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## BRUNEI DARUSSALAM GOVERNMENT SCHOLARSHIPS FOR FOREIGN STUDENTS TENABLE IN BRUNEI DARUSSALAM

SESSION

2016/2017

### APPLICATION FORM

|               | CODE                 | PROGRAMME NAME       |
|---------------|----------------------|----------------------|
| FIRST CHOICE  | <input type="text"/> | <input type="text"/> |
| SECOND CHOICE | <input type="text"/> | <input type="text"/> |

### INSTRUCTIONS TO APPLICANTS

1. Each applicant must complete 3 (three) copies of this form to be typed or written legibly in blue or black ink.
2. The following documents should be submitted with the form:
  - i. Three recent passport size photographs.
  - ii. Three certified copies of academic qualification.
  - iii. Three copies of Applicant's Statement of Purpose (Item 6).
  - iv. Three certified copies of Birth Certificate and passport.
  - v. Three copies of Security Vetting.
  - vi. Certified English Translations of supporting documents (i.e. certificates, testimonials, transcripts) must be submitted for documents that are not in English.

|   |   |
|---|---|
| <b>1. PERSONAL DETAILS (Please use BLOCK Letters)</b>   |   |
| Name ( <i>Please underline surname</i> ):   |   |
| Identification No:  | Citizenship:  |
| Date of Birth ( dd/mm/yyyy ):   | Country of Birth:   |
| Religion:   | Ethnicity:  |
| Marital Status: Single / Married / Divorced / Widowed <sup>#</sup>  | Gender: Male / Female <sup>#</sup>  |
| Postal Address:   |   |
| <b>Telephone No:</b> _____ - _____ - _____<br><small>(country code) (area code) (tel no.)</small>                     | <b>Fax No:</b> _____ - _____ - _____<br><small>(country code) (area code) (tel no.)</small> |
| <b>Mobile No:</b> _____ - _____ - _____<br><small>(country code) (area code) (tel no.)</small>                        |   |
| E-mail address (if any):  |   |
| <i>(Candidates are strongly advised to provide either a fax no. or an email address to facilitate correspondence)</i> |   |
| Name of Parent/ Guardian/ Next of Kin <sup>#</sup> : _____  |   |
| Relationship: _____   |   |
| Occupation / Designation: _____   |   |
| Address:  |   |
| _____   |   |
| _____   |   |
| Contact Number/ Email Address:  |   |
| _____   |   |

**2. ACADEMIC EXPERIENCE** *(Details of Schools Attended and Academic Qualifications)*

**A. Please state all schools attended from age of 15**

| Name of School/ Institute | From | To | Qualifications Obtained |
|---------------------------|------|----|-------------------------|
|                           |      |    |                         |
|                           |      |    |                         |
|                           |      |    |                         |
|                           |      |    |                         |
|                           |      |    |                         |

**B. General Certificate of Education (Ordinary Level or Equivalent)**

**(Please state subjects that you have passed only)**

| Year | Subjects | Grade | Medium | Examination Body |
|------|----------|-------|--------|------------------|
|      |          |       |        |                  |
|      |          |       |        |                  |
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|      |          |       |        |                  |
|      |          |       |        |                  |

**C. General Certificate of Education (Advanced Level or Equivalent)**

**(Please state subjects that you have passed only)**

| Year | Subjects | Grade | Medium | Examination Body |
|------|----------|-------|--------|------------------|
|      |          |       |        |                  |
|      |          |       |        |                  |
|      |          |       |        |                  |
|      |          |       |        |                  |
|      |          |       |        |                  |

**D. Other Qualifications (Certificate/ National Certificate/ National Diploma/ Higher National Diploma/ First Degree)**

| Qualifications | Name of Institute & Country | Duration | Date Passed | Classification/ Grade | Medium of Instruction |
|----------------|-----------------------------|----------|-------------|-----------------------|-----------------------|
|                |                             |          |             |                       |                       |
|                |                             |          |             |                       |                       |
|                |                             |          |             |                       |                       |
|                |                             |          |             |                       |                       |
|                |                             |          |             |                       |                       |

**E. Intended Qualification**

| Name of Programme/ Course | Subjects | Date of Results Expected |
|---------------------------|----------|--------------------------|
|                           |          |                          |
|                           |          |                          |
|                           |          |                          |

**3. LANGUAGE PROFICIENCY**

| Language              | Written  | Reading  | Spoken   |
|-----------------------|--|--|--|
| English               | <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 | <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 | <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 |
| Others, Please State: |  |  |  |
| i. ....               | <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 | <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 | <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 |
| ii. ....              | <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 | <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 | <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 |

1: Good

2: Average

3: Poor

**4. ACADEMIC DISTINCTIONS OR PRIZES RECEIVED**

**5. PROPOSED FUTURE CAREER**

## 6. APPLICANT STATEMENT OF PURPOSE

In an essay of up to 200 words, describe your plan of study and/ or research you propose to pursue and relate this to your future career plan. *(You may include additional relevant material for which there was insufficient space on this form).*

