried out.

- **Seminars, workshops and conferences:** The training programme will involve the organisation of seminars, workshops, conferences etc.

- **Legal acts, Guidelines, Manuals, procedures and check-lists:** The Twinning partner should review and propose new legal acts, guidelines, checklists, reports, control plans, programmes and/or amendments to the existing national legislation which regulates the area of food safety, veterinary and phytosanitary policy in line with the Acquis and EU best practice. This task will be done in close cooperation and consultation with the Beneficiaries.

- **Development, enforcement and implementation:** The Twinning partner will propose and provide assistance and guidance in the strengthening the capacities of the central level and inspection units of the competent bodies for food safety, veterinary and phytosanitary policy in enforcement the legislation and implementation of monitoring and surveillance programmes through elaboration of various inspection procedures, monitoring procedures, methodology for data processing, analysis and risk assessment. The Twinning partner will provide assistance and guidance in the process of designing and drafting of annual reports, Multiannual Control Plans, Monitoring and surveillance reports, development of corrective measures, Guidelines for implementation of the new legislation and communication strategies for the competent authorities to undertake public awareness campaigns. The Twinning partner will assist in further development of internal audit system. This task will be done in close cooperation and consultation with the beneficiaries.

- **Study visits:** If relevant, study visits will be organised for representatives of the beneficiary institution to a Member State for exchange of good practices and experience in connection with the implementation of food safety, veterinary and phytosanitary policies and programmes in line with the European Acquis. The comparative qualitative and economic advantage of a study visit, compared to the activity taking place in the Beneficiary Country, is crucial for its eligibility. Travel costs for Beneficiary Country officials from their capitals to a Member State in the framework of study visits have to be borne by the Beneficiary Country administration as co-financing.

- **Assessment:** Every activity within the programme will be assessed through practical tools. The results will be compiled and presented to the Steering Committee, and integrated in the quarterly reports. When it is relevant and possible, the other activities of the twinning project will be evaluated in the most relevant way.

### 3.5 Means/ Input from the MS Partner Administration:

The project will be implemented in the form of a Twinning contract between the Beneficiary country and an EU Member State. The implementation of the project requires one Project Leader (PL), responsible for the overall supervision and coordination of project activities, one Resident Twinning Adviser (RTA), responsible for management and implementation of project activities foreseen, one Medium Term Expert, and Short-Term Experts. It is essential that the team has sufficiently broad expertise to cover all the areas included in the project description. The interested Member State institution shall include in its proposal the CVs of the designated PL, RTA and Medium-term Expert. Provided that consistency within a consortium can be secured, two Member States may form a consortium of one senior and one
junior partner. The details of implementation of the Twining project will be agreed upon/during the preparation of the work plan.

3.5.1 Profile and tasks of the Project Leader

**Member State Project Leader**

The Project Leader from the Member State must be a high-ranking public servant or equivalent staff of a Member State administration, but preferably the Head of a Department engaged in issues of food safety, veterinary policy within the Ministry (or relevant institution) that covers the area of food safety, veterinary policy with relevant working experience of at least 5 years.

The MS Project Leader will continue to work at his/her Member State administration but will devote some of his/her time to conceive, supervise and co-ordinate the overall thrust of the Twinning project, and ensure the attainment of the projected outputs. The Project Leader is fully responsible for co-ordination of the work of the experts.

The MS Project Leader will manage the implementation of the project with the Project Leader from the Beneficiary Country and is expected to devote a minimum of 3 days per month to the project in his/her home administration with an on-site visit at least every 3 months. The Project Leader’s seniority will ensure his/her ability to mobilise the necessary staff in support of the efficient implementation of the project. In addition, he/she should coordinate, on the Member State side, the Project Steering Committee (PSC), which will meet in Skopje at least every three months.

He/she will be supported by his/her Member State administration for logistic, accounting and administrative affairs.

**Qualifications and skills**

- At least a University degree;
- At least 5 years of relevant experience in the field of food safety and veterinary issues;
- Fluent written and spoken English;
- Prior experience in working as a Project Leader/ RTA/Project Manager in similar EU or international donor funded project in countries which joined the European Union in 2004 or after or in SAA countries is an asset.

