

EEAS

NOTICE OF VACANCY

for post of

cost-free SECONDED NATIONAL EXPERT

in EUROPEAN UNION DELEGATIONS outside the EU

Central contact point for applications by e-mail:
Division EEAS.BA.HR.2 – SNE-Delegations@eeas.europa.eu

Vacant posts for job profile “Counter-terrorism / PVE” /
Postes vacants pour le profil d’emploi « Contre-terrorisme / PVE »

	Delegation	N° post SYSPER2	Delegation section	Comments
1	New York	New	Legal Affairs	Libre / vacant

Indicative list which may be completed by additional posts with equivalent profiles for Delegations in the same region or for another region

Listes indicatives susceptibles d’être complétées dans des profils équivalents par des postes additionnels pour des Délégations dans les mêmes régions ou pour d’autres régions.

**Expert National Détaché pour une Délégation de l'Union Européenne / Seconded National
Expert for a Delegation of the European Union**

JOB DESCRIPTION

Job Title: END/SNE - Advisor / Counsellor / Counter-terrorism/PVE

Job Location: Delegation of the European Union at the United Nations in New York

Job Number:

Area: Counter-terrorism/PVE (Legal Affairs Section)

Category: AD

Duration of secondment: 24 months, with possibility of extension up to 48 months

Job Content

Overall purpose:

Under the authority of the Head of Delegation (HoD), the Deputy Head of Delegation (DHoD) and the Head of Section, to assist the Legal, Sanctions and Counter-Terrorism Section and contribute to: a) the external representation of the European Union vis-à-vis the United Nations Organisation: b) the organisation of the internal coordination of the EU Member States in accordance with Article 34 of the Treaty on European Union, under the responsibility of the High Representative of the Union for Foreign Affairs and Security Policy.

Functions and Duties:

Under the authority of the HoD or DHoD and of the Head of Section, the national expert works in Counter-Terrorism/Prevention of Violent Extremism (PVE) matters and performs the tasks set out below:

- Following of Counter-Terrorism/PVE files, including engagement in the UN Global Counter-Terrorism Strategy review, including drafting position papers and speaking points, coordination of the joint EU position, outreach activities;
- Coordinating the joint EU position, including drafting speeches, to be delivered in the UN Security Council during the briefings of the Counter-Terrorism Committees (Resolutions 1267,1373,1540);

- Serving as the EU focal point for all Counter-Terrorism Executive Directorate, Counter-Terrorism Implementation Task Force and UN Centre for Counter-Terrorism related matters;
- Assisting in the preparatory process for the work of the UNGA Sixth Committee in matters of Counter-Terrorism/PVE;
- Analysis & Advice / Monitoring & Reporting; contribute to / assist / prepare reports regularly and in a timely fashion to HoD or DHoD (including early warnings, specific requests, info flashes and "think pieces") and briefings; contribute to advice on coherence of EU external policy activities in the UN; to the implementation of the UN initiatives; contribute to formulation of the EU strategy in relation to the UN, to political dialogue and strategy on Counter-Terrorism/PVE;
- Such other tasks as the HoD or DHoD may assign.

This SNE should have first-rate written and verbal communication skills, and be organized and very effective in multi-tasking at a very short notice. His/her daily tasks include, inter alia, the collection and analysis of background material, the preparation of reports and briefings, as well as the monitoring of EU and UN formal and informal meetings. In all cases, the duties of this SNE encompass direct reporting to EU Headquarters in Brussels, as well as to EU Delegations in other countries.

The assistance of this SNE might also be requested for the missions of high-level officials coming from Headquarters to attend key meetings in New York. This SNE should also maintain excellent contacts with EU Member States' colleagues as well as third states' diplomats and the UN bodies and their representatives.

Job Requirements

Education and Training:

University diploma, preferably in law, political science, international affairs and diplomacy or a related subject.

Experience:

Diplomat/civil servant with at least 3 years of relevant experience in the above mentioned area (see job content) within a diplomatic service at HQ and/or in the EU and/or third countries (Embassy, International organization; etc.); Knowledge of EU institutions and decision-making processes and of EU external action and EU external policies in the above mentioned area.

Previous UN experience and ideally previous experience with a Member State having exercised the Presidency of the Council of the EU in New York.

Skills

Linguistic skills:

Proficiency (written and oral) in English (EN) and working knowledge of French (FR) is required. EN and FR are necessary to work and communicate with EU HQ in Brussels and are CFSP working languages.

Computer literacy:

Computer concepts, Windows, Word, Excel, PowerPoint, various internet research tools

Communication skills:

Capacity to work and communicate under time constraints in an international diplomatic and multilingual environment

Personal skills:

Solid analytical capability as well as drafting and reporting skills. Rapid grasp of problems and capacity to identify issues and solutions. Ability to work as part of a team. Coordination skills.

Security clearance level:

EU SECRET / SECRET UE

Personal Qualities

Dynamic and motivated, positive personality, ability to adapt quickly to new situations and deal with new challenges.