Please tick if additional material enclosed

**7. EMPLOYMENT EXPERIENCE** *(Please attach additional information if required)*

| Employer's Name and Address | Position Held | Part-Time/<br>Full-Time | Dates |    |
|-----------------------------|---------------|-------------------------|-------|----|
|                             |               |                         | From  | To |
|                             |               |                         |       |    |
|                             |               |                         |       |    |
|                             |               |                         |       |    |
|                             |               |                         |       |    |
|                             |               |                         |       |    |

**8. EXTRA CURRICULAR ACTIVITIES AND MEMBERSHIP IN ASSOCIATION**

*(Please attach additional information if required)*

| Year | Types of Activities (Sports, Cultural, Community Services etc.) | Level of Participation (e.g. Club, District, National, Regional, International etc.) |
|------|---|--|
|      |   |  |
|      |   |  |
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**9. MEMBERSHIP IN ASSOCIATION/ PROFESSIONAL BODIES**

*(Please attach additional information if required)*

| Year | Association/ Professional Bodies | Position Held |
|------|----------------------------------|---------------|
|      |                                  |               |
|      |                                  |               |
|      |                                  |               |
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|      |                                  |               |

**THESIS RESEARCH**

**(Y/N)**

If you are working on a known thesis topic, attach a 500 words description

Thesis Description enclosed

**10. REFERENCES** (*Originals of reference letters are required to be sent by the applicable referee*)

Please give details of two (2) people who can act as referees to support your application. You should contact them yourself and enclose the references (**Form C1**) with the application form to the Scholarship Section, Ministry of Education. Please include their telephone, fax and e-mail addresses so that we can follow up references if necessary. **Applications cannot be considered unless references are received.** Please pass a copy of the Statement by Referee to each referee for him or her to fill in.

| Name of Reference | Job Title & Organisation | Telephone & Fax | E-mail |
|-------------------|--------------------------|-----------------|--------|
|                   |                          |                 |        |
|                   |                          |                 |        |

**SECTION 11 – 14 TO BE COMPLETED BY CANDIDATES WHO INTENDED TO APPLY FOR HIGHER DEGREE PROGRAMMES ONLY**

**11. ACADEMIC AWARDS/ SCHOLARSHIP ACHIEVED IF ANY**

| Academic Awards/ Scholarship | Institution Name | Date Awarded |
|------------------------------|------------------|--------------|
|                              |                  |              |
|                              |                  |              |
|                              |                  |              |

**12. PLEASE LIST DOWN COMPLETED RESEARCH AND PUBLICATIONS IF ANY**

| Name of Research/ Publications | Date Completed |
|--------------------------------|----------------|
|                                |                |
|                                |                |
|                                |                |
|                                |                |
|                                |                |



**13. HAVE YOU PREVIOUSLY APPLIED FOR ADMISSION AS A POSTGRADUATE STUDENT OVERSEAS OR LOCALLY?**

Y – Yes

N – No

If yes, Please State:

- i. Year applied: .....
- ii. Name of Programme: .....
- iii. Were you accepted? .....
- iv. Name of Institution: .....

**14. RESEARCH PROPOSAL**

- i. Proposed field of study:

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- ii. Topic for Research:

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**15. DECLARATION**

I hereby certify that all the statements made on this application and in the attached documents are true and correct. I have read all the terms and conditions laid down by the Brunei Government Scholarship for Foreign Students (ASEAN, OIC, Commonwealth and others) for which I now apply and I agree to abide by all the conditions of the award. I shall return to my home country as soon as I complete my scheduled programme and will not extend my stay without valid reasons.

Date: .....

Signature: .....

**BRUNEI DARUSSALAM GOVERNMENT SCHOLARSHIP FOR FOREIGN STUDENTS 'REFERENCE LETTER'**

Assessment on the applicant's academic ability.

1. Applicant's Name: .....
- Country: .....
- Courses Applied: .....
2. In what capacity do you know the applicant?  
(E.g. Teacher, Supervisor, Principal etc).....
3. How long have you known the applicant? .....
4. Please evaluate the applicant's performance by putting an X in the appropriate spaces below. Extra boxes are available for you to add, if you wish, up to three other qualities which you may find relevant to the assessment of the candidate (E.g. All-round ability, ingenuity, accountability, manual dexterity etc.)

| Assessment on:        | Excellent | Very Good | Good | Average | Below Average |
|-----------------------|-----------|-----------|------|---------|---------------|
| Academic Record       |           |           |      |         |               |
| English Proficiency   |           |           |      |         |               |
| Creative Thinking     |           |           |      |         |               |
| Research Ability      |           |           |      |         |               |
| Industry/ Application |           |           |      |         |               |
| Judgement             |           |           |      |         |               |
| Independent           |           |           |      |         |               |
| Honesty               |           |           |      |         |               |
| Motivation            |           |           |      |         |               |
| Self Discipline       |           |           |      |         |               |

5. Is the applicant's proficiency in English Language (oral and written) adequate to meet the standard required? Please comment.

