JOB DESCRIPTION

Job profile

Job Title:	No Cost SNE: Security sector reform
Job Location:	EEAS HQ, SECPOL.2
Job Number:	
Area of activity:	Political (field of security sector reform)
Category:	AD
Duration of secondment:	2 year with possible extension

Job content

Overall Purpose:
Contribute to developing and implementing EU security sector reform support activities in accordance with the recent EU-wide strategic framework to support SSR.

Functions and Duties:

- Provide continuous operational support to on-going and future EU-supported SSR engagements.

- Facilitate good coordination with all relevant EU actors in the field of SSR both at HQ and field level as relevant (Commission services, Council structures, European parliament, member states)

- Coordinate with international partners in particular UN and regional organisations (eg. AU, OSCE) as well as relevant bilateral partners

- Support the implementation of the EU wide strategic framework on SSR support including developing coordination matrices, developing joint monitoring and evaluation guidelines, establishing joint risk management methodology and other follow-up activities.
- Identify needs for specific technical support (eg. security sector assessments, support national structures, support to enhance coordination, stakeholder participation, gender mainstreaming, human resource management in security sector) to partner countries; draft Terms of reference; assess technical assistance input and output

- On a needs basis, deployment to the field for limited duration, as part of EEAS crisis response, to provide technical advice to the EU Delegations and/or CSDP missions as well as national/local authorities on SSR activities

- Prepare meetings in the Council structures (eg. FAC, PSC, working groups) including drafting of briefings, position papers

Job requirements

Education and Training:	University diploma law, political science, economy, business administration or any other related issue.
Knowledge and Experience:	At least 3 years of experience in areas relevant to the job. Good knowledge of support to security sector reform. Knowledge of EU institutions, related decisional processes, EU external action and related EU external policies (geographic and thematic). Experience in working in an MS embassy or field office is an asset

Skills

Linguistic skills:	Thorough knowledge (capacity to write and speak) in English is required. English and French are necessary to work in HQ and with Commission.
Communication skills:	Capacity to work and communicate under time constraints in an international diplomatic and multilingual environment. Capacity to communicate technical or specialised information and to advise senior members of
Interpersonal skills:	Teamwork. Coordination and communication skills.
Intellectual skills:	Solid analytical capability as well as drafting and reporting skills. Rapid grasp of problems and capacity to identify issues and solutions.

Personal Qualities

Dynamic. Motivated and flexible personality that is able to work proactively and in teams.