

ANNEX C1

STANDARD TWINNING PROJECT FICHE

1. Basic Information

- 1.1 Programme:** ENPI/2013/024-403 Framework Programme in support of EU – Republic of Moldova agreements 2013
- 1.2 Twinning Number:** MD 13 ENPI OT 02 17 (MD/28)
- 1.3 Title:** Strengthening the capacities of the Parliament of Moldova for EU approximation process
- 1.4 Sector:** Public Governance
- 1.5 Beneficiary country:** Republic of Moldova

2. Objectives

2.1 Overall Objective(s):

The overall objective is to facilitate the implementation of the Association Agreement between the European Union and the Republic of Moldova

2.2 Project purpose:

To strengthen the institutional capacity of the Parliament of Moldova for better understanding of the EU approximation process, in line with the Association Agenda. Special focus will be put on improving the structures, internal procedures as well as the capacity of the technical staff of the Parliament.

2.3 Contribution to National Development Plan/Cooperation agreement/Association Agreement/Action Plan

The Republic of Moldova is a landlocked country bordering Romania and Ukraine, with a resident population of 3.5 million. It is a lower-middle-income country, with a GDP per capita of EUR 1,687 in

2014. At the start of 2015, 58.6% of men and 56.7% of women were living in rural areas. Per capita disposable incomes in rural areas were 28.7% lower than in urban areas in 2014.

Following the parliamentary elections in November 2014, two Governments were formed until a government was formed in January 2016. The appointment of a new government, composed of the PDM (Democratic Party), PL (Liberal Party) and independents has restored fragile stability after a prolonged period of political uncertainty. Presidential elections took place between October and November 2016. Candidate from PSRM (Socialist Party) was appointed President on 23 December 2016.

Since 2005, European integration has been a consistent, fundamental priority of Moldova's domestic and foreign policy. The Moldovan Government is committed to the principles of the Eastern Partnership (EaP), namely enhanced political association and closer economic integration.

The AA makes commitments in a wide range of sectors with important obligations in various areas.

Monitoring of the implementation of the Association Agreement falls under the responsibility of the Ministry of Foreign Affairs and European Integration at the Government's level. According to the SIGMA baseline assessment, the gaps identified by the MFAEI – for the implementation of the Association Agenda- are not adequately costed for policy development. The MFAEI coordinates and supervises the actions to be performed by line Ministries for the implementation of the AA, without properly coordinating with the Ministry of Finance (in charge of budgeting) and the State Chancellery (in charge of policy coordination).

Only 25% of the commitments undertaken under the Annual Action Plan of the Association Agreement were implemented in 2015. The main reasons for such a low level of implementation, according to the Moldovan authorities, are political instability and the budgetary constraints. The lack of capacities and full understanding of EU approximation process in the Parliament is also seen as a contributing element for explaining this delay.

The Association Agenda is a document agreed between EU and the Republic of Moldova with the objective of establishing a set of actions to be done in a given timeframe for the implementation of the Association Agreement.

The Parliament of Moldova has created its own Council for European Integration which is a key body in the implementation of the Association Agreement. This projects aims at contributing to increase awareness on EU acquis requirements with a view to allowing a successful EU approximation process .

3.2 Linked activities (*other international and national initiatives*):

UNDP and the Swedish Government are currently providing a USD 4.3 M technical assistance project to the Parliament of Moldova with the goal at supporting the Parliament in enhancing capacities in law-making, oversight and representation functions, during the on-going process of domestic reform spurred by closer relations with the EU. The project is also assisting in making the Parliament's legislative activity more open, transparent and participatory through establishing tools and mechanisms for the engagement with the Civil Society, professional associations and general public.

The current phase of the project started on July 2016 and it will last until December 2019. The project is structured in the following outputs:

- Members of the Parliament and Standing Committees have improved capacities to review legislation related to EU approximation agenda. Focus will be put in four of the nine standing committees.
- Members of the Parliament and Standing Committees have improved capacities to review and oversee policy implementation with a particular focus on policies of legislation related to the implementation of SDGs and of the EU approximation agenda. Focus will be put in four of the nine standing committees.
- Parliament of Moldova has improved capacities to better engage with CSOs, media and citizens.

The current twinning project will establish close cooperation ties with the above mentioned project in order to generate synergies and complementarities between the activities. The respective team leaders of UNDP project and this twinning project will participate in their respective Project Steering Committees as observers in order to ensure coordination.

The European Union has deployed a team of EU High Level Advisers as of January 2016 with the goal at providing strategic support to the authorities of Moldova when it comes to the implementation of the Association Agreement and the pursuit of the European path. An EU High Level Adviser is currently working with the top management of the Parliament of Moldova on Association Agreement implementation. This project will work fully in synergy with the expert.