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6. Please give your overall assessment on the applicant's academic ability.

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Referee's Name: .....

Designation: .....

Address: .....

Date: .....

Signature: .....

**THANK YOU FOR YOUR ASSISTANCE. YOU MAY ENCLOSE THE COMPLETED REFERENCE LETTER IN A SEALED ENVELOPE AND ATTACH TO THIS APPLICATION FORM OR YOU MAY SEND THE COMPLETED FORM TO: Technical Assistance Division, Ministry of Foreign Affairs and Trade, Jalan Subok, Bandar Seri Begawan, BD2710, Brunei Darussalam. Fax No: (673) 2230903. E-mail: [scholarship@mfa.gov.bn](mailto:scholarship@mfa.gov.bn)**

**BRUNEI DARUSSALAM GOVERNMENT SCHOLARSHIP FOR FOREIGN STUDENTS 'REFERENCE LETTER'**

Assessment on the applicant's academic ability.

7. Applicant's Name: .....

Country: .....

Courses Applied: .....

8. In what capacity do you know the applicant?  
(E.g. Teacher, Supervisor, Principal etc).....

9. How long have you known the applicant? .....

10. Please evaluate the applicant's performance by putting an X in the appropriate spaces below. Extra boxes are available for you to add, if you wish, up to three other qualities which you may find relevant to the assessment of the candidate (E.g. All-round ability, ingenuity, accountability, manual dexterity etc.)

| Assessment on:        | Excellent | Very Good | Good | Average | Below Average |
|-----------------------|-----------|-----------|------|---------|---------------|
| Academic Record       |           |           |      |         |               |
| English Proficiency   |           |           |      |         |               |
| Creative Thinking     |           |           |      |         |               |
| Research Ability      |           |           |      |         |               |
| Industry/ Application |           |           |      |         |               |
| Judgement             |           |           |      |         |               |
| Independent           |           |           |      |         |               |
| Honesty               |           |           |      |         |               |
| Motivation            |           |           |      |         |               |
| Self Discipline       |           |           |      |         |               |

11. Is the applicant's proficiency in English Language (oral and written) adequate to meet the standard required? Please comment.

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12. Please give your overall assessment on the applicant's academic ability.

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Referee's Name: .....

Designation: .....

Address: .....

Date: .....

Signature: .....

**THANK YOU FOR YOUR ASSISTANCE. YOU MAY ENCLOSE THE COMPLETED REFERENCE LETTER IN A SEALED ENVELOPE AND ATTACH TO THIS APPLICATION FORM OR YOU MAY SEND THE COMPLETED FORM TO: Technical Assistance Division, Ministry of Foreign Affairs and Trade, Jalan Subok, Bandar Seri Begawan, BD2710, Brunei Darussalam. Fax No: (673) 2230903. E-mail: [scholarship@mfa.gov.bn](mailto:scholarship@mfa.gov.bn)**

**TO BE COMPLETED BY THE NOMINATING GOVERNMENT**

(The following endorsement must be completed on the top copy of the application by the Nominating Agency)

This candidate is nominated for consideration for an award and the following details are confirmed:

Initials of verifying officer

1. The underlining of the candidate's name in question 1 correctly identifies his or her formal family name.
2. Evidence verified concerning date and place of birth and nationality.
3. References enclosed from the two (2) persons named in questions 1, 7 and 9.
4. Candidate's medical certificate attached (if required at this stage)
5. Copies of the university or college transcript attached to each application form.
6. The candidate has sufficient language proficiency to enable him/her to profit from his/her proposed course of study if given in:
  - (a) English
  - (b) \_\_\_\_\_
7. The candidate is / is not in Government employment (delete appropriately).

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**16. OFFICIAL DECLARATION (to be completed by the nominating government)**

The \_\_\_\_\_  
( Name of Department/ Ministry)

nominates \_\_\_\_\_ on behalf of

\_\_\_\_\_ for the Brunei Darussalam Government Scholarships Award.  
(Country)

\_\_\_\_\_  
(Name) (Signature and Ministry's stamp)

\_\_\_\_\_  
(Designation) (Address of Department / Ministry)

\_\_\_\_\_-\_\_\_\_\_-\_\_\_\_\_  
(Ctry Code) (Area Code) (Office Telephone No.) (Ctry Code) (Area Code) (Office Fax No.)

**PLEASE NOTE:**

This application form must be duly **completed and endorsed** by the Ministry of Foreign Affairs or the relevant agency responsible for the Brunei Darussalam Government Scholarships in **your** country. Please attach relevant supporting documents, which are to be submitted with the form. **INCOMPLETE AND/OR UNENDORSED FORMS WILL NOT BE PROCESSED.**