**Tasks:**

- Conceive, supervise and coordinate the overall preparation of the project;
- Coordinate and monitor the overall implementation of the project including coordination and direction of the MS TW partner;
- Co-ordinate MS experts’ work and availability;
- Communicate with the beneficiary, CFCD and EUD;
- Ensure the backstopping functions and financial management;

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• Guarantee the successful implementation of the Project’s Work Plan;
• Co-chairing the regular Project Steering Committee meeting with the Beneficiary Country Project Leader;
• Preparation and drafting of interim, quarterly and final report.

**Beneficiary Country Project Leader (BC PL)**

The BC Project Leader will act as the counterpart of the MS PL, and will ensure close cooperation in the overall steering, co-ordination and management of the project from the beneficiary side. He/she will support the Twinning project team in managerial, organizational and technical matters and will also coordinate the Project Steering Committee (PSC) on behalf of the BC. The role of the BC PL and the MS PL are complementary.

**3.5.2 Profile and tasks of the Resident Twinning Advisor (RTA)**

One (RTA) will be appointed, and he/she will be located in the premises of the Food and Veterinary Agency in the Beneficiary country.

The secondment of the Resident Twinning Adviser will last 21 months, during which he/she will be responsible for the direct implementation of the project under the overall supervision of the MS Project Leader.

He/she will come from an EU Member State to work on a full time and day-to-day basis with the beneficiary administration. The Resident Twinning Adviser will have a key role in the coordination of the inputs required for the successful implementation of the project activities. He/she shall be supported by one Medium Term Expert, and Short-Term Experts.

**Qualifications and skills of the Resident Twinning Adviser**

- be a national of a Member State of the European Union;
- be a civil servant or equivalent staff seconded to work within departments/units of the institution in charge of food safety and veterinary issues in a Member State;
- have at least a University degree in Veterinary, Food safety sciences or equivalent field;
- have at least 5 years of professional experience in the field of implementation of EU veterinary and food safety legislation;
- have experience in implementation of control systems, monitoring and surveillance programs in the area of food safety, veterinary issues;
- have experience in developing and or delivering training programmes for officials in the central and inspection units from the beneficiary institutions;
- experience in previous similar technical and legal assistance projects is considered as asset;
- be fluent in written and spoken English.

**Tasks of the Resident Twinning Adviser**

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As to the general responsibility of the day-to-day implementation of the Twinning project in the Beneficiary Country, the Resident Twinning Adviser (RTA) tasks will include:

- Coordination of all project activities and experts’ inputs in the country;
- Providing technical advice, support and assistance the Food and Veterinary Agency and other beneficiary institutions in the context of a predetermined work plan;
- To coordinate and organize training activities, guide the training delivery and related study visit(s);
- To provide advice and assistance in drafting legal, application acts, instructions, manuals etc. for implementation of the new legislation and supporting documents;
- Providing assistance and guidance to implement enhanced management and control system and procedures;
- Ensuring day-to-day implementation of the Twinning project in the BC;
- Ensuring smooth correlation between the activities, deadlines and the envisaged results in the Work Plan;
- Preparation of the materials and documentation for regular monitoring and reporting;
- Preparation of operative side letters;
- Taking corrective actions, if necessary, inside the terms of the signed contract.

3.5.3 Profile and tasks of the Medium-term expert

He/she should be an official from a MS institution and is expected to spend at least 120 days during the project period in the beneficiary country. He/she is expected to provide input for the designing, drafting and implementing enhanced management and control system and procedures, drafting guidelines, trainings, instructions and manuals regarding effective procedures, working processes and control mechanisms.

Qualifications and skills:

- be a national of a Member State of the European Union;
- be a civil servant or equivalent staff seconded to work within departments/units of the institution in charge of phytosanitary issues in a Member State;
- have a minimum University degree in sciences related to phytosanitary area or equivalent;
- have at least 5 years of professional experience in the phytosanitary field;
- Familiar with the relevant EU legislation in the phytosanitary field;
- Excellent knowledge of implementation procedures in the phytosanitary area and strengthening the administrative capacity of the phytosanitary administration;
- experience in developing and or delivering training programmes for training for phytosanitary staff is considered as asset;
- be fluent in written and spoken English.