There is an ongoing Budget Support on Public Finance Policy Reform that will be functioning until 2019 for an amount of EUR 33 M. The specific objective is to assist the Government (notably the Ministry of Finance), Parliament (notably the Committee for Economy, Budget and Finance) and the Supreme Audit Institution (Court of Accounts) of Moldova in the process of enhancing good governance, effective fiscal policy, transparent and accountable public finance policy and strengthened public financial management systems.

3.3 Results:

- 1. *Structures and internal procedures are optimized for efficiently tackling the increased legislative workload as a result of the implementation of the Association Agenda.***
- 2. *Level of understanding of the EU acquis in the Parliament is improved through all relevant sectors.***
- 3. *Final versions of legal initiatives in the context of EU approximation are revised against relevant directives for ensuring EU compliance.***
- 4. *Inter-institutional cooperation of the Parliament of Moldova and Government of Moldova (in particular with State Chancellery as policy coordinator) is improved for better coordination of the EU approximation process.***

3.4 Activities:

The project will be officially opened at a Kick-off conference and ended with a Closure event. Both activities are not linked to any component and are required in order to raise awareness about the EU-funding and also about the state of play regarding the EU approximation process. Kick-off and Closure events will be organized with the participation of EU Delegation, representatives from Beneficiary and the Member State administrations. Media presence will be ensured in order to meet the communication and visibility requirements and objectives. The list of activities is indicative as well as the proposal of resources to be allocated.

Component 1: Structures and internal procedures are optimized for efficiently tackling the increased legislative workload as a result of the implementation of the Association Agreement

Activity 1.1 Assessment of current structures and internal procedures regarding EU approximation.

This activity will contribute to identify the weak points and needs for changes in order to increase the efficiency of the work of the Parliament of Moldova for revising, amending and approving relevant regulation.

MS inputs: 2 experts, 1 missions, 20 wd each

Activity 1.2 Study visit to Member State(s) for getting acquainted with structures and procedures that may be of interest for Moldovan authorities.

This activity will bring a team of 10 representatives from relevant stakeholders from Moldova to EU Member State(s) in order to see, *in situ*, how the EU harmonization process is being handled.

MS Inputs: 10 plane tickets, 5 days duration

Activity 1.3 Preparation of draft regulation for the optimization of the rules or procedure of an options document for the re-structuring of the Parliament in line with the findings of the activity 1.1.

The activity will summarize the next actions to do in order to increase the efficiency of the legislative works from the procedural point of view, in particular for subjects related to AA.

MS Inputs: 4 experts, 4 missions, 5 wd each

Activity 1.4 Dissemination workshops about findings from Study Visit, content of the re-structuring and meaning of the new procedures to be adopted

The activity will summarize the next actions to do in order to increase the efficiency of the legislative works, in particular for subjects related to AA.

MS Inputs: 2 experts, 1 mission, 5 wd each

Activity 1.5 Support to the implementation of the reforms in structures and procedures

This activity will support all necessary sub-activities linked with the implementation of the reforms envisaged in the beneficiary institution according to previous activities in this component.

MS Inputs: 5 experts, 4 missions, 5 wd.

Component 2: Level of understanding of the EU acquis in the Parliament is improved through all relevant sectors

Activity 2.1 Survey on EU acquis is carried out amongst all personnel of the Parliament of Moldova

This activity is aimed at analyzing what is the level of understanding about the characteristics of the EU acquis as well as its main elements.

MS Inputs: 2 experts, 1 mission, 5 wd each

Activity 2.2 Workshop on the findings from the survey under activity 2.1 for raising awareness about the different profiles within the Parliament

This activity is aimed at raising awareness about the elements that need to be clarified in order to increase the level of understanding, also taking into consideration the different groups which can be established within the Parliament (technical staff, members of Parliament, assistants to members of Parliament).

MS Inputs: 4 experts, 1 missions, 5 wd each

Activity 2.3 Training needs assessment is carried out

This activity is aimed at defining the training needs of the different groups within the Parliament (with special focus to technical staff) for an increased level of understanding of Association Agreement and EU acquis requirements. This training needs assessment must be done following participatory mechanisms in order to ensure inclusiveness and ownership. Potential future trainers must be identified at this stage in order to ensure sustainability.

MS Inputs: 2 experts, 2 missions, 5 wd each

Activity 2.4 Capacity building activities for increased level of understanding of EU Acquis within the Parliament of Moldova

This activity will include sub-activities (to be defined by the twinning partners) that will implement the needs identified under activity 2.3.

MS Inputs: 4 experts, 3 missions, 5 wd each

Activity 2.5 Training of Trainers on EU acquis approximation

This activity is aimed at training the future trainers identified under activity 2.3. This set of activities will take place aside of the activity 2.4.

MS Inputs: 2 experts, 2 missions, 5 wd each

Activity 2.6 Survey on EU acquis is carried out amongst all personnel of the Parliament of Moldova

This activity aims at repeating the survey done under activity 2.1 but after all the capacity building activities are finalized in order to assess the progress done.

