

EEAS

NOTICE OF VACANCIES

for posts of

"cost-free" SECONDED NATIONAL EXPERTS

in **EUROPEAN UNION DELEGATIONS** outside the EU

Central contact point for applications by e-mail:
Division EEAS.BA.HR.2 – SNE-DELEGATIONS@eeas.europa.eu

**Vacant posts for job profile "Political analysis and reporting" /
Postes vacants pour le profil d'emploi «Analyse politique et reporting»**

	Delegation	N° post SYSPER2	Delegation section	Comments
1	SAUDI ARABIA, Riyadh	New	PPI Section	

Indicative list which may be completed by additional posts with equivalent profiles for Delegations in the same region or for another region

Listes indicatives susceptibles d'être complétées dans des profils équivalents par des postes additionnels pour des Délégations dans les mêmes régions ou pour d'autres régions.

END/SNE – JOB DESCRIPTION

Job Framework

Job Title:	END/SNE – (POL)
Job Location:	Delegation of the European Union to Kingdom of Saudi Arabia, the Kingdom of Bahrain, the State of Kuwait, the Sultanate of Oman and the State of Qatar
Job Number:	
Area of activity:	Political Affairs Gulf
Category:	AD
Duration of secondment:	2 years (extension possible up to 4 years)

Job Content

Overall purpose: Provide analysis, assessments and strategic advice to the Head of Delegation under the direct supervision of the Head of the Political, Press and Information Section and contribute in developing and maintaining enhanced diplomatic relations with Gulf partners. He/she will monitor, analyse and report on the overall situation and political developments in Gulf. He/she will initially be based in Riyadh and will be required to travel to selected Gulf countries on a frequent basis.

Functions and Duties:

Under the supervision of the Head of the Political, Press and Information Section, the SNE will:

- (i) Monitor, analyse, and report regularly on Gulf domestic politics and the human rights and governance agenda as well as regional political developments (MEPP, Syria, Yemen, Iran, Iraq, Libya), foreign policy and/or policy areas of relevance for EU interests.
- (ii) Support EU dialogue and follow up with the Gulf Cooperation Committee (GCC) and the Organisation of Islamic Cooperation (OIC).
- (iii) Support the Presidency functions and coordination with Member States in selected Gulf countries and contribute to HoMs and other coordination groups and maintain close relations with the EU Member States missions in the region;
- (iv) Provide strategic advice and act as focal point for 1-2 GCC countries and travel extensively and follow closely political dynamics in these countries and the region.

- (v) Liaise with authorities, local civil society organisations, academics, think tanks, international organizations and partner countries, and develop a broad network of contacts and partner countries, and develop a broad network of Gulf contacts.
- (vi) Undertake any other duties that may be required by the EEAS in political related matters via the EU Head of Delegation and the HoS including support to missions from EU institutions, EU visibility activities, and briefing dossiers.

Job requirements

Education and training: University diploma in law, political science, economy, business administration or equivalent.

Knowledge and experience: at least 3 years in the above mentioned areas at institutional level, analysis and reporting on relations, in third countries (Ministry, Embassy, Delegation, international organisation, NGO, etc.). Knowledge of EU institutions, related decision processes, CFSP-CSDP, EU external action and related external policies in the Middle East.

Skills

Linguistic skills: Thorough knowledge (capacity to write and speak) in English is required. Knowledge of French is recommended and Arabic would be a bonus.

Communication skills: Capacity to work and communicate under time constraints in an international diplomatic and multilingual environment. Intercultural sensitivity skills are required.

Interpersonal skills: Teamwork, coordination and communication skills as well as a flexible and hands on attitude.

Intellectual skills: Solid analytical capability as well as drafting and reporting skills. Rapid grasp of problems and capacity to identify- issues and solutions; Experience in negotiations.

Management skills: Experience in leading and motivating teams and of working in multi-disciplinary and multi-cultural environment.

Personal qualities

Dynamic, motivated and flexible personality. Able to adapt quickly to new situations and deal with new challenges. Capacity to network and develop a wide range of contacts. Readiness and ability to work in a stressful environment. Readiness to travel on a regular basis. High sense of duty, discretion and loyalty to the Institution