Tasks:

- Provide overall coordination of the phytosanitary activities within the project:

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• Provide technical advice, support and assist phytosanitary staff in the context of a predetermined work plan;
• Prepare Analyses of the existing guidelines, instructions and manuals regarding procedures and working practices;
• design, draft and assist implement enhanced management and control system and procedures;
• Assist to improve capacities of the phytosanitary staff to successfully enforce legislation by developing and delivering training, relating to newly developed legislation and drafted guidelines, instructions and manuals;
• Ensuring day-to-day linkages with the beneficiaries;
• Coordination of short-term phytosanitary experts;
• Prepare the material for regular monitoring and reporting.

3.5.4 Profile and tasks of the short-term experts

Other specialized staff will be made available by the Twinning Partner to support the implementation of activities. Specific and technical matters not directly covered by the Resident Twinning Adviser can be taken over by short-term experts within the limits of the budget. The detailed expert input shall be established when drawing up the twinning work-plan.

Short-term experts will cover and provide specific and technical advises in plant health and plant protection products areas, as well as will updating and supplement the work of Medium Term Expert in the fields concerned.

Qualifications and skills:

Short-Term Experts will:

• have at least a University-level degree7;
• be civil servants or equivalent staff seconded to work within departments/units related to food safety or veterinary policy or phytosanitary policy in a Member State;
• have at least 5 years experience in implementation of the EU acquis in some of the areas of expertise which STEs are expected to cover (list is included below);
• have experience in organisation and delivering of training sessions will be considered as an asset;
• have knowledge in writing legal acts, application texts and other relevant documents for efficient implementation of EU legislation will be considered as an asset;
• be fluent in English, both oral and written.

Prior experience in implementation of twinning projects in other new Member States will be considered as an advantage.

Tasks:

Short-Term Experts will:

- prepare and implement specific tasks based mainly on practical cases and experience in compliance with their mission description and in accordance with Project activities;
- provide practical expertise/advises/support to relevant staff for execution of different tasks related to the project;
- contribute to the project reporting, contribute to the draft notes and other documents and report on their missions;
- address cross-cutting issues.

Short-Term experts will cover the following fields of expertise (non exhaustive):

- implementation control activities, specific monitoring and surveillance programs in the food safety and veterinary area;
- implementation control activities, specific monitoring and surveillance programs in the phytosanitary area;
- implementation of control systems regarding animal diseases;
- Bio-security measures;
- Implementation of hygiene standards in primary production for food of animal origin;
- Implementation of procedures regarding phytosanitary border control;
- Implementation of EU requirements regarding plant health;
- Implementation of EU requirements of control of plant protection products;
- Organizing and providing consultancy, needs and capacity assessment in related institutions.

3.5.5 Profile and tasks of the RTA assistants

3.5.5.1 RTA Assistant:

- The RTA will be provided with a full-time RTA assistant acting as an assistant for technical and organizational support. The assistant will be contracted according to Twinning rules and paid from the Twinning budget. The assistant will be selected through an open call. The role of RTA Assistant is to support the RTA in the project management. In addition, the assistant will be responsible for organisation of meetings, seminars etc. and their logistics and also take part in translation and interpretation if needed.

3.5.5.2 Full-time translator / interpreter:

- A full-time translator / interpreter will be selected through an open call. The full-time translator / interpreter will be involved in all necessary project activities (training sessions, translation of project documents/reports and materials, organizational activities, etc.). The role of the translator / interpreter will be to provide translation and editing as well as interpretation services to the Twinning project in general.

4. Institutional Framework
4.1 Beneficiary Institution(s)

The Contracting Authority for this Twinning project is the Central Financing and Contracting Department (CFCD) within the Ministry of Finance.

Competent Authorities responsible for enforcement and control of the food and feed safety system in the former Yugoslav Republic of Macedonia are:
1. Food and Veterinary Agency;
2. State Agriculture Inspectorate;

They will be the main beneficiary institutions.

**Food and Veterinary Agency (FVA)**

The Agency is competent for the policy making and enforcement of the activities in the field of veterinary policy, food and feed safety, including, animal by products, veterinary medicinal products and performs the activities under its competence in accordance with the national legislation, international agreements ratified by the former Yugoslav Republic of Macedonia, the International Standards of the World Animal Health Organization (OIE), Codex Alimentarius as well as with other acts and standards to which the former Yugoslav Republic of Macedonia is obliged to adhere to.

Food and Veterinary Agency is consisted of the following departments:
- Department for animal health and animal welfare;
- Department for veterinary public health;
- Department for food of non-animal origin;
- Department for border inspection;
- Department for EU and international cooperation;
- Department for legal and administrative matters;
- Department for professional support.

