

COMMISSION

NOTICE OF VACANCIES

for posts of

cost-free SECONDED NATIONAL EXPERTS

in EUROPEAN UNION DELEGATIONS outside the EU

**Central contact point for applications by e-mail:
Division EEAS.BA.HR.2 – SNE-DELEGATIONS@eeas.europa.eu**

**Vacant posts for job profile « Agriculture & Food Security » (see in annex)
Postes vacants pour le profil « Agriculture & Sécurité alimentaire » (annexe)**

	Delegation	N° post SYSPER2	Delegation Section	Comments
1	FAO, Rome	144399	OPT	Libre à partir de / vacant as of 01.10.2016

Indicative list which may be completed by additional posts with equivalent profiles for Delegations in the same region or for another region

Listes indicatives susceptibles d'être complétées dans des profils équivalents par des postes additionnels pour des Délégations dans les mêmes régions ou pour d'autres régions.

END/SNE - JOB DESCRIPTION

Job Framework

<u>Job Title:</u>	END/SNE - Advisor
<u>Job Location:</u>	Delegation of the European Union to Holy See, the Order of Malta, the UN Organisations in Rome and to the Republic of San Marino
<u>Job Number:</u>	144399
<u>Area of activity:</u>	Agriculture & Food Security
<u>Category:</u>	AD
<u>Duration of secondment:</u>	12 to 24 months (renewable)

Job Content

Overall purpose:

The SNE brings his/her technical support and expertise to the Delegation of the European Union in Rome with the overall purpose of supporting the Delegation in the effective delivery of its roles and responsibilities in FAO.

Specific functions and duties

Under the direct supervision of the Head of Section and the overall responsibility of the Head of Delegation, the SNE will be asked to provide support in the following areas:

Analysis and Reporting

- Contribute to/prepare regular and timely reports to headquarters (e.g. info flashes, monthly and annual reports);
- Contribute to/prepare analysis on selected issues/themes;
- Contribute to requests for briefings as needed (e.g. from HQ for Commissioners).

EU Coordination

- Support the EU Team in the planning and organisation of EU coordination meetings;
- Contribute to identifying key strategic priorities for EU engagement with FAO as agreed by the EU and its Member States (MS);
- Participation in and support of the EU policy dialogue with FAO stakeholders (e.g. FAO Regional Groups, farmer organisations) on issues agreed with MS;

Contribution to achievement of EU priorities in FAO and in CFS

- Contribute to the preparation of coherent, high-quality EU statements at FAO Governing Body meetings (Council, Conference) and for meetings of Council Committees and Technical Committees;
- Contribution to and support of relevant programmes and processes of the European Commission, as requested by Headquarters.

The SNE will be expected to develop solid working relations with EU MS, relevant UN staff, the wider FAO membership, civil society, private sector and academia.

When requested to do so by and under the HoD supervision, the SNE will contribute to explain and present EU/Commission positions and policies to FAO counterparts, working groups and third parties, including by contributing to the Press and Information activities of the Delegation in all relevant areas.

The SNE will focus primarily on the portfolio of the FAO. However, due to staff limitations in the Delegation, the SNE may be required to engage in other work streams in the UN Section. A high degree of flexibility is therefore required.

Job Requirements

Required qualifications

<u>Education and Training:</u>	University diploma or higher degree in agriculture, rural development, economics, social sciences, law, business administration or equivalent.
<u>Knowledge and Experience:</u>	At least 3 years relevant experience, within a development agency, diplomatic mission or similar administrative body of an EU MS. Knowledge of poverty, development, food security issues desirable. Experience in UN system is an asset.

Skills

<u>Linguistic skills:</u>	Thorough knowledge (capacity to write and speak) in English is required. Knowledge of another of the five UN languages would be an asset. Knowledge of the language of the host country (Italian) would be helpful.
<u>Communication skills:</u>	Capacity to work and communicate under time constraints in an international diplomatic and multilingual environment. Strong verbal and written communication skills. Ability to communicate with a range of people, from technical level to top level hierarchy in a diplomatic manner.
<u>IT</u>	Good knowledge of standard computer tools (Word, Excel, PowerPoint, web research, etc...).
<u>Interpersonal skills:</u>	Excellent teamwork capacities. Coordination and communication skills.
<u>Intellectual skills:</u>	Solid analytical capability as well as drafting and reporting skills. Rapid grasp of problems and capacity to identify issues and solutions.

Personal Qualities

Dynamic. Motivated and flexible personality. To adapt quickly to new situations and deal with new challenges.