

EUROPEAN EXTERNAL ACTION SERVICE



Head of Division

MD.III. Europe and Central Asia
III.A. Western Europe, Western Balkans and Turkey
III.A.2. Western Balkans

Brussels, **23 JUL. 2015**
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TO PSC AMBASSADORS

Subject: The call for Secondment for the Office of the EUSR in Bosnia and Herzegovina.

Annexes: Terms of Reference for international seconded experts (Annex 1):

- International Seconded Rule of Law Adviser (Justice and Home Affairs) (1),
- International seconded Rule of Law Adviser (Policing, Public Safety And Security Sector) (1),

Application Form (Annex 2)

Dear Ambassadors,

A. BACKGROUND

Council Decision (CFSP) 2015/970 of 22 June 2015 provides for the staffing resource of the EUSR in BiH.

B. AIM

The aim of this call for contributions is to select one (1) highly qualified international seconded expert for the position of:

1) Rule of Law Adviser - Justice and Home Affairs

The post Terms of Reference and requirements reflect the priorities of the EUSR, the prevailing situation in BiH and in keeping with the EUSR mandate.

The Seconded will contribute to the mandate of the EUSR on the range of issues. The Rule of Law Adviser duties and responsibilities include, but are not limited to:

- Provide advice and support to the Head of Section on issues related to strategic and policy issues within the justice sector;
- Support BiH in regional endeavours to improve international policing, public safety and security cooperation with the EU, Regional and International cooperation institutions and mechanisms;
- Collaborate closely with other EUD/EUSR internal section as well as international actors to assist BiH security executive authorities to develop workable solutions to challenging justice sector issues within the EU pre-accession and accession requirements;
- Monitor and advise BiH justice executive authorities at the strategic-political level supporting their efforts to improve capacity and capability in related EU priority key areas.

The Terms of References for the afore-mentioned posts are attached in Annex 1.

The duration of the deployment necessarily follows the relevant mandate durations of the EUSR.

The remuneration of personnel seconded by a Member State or an institution of the European Union to the EUSR shall be covered by the Member State or the institution of the European Union concerned respectively and in accordance with the prevailing conditions applied to the CFSP budget. In accordance with the prevailing Joint Action and Budgetary Impact Statement the EUSR budget will cover a daily per diem payment direct to the Seconded, the cost of official duty trips undertaken during the mission (within Bosnia and Herzegovina and/or internationally); high risk insurance; and liability insurance.

2) Rule of Law Adviser - Policing, Public Safety and Security Sector

The post Terms of Reference and requirements reflect the priorities of the EUSR, the prevailing situation in BiH and in keeping with the EUSR mandate.

The Seconded will contribute to the mandate of the EUSR on the range of issues. The Rule of Law Adviser duties and responsibilities include, but are not limited to:

- Support the EUSR in the effective delivery of EU projects in policing, public safety and security sector;
- Support BiH authorities at a strategic, political and policy level into and through EU pre-accession and accession process;
- Advising and supporting the Head of Section on issues related to strategy and policy within the policing, public safety and security sector;
- Support BiH in regional endeavours to improve international policing, public safety and security cooperation with the EU, Regional and International cooperation institutions and mechanisms;
- Monitor and advise BiH policing, public safety and security executive authorities at the strategic political level supporting their efforts to improve capacity and capability in related EU priority key areas

The Terms of References for the afore-mentioned posts are attached in Annex 1.

The duration of the deployment necessarily follows the relevant mandate durations of the EUSR.

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C. METHODOLOGY

Member states are invited to provide secondment offers as follows:

- a) The personal profiles of the proposed candidates should meet the listed criteria described in the job description (**Annex 1**);
- b) The closing date for receipt of offers of secondment is 17:00 o'clock on 07 August 2015.
- c) Member States and EU institutions should submit their secondment offers/applications by e-mail, to the EEAS - Western Balkans Division, including a detailed curriculum vitae (**Annex 2**) covering the applicant's career, indicating qualifications and language skills, to the following addresses:

European External Action Service/Western Balkan Division

Mr. Michal Pavuk

Ms. Despina Fragouloupoulou

Emails: michal.pavuk@eeas.europa.eu
despina.fragouloupoulou@eeas.europa.eu
III-A2@eeas.europa.eu

Phone: + 32 (0) 2 584 2008

And to:

European Union Special Representative in Bosnia and Herzegovina

Head of Finance and Administration

Mr. Robert Stockdale

E-mail: robert.stockdale@ext.eeas.europa.eu

Phone: +387 33 560 800

- d) The selection procedure will take place immediately following reception of proposals.
- e) Only personnel nominations received through official channels from Member States and institutions of the European Union will be considered.
- f) The candidates considered to be most suitable will be short-listed and interviewed in Sarajevo or by phone.
- g) European External Action Service will be responsible for notifying Member States of personnel who have been selected.
- h) All A-type posts which are not covered by secondment will be advertised as appropriate by the European External Action Service and also notified to Member States and EU institutions in order to recruit the best-qualified applicants.

D. GENERAL INFORMATION

- a) Nominated personnel should undergo an extensive medical examination, appropriate vaccinations and be certified medically fit for mission duty by a competent authority from the Member State. A copy of this certification must accompany deployed seconded international experts.
- b) The selected candidates will have to be in possession of the necessary level of security clearance (**EU SECRET** or equivalent). The original certificate of the national security clearance must accompany deployed seconded international experts.
- c) Member States seconding personnel to EUSR office are kindly reminded that European Commission rules for Special Advisers specify that the concerned Special Adviser/EUSR is solely responsible for the management of seconded personnel, and that seconding Member States are therefore requested not to instruct seconded personnel to undertake any activity on their behalf for the duration of secondment. Seconded personnel will be required to sign a corresponding 'undertaking' to this effect upon taking up their positions. European Commission rules for Special Advisers also require a certification by Member States who second personnel to an EUSR office that the seconded staff will remain subject throughout the period of secondment to the social security legislation applicable and that the employer will assume expenses incurred abroad.
- d) Any further information required related to the selection of the international seconded experts may be obtained from the European External Action Service, by contacting:

European External Action Service/Western Balkan Division

Mr. Michal Pavuk

Ms. Despina Fragouloupoulou

Emails: michal.pavuk@eeas.europa.eu
despina.fragouloupoulou@eeas.europa.eu
III-A2@eeas.europa.eu

Phone: + 32 (0) 2 584 2008

And to:

European Union Special Representative in Bosnia and Herzegovina

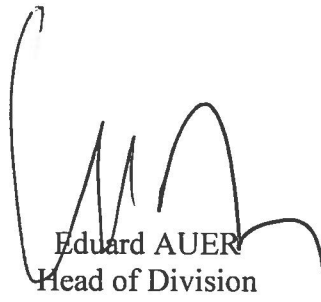
Head of Finance and Administration

Mr. Robert Stockdale

E-mail: robert.stockdale@ext.eeas.europa.eu

Phone: +387 33 560 800

Yours sincerely,



Eduard AUER
Head of Division