**Phytosanitary Directorate** within MAFWE is responsible for policy making in phytosanitary field and SAI, MAFWE, amongst the responsibilities for enforcement legislation related to agriculture, is responsible for control of the implementation of relevant legislation regarding primary production for food of non-animal origin, respectively, as well as implementation of phytosanitary legislation.

Phytosanitary Directorate is consisted of the following Departments:

1. Department for Plant Health, monitoring and determination of harmful organisms responsible for the Plant Health, measures and obligations in connection with presence of harmful organisms on plants, plant products and other objects, prevention from their introduction and spreading, eradication measures, biological measures for protection of plants, access and exchange of information and information system, expenses and
compensations, entrusted authorities, authorized services, authorities and bodies in the area of
the plant health and other questions from the field of the plant health.

2. Department for Agro chemistry and Plant Protection responsible for authorization,
placing on the market, use and control of the plant protection products, placing on the market
and control of active substances which are products, maximum residue levels, equipment for
application, exchange of information about the products, production of the products, record
keeping of legal entities and physical persons involved in production and placing on the
market, provisions for authorization of the entrusted authorities responsible for
implementation, monitoring and control.

3. Department for EU legislation and international cooperation

On 16.02.2009 as a result of amendments of the Law on State Agriculture Inspectorate
(Official Gazette of the former Yugoslav Republic of Macedonia no. 20/09) the Sector for
phytosanitary inspection was separated from Phytosanitary Directorate and became part of
State Agriculture inspectorate.

State Agriculture Inspectorate (hereafter – SAI) as body within the Ministry of
Agriculture, Forestry and Water Economy (MAFWE) is responsible for control of food safety
in primary production of food of plant origin, plant health and implementation of measures
for prevention and containment of harmful organisms.

4.2 Co-ordination mechanisms between institutions

A project Steering Committee (SC) will be established at the beginning of the project
comprising senior representatives of the Beneficiary Institutions, the Delegation of the
European Union and the Central Financing and Contracting Department within the Ministry
of Finance.

The SC will monitor, supervise and co-ordinate the overall progress and implementation of
the project. The SC will provide guidance for the different components of the project, will
define priorities, approve and monitor budgets and approve the results.

4.3 Reporting requirements as per Art 6.4 of the Twinning Manual

Reports will follow the templates of Annex C4 of the Common Twinning Manual. In addition
to these formal reporting stages, the twinning partners are obliged to inform in writing the
Contracting Authority (CFCD) of any critical aspects or conditions of project
implementation, or any amendments/modifications necessary within the budget.

All reports must be produced in the English in electronic and hard copy. These reports shall
be signed by both project leaders. Each report must be presented in electronic format one
week prior to the Steering Committee meetings and in two hard copies to the following
addresses:

Central Financing and Contracting Department
The final versions should incorporate any comments and discussions during the Steering Committee meetings.

5. Budget

The project will be implemented through a Twinning Contract estimated at a maximum of EUR 1 348 000 (out of which 95% IPA funds and 5% National co-financing).

<table>
<thead>
<tr>
<th>Twinning Contract</th>
<th>Total (EUR)</th>
<th>IPA Community contribution</th>
<th>National Public contribution</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>1,348,000</td>
<td>EUR 1,280,600, 95%</td>
<td>EUR 67,400, 5%</td>
</tr>
</tbody>
</table>

The co-financing requirement foreseen under IPA will be considered fulfilled according to the provision of the relevant Financing Agreement.

In addition to the IPA and National co-financing as part of the Twinning Contract amount, as a rule, all twinning contracts must provide additional co-financing on the side of the Beneficiary Institutions, for the purpose of covering costs not covered under the project budget as per Twinning manual, point 5.13, as follows:

- Direct and indirect cost of the Beneficiary administration, civil servants and national private experts working for the project;
- Travel by the beneficiary officials from their capitals to a MS or between MS;
- Organization of seminars/ workshops/ trainings (incl. hall rental, printing seminar materials and other logistical support);
- Facilities for the Member State experts: adequately equipped office space; telephone; e-mail services; fax; photocopiers; computer; internet access; secretarial support; access to information.

For the needs of the project, a full time RTA Assistant and full time translator-interpreter will be appointed under the project budget. The following expenses are also to be covered with the project funds:

- Visibility Cost;
- Audit certificate cost.

The project will be located in the premises of the Food and Veterinary Agency. The Agency will ensure appropriate facilities and basic equipment for the work of the experts. The Medium-term expert will be located in the premises of the Phytosanitary directorate where appropriate facilities and basic equipment for the work of the expert will be ensured.
6. Implementation Arrangements

6.1 Implementing Agency responsible for tendering, contracting and accounting

The Central Financing and Contracting Department (CFCD) of the Ministry of Finance will be the Contracting Authority and will be responsible for all administrative and procedural aspects of the tendering process, contracting matters and financial management including payment of project activities. The Head of CFCD will act as the Programme Authorising Officer (PAO) of the project:

Contact person
Mrs. Radica Koceva (PAO)
Head of Central Financing and Contracting Department
Ministry of Finance
“Sveti Kiril i Metodij” 54, 1000 Skopje
Tel: +389-2-3106 455
Fax: +389-2-3231 219
E-mail: radica.koceva@finance.gov.mk

6.2 Main counterpart in the BC

Food and Veterinary Agency will be the leading beneficiary institution. Regarding the phytosanitary part, the beneficiary institutions are the Phytosanitary Directorate, Directorate for Seed and Seedling, State Agriculture Inspectorate and State Phytosanitary Laboratory within the Ministry of Agriculture, Forestry and Water Economy.

Head of Department for EU and international cooperation in FVA acts as a SPO.

Senior Programme Officer:
Mrs. Svetlana Tomeska Mickova,
Food and Veterinary Agency
Head of Department for EU and international affairs
Senior Programme Officer
Tel: +389 2 457 893 ext.120
Fax: +389 2 457 871 ext.147
E-mail: stmickova@fva.gov.mk

RTA counterpart:
Mr. Abdulezel Dogani
Food and Veterinary Agency
Deputy Director
E-mail: adogani@fva.gov.mk

BC Project Leader:
Mr. Dejan Runtevski
6.3 Contracts

The project shall be implemented through one Twinning contract.

7. Implementation Schedule (indicative)

7.1 Launching of the call for proposals (Date)

The estimated date for the launching of the call for proposals is: March 2014

7.2 Start of project activities (Date)

The estimated date for start of project activities is: December 2014

7.3 Project completion (Date)

The project implementation period (duration of the work plan) is 21 months after the commencement date of the Project.

7.4 Duration of the execution period (number of months)

The overall execution period of the Twinning project is 24 months with an implementation period of 21 months. (The execution period of the contract shall enter into force upon the date of notification by the Contracting Authority of the contract signed by all parties, whereas it shall end 3 months after the implementation period of the Action).

8. Sustainability

The main contribution of this project will be the strengthening of the administrative capacities of Competent Authorities for implementation of the acquis for food safety, veterinary and phytosanitary policy. The project will have impact on improving the systems (strategic planning documents, strategic management), skills, practices, mechanisms, rules, by laws and strategies of the relevant institutions.

The Member State Twinning partners shall transfer their best practices and know-how necessary to achieve the mandatory results to the Beneficiary administration. Staff benefiting
from trainings shall transfer knowledge through subsequent training to their colleagues. Moreover and at the end of the implementation period a lesson learnt seminar will be held to disseminate the results and the best practices acquired and to foresee future relevant activities.

9. Crosscutting issues

The cross-cutting issues will be addressed throughout the project. Throughout the project cycle, state actors specifically addressing (one of) the cross cutting issues shall be consulted.

The mainstreaming of the cross cutting issues is regarded on two different levels: (a) Ensuring that the internal policies, structure or operating procedures of the beneficiary agency will conform to and promote the relevant principles outlined per section below and (b) ensuring that the products, outputs produced by the beneficiaries (e.g. laws, regulations, policies, and strategies) will conform to and promote the relevant principles outlined per section below.

9.1 Civil Society development and dialogue

Where appropriate the project activities will endeavor to involve input or the distribution of information to civil society groups relevant and active in the sector.

9.2 Environmental considerations

Any ecological friendly initiative which can be taken will have to be implemented.

9.3 Equal Opportunity and non-discrimination

The activities will include a specific component to train beneficiary staff in the different aspects of mainstreaming gender in the programme. Specific attention will be paid to reach out to female farmers to ensure their inclusion.

9.4 Minority and vulnerable groups

Where the main reference is the Ohrid Framework Agreement, in an EU context, the training activities will include a specific component to train beneficiary staff in the different aspects of mainstreaming minority and vulnerable groups in programme and project development as well as monitoring and evaluation.

9.5 Good governance, with particular attention to fight against corruption

Where appropriate the project activities will endeavor to align activities to broader Good governance themes and best practices.

9.6 Communication and publicity
All requirements to ensure the visibility of EU financing will be fulfilled in accordance with Regulation (EC). N. 718/2007.

10. Conditionality and sequencing

10.1 Conditionality

The project includes the following conditionalities:

1. Timely allocation of working space and facilities by the beneficiary for technical assistance before the launch of the tender process;
2. Appointing counterpart personnel by beneficiary prior to launch of the project fiche;
3. Provision of necessary authorizations for co-operation and sharing of information with all key stakeholders, co beneficiaries and related deployed advisory resources;
4. Appointing relevant staff by the beneficiaries to participate in training activities;
5. Organization, selection and appointment of members of working groups, steering and coordination committees, seminars by the beneficiary as per work plan of the project;
6. Allocation of the necessary national co-financing budget for the relevant project;
7. The Government provides financial resources for implementation of surveillance and monitoring programmes, so the costs of actual implementation of the disease screening exercise on the whole territory of the country i.e, collection of samples, laboratory tests/procurement of laboratory kits and reagents etc., will be provided by the Government.

10.2 Sequencing

Key milestones will be:

1) Approval of the Twinning project fiche;
2) Circulation of the Twinning Project Fiche to Member State National Contact Points;
3) Completion of the selection of the twinning partner;
4) Signature of the Twinning contract, including the Twinning Work Plan;
5) Commencement of the implementation of the twinning (inter alia, the arrival in the country of the Resident Twinning Adviser);
6) End of the implementation period;
7) Submission of the final report.

ANNEXES TO PROJECT FICHE

1. Logical framework matrix in standard format (compulsory)

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8 See Article 62 and 63 of Regulation(EC) N. 718/2007
ANNEX I - Log frame in standard format

<table>
<thead>
<tr>
<th>LOGFRAME PLANNING MATRIX FOR Twinning Project Fiche: Institutional strengthening of Authorities for implementation of the EU Acquis for food safety, veterinary and phytosanitary policy</th>
<th>Programme name and number: National Programme for the former Yugoslav Republic of Macedonia under the IPA Transition Assistance and Institution Building Component for 2010</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contracting period expires two years from the date of the conclusion of the Financing Agreement</td>
<td>Execution period expires two years from the final date for contracting</td>
</tr>
<tr>
<td>Disbursement period expires one year from the final date for execution of contracts.</td>
<td></td>
</tr>
<tr>
<td>Total budget: 1 348 000</td>
<td>IPA budget: 1 280 600</td>
</tr>
<tr>
<td>Overall objective</td>
<td>Objectively verifiable indicators</td>
</tr>
<tr>
<td>------------------</td>
<td>----------------------------------</td>
</tr>
</tbody>
</table>
| The overall objective of the project is to obtain functional market economy and the capacity to cope with competitiveness in the EU market while maintaining the consumer protection and achieving high food safety standards. | Comprehensive advancement towards fulfilling EU requirements regarding food safety, veterinary and phytosanitary policy (Chapter 12) | - EC regular report;  
- Annual report of the Steering Committee;  
- Project reports (quarterly, annual);  
- European Commission annual reports. |

<table>
<thead>
<tr>
<th>Project purpose</th>
<th>Objectively verifiable indicators</th>
<th>Sources of Verification</th>
<th>Assumptions</th>
</tr>
</thead>
</table>
| The purpose of this project is improved capacity of the competent authorities for food safety, veterinary and phytosanitary policy for implementation of EU Acquis. | Institutional development and increased capacity over ability to assume EU Acquis and substantiate EU priorities addressed in EP. | - Documentation:  
  - Government progress reports;  
  - EU assessment and progress reports. | - Government maintains consistent policy and commitment to the EU accession;  
- Follow up on EU priorities. |
### Component 1: Improved administrative and operational capacity of the Food and Veterinary Agency to ensure efficient enforcement of legislation

1.1. EU compliant implementing legislation regarding food safety, veterinary policy developed and effectively enforced:

<table>
<thead>
<tr>
<th>Results</th>
<th>Objectively verifiable indicators</th>
<th>Sources of Verification</th>
<th>Assumptions</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>- Number of implementing legislation and working documents (including procedures and corresponding technical documentation i.e. guidelines, checklists, reports, etc.) developed.</td>
<td>Reports on the realization of the Action plans produced and drafted. Adopted manuals, guidelines, instructions and manuals. New procedures introduced.</td>
<td>Full commitment of the parties involved. Continuing adherence to agreed policy objectives. Good and continuous interaction between the stakeholders.</td>
</tr>
</tbody>
</table>
### Component 2: The capacities at the central level and inspection units for veterinary issues and implementation of hygiene standards in primary production for food of animal origin are strengthened

<table>
<thead>
<tr>
<th>Action Area</th>
<th>Activity</th>
<th>Details</th>
</tr>
</thead>
</table>
| Monitoring/surveillance programmes | defined | - Number of Internal audit and controls conducted based on improved audit procedures  
- Study visit to a Member State for the representatives from the Department for animal health and animal welfare and Department for veterinary public health is conducted.  
- Number of monitoring and surveillance programmes developed/ revised and implemented;  
- Number of reports prepared based on the collected, processed and analysed data from monitoring and surveillance programmes. |

The Government provides financial resources for implementation of
2.1. Capacities for control of animal disease in the country strengthened:

- Comprehensive epidemiological surveillance in the country conducted;
- Cost-benefit study in terms of defining animal diseases and zoonoses of national importance for country prepared and implemented;
- Monitoring and surveillance programmes for priority zoonoses listed in the Directive 2003/99EC developed;
- Cost effective Strategy for disease control established;
- Officially free status strategy and road map of Brucellosis in bovine and ovine animals, Tuberculosis, Leucosis and Classical Swine Fever in the country established;
- Number of Trainings based on epidemiological survey’s findings delivered.

- Farm categorization scheme, with associated movement controls, adopted Bio security standards and codes of practice developed and

2.2. Bio-security measures introduced;

surveillance and monitoring programmes, so the costs of actual implementation of the disease screening exercise on the whole territory of the country i.e, collection of samples, laboratory tests/procurement of laboratory kits and reagents etc., will be provided by the Government.
2.3. Implementation of hygiene standards in primary production for food of animal origin is strengthened;

Component 3: Phytosanitary system in the country is further developed

3.1 The Phytosanitary border inspection control strengthened

- Number of official controls based on risk analysis conducted;
- Number of training delivered to the staff performing official controls and the staff engaged in primary production phase;
- Increased number of farms that comply with the standards according to Regulation 853/2004;
- Number of food business operators approved for EU market.

- Number of phytosanitary border control working documents adopted. (including approved by the competent authorities - Bio security upgrading programme (linked to IPARD and/or other funding schemes) is set up.)
### 3.2 Capacities for plant health and control of plant production products are strengthened

- Strengthened procedures, control programmes, and corresponding technical documentation i.e. guidelines, checklists, reports, etc.:
  - Number of trainings delivered to the staff performing official border controls;
  - Decision-making process in case of suspicion/presence of harmful organisms is established.
- Pest risk analysis is conducted;
- Number of trainings delivered to the staff performing official controls;
- Schemes defined for delivering trainings to primary agricultural producers on proper usage of plant protection products and Biological plant protection;
- Study visit to a Member State for the representatives from Phytosanitary Directorate and State Agriculture Inspectorate is conducted.
### 3.3 Phytophysicaly Information system established

- Relevant data bases and IT modules developed.

<table>
<thead>
<tr>
<th>Activities</th>
<th>Means</th>
<th>Costs</th>
<th>Assumptions</th>
</tr>
</thead>
</table>
| The Twinning assistance will be provided in the form of know-how transfer, and will be delivered through: - Advice and coaching sessions; - Sharing of experience - Tailor made training programme; - Seminars, workshops and conferences: - Legal acts, Guidelines, Manuals, procedures and check-lists: - Development, enforcement and implementation; - Study Visits; - Assessment. | Twining Contract | Total EUR 1 348 000 (EUR 1 280 600 and EUR 67 400 national contribution); | Input from EU MS partner
|                                                                           |                |                                            | Continuing commitment of staff and management |

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