MS Inputs: 2 experts, 2 missions, 5 wd each

Activity 2.7 Workshop for communicating the actions performed by the project as well as the progress done by personnel of the Parliament in terms of understanding of EU Acquis

This activity may be considered as a visibility event where the project will explain what it has been done for increasing the level of understanding of the Association Agreement and EU Acquis.

MS Input: 3 experts, 1 mission, 5 wd each, training materials

Component 3: Final versions of legal initiatives in the context of EU approximation are revised against relevant directives for ensuring EU compliance

Activity 3.1 Analysis of the revision mechanisms for ensuring EU compliance of the legislative works in line with the requirements under Association Agreement

The aim of this activity is to assess which are the weak and strong points of the system of validation of legislative works, if they are deemed to be EU compliant in line with the Association Agreement and the relevant EU Directives.

MS Inputs: 4 experts, 2 mission, 5 wd

Activity 3.2 Workshop for dissemination of findings under activity 3.1

The aim of this activity is to raise awareness about the weaknesses and strengths of the regulatory system put in place the EU acquis approximation. The awareness raised inside the institution shall contribute to generate the necessary consensus for reforms.

MS Inputs: 2 experts, 1 mission, 5 wd each, training materials

Activity 3.3 Study visit to EU Member State(s) is carried out for observing the revision mechanisms of EU acquis in order to ensure EU compliance

This Study Visit will bring up to 12 representatives of the Parliament to EU Member State(s) in order to be able to see on the spot, how the revision mechanisms of EU acquis are in place.

MS Inputs: 12 tickets, 12 BC participants, 5 days

Activity 3.4 Preparation of a White Paper of good practices on how to revise legislative work in line with EU acquis and Association Agreement

This activity is aimed at creating a set of good practices that will propose mechanisms adapted to Moldova for avoiding legislative works linked to the EU approximation process which are not compliant with EU Acquis at the end of the process.

MS Inputs: 4 experts, 1 mission, 5 wd.

Activity 3.5 Workshop for presenting the White Paper of good practices on how to revise legislative work in line with EU acquis and Association Agreement

This activity may be considered as a visibility event as the presentation of the White Paper needs to generate consensus for the implementation of a better system of checks of the legislative work.

MS Inputs: 2 experts, 1 mission, 5 wd each.

Activity 3.6 Peer evaluations from EU Member State for EU compliance of specific norms issued from the Parliament of Moldova

This activity will contain a number of peer evaluations to be carried out by EU Member State in order to proceed to apply the usual checks to revise whether a piece of legislation is EU compliant. This activity will be carried out using an increased percentage of shadow reporting in order to progressively transfer the function to the Beneficiary.

MS Input: 15 experts, 3 missions, 5 wd each.

Activity 3.7 Capacity building on EU compliance of legislative work.

This activity is in support of the activity 3.6 and it must contribute to the full ownership by the Parliament of Moldova of an effective system to ensure full compliance with EU acquis when it is deemed to do so.

MS Inputs: 6 experts, 2 missions, 10 wd each, training materials.

Component 4: Inter-institutional cooperation of the Parliament of Moldova and Government of Moldova (in particular with State Chancellery as policy coordinator) is improved for better coordination of the EU approximation process

Activity 4.1 Study on inter-institutional cooperation linked with legislative work is carried out with the emphasis at underlining the relation Government - Parliament

A synthetic study is carried out on the subject in order to be able to assess which are the characteristics of the inter-institutional cooperation mechanisms in Moldova for the subject of EU approximation process, specifically between the policy coordinator of the Government (State Chancellery) and the Parliament but also considering other relevant institutions, namely the Ministry of Foreign Affairs and European Integration as institution in charge of the monitoring of the Association Agreement.

MS Inputs: 4 experts, 3 missions, 10 wd each.

Activity 4.2 Workshop for presenting the study on inter-institutional cooperation for legislative work linked with EU approximation process

Workshop dedicated to disseminate the study and with the goal at raising awareness among the different institutions on how the systems can be improved for better coordination.

MS Inputs: 2 experts, 1 mission, 5 wd each.

Activity 4.3 Study visit to EU Member(s) is carried out for looking a inter-institutional cooperation mechanisms mainly between Parliament and Government

This study visit will include up to 15 participants coming from the most relevant institutions that shall be associated with the Parliament as per content of the study under activity 4.1.

MS Inputs: 15 tickets, 15 BC participants, 5 days.

Activity 4.4 Preparation of Roadmap for increased inter-institutional cooperation between Parliament and Government of Moldova

With the basis of previous activities from this component, the team will prepare a Roadmap for increased inter-institutional cooperation. Inter-institutional cooperation concept will be primarily

focused on legislative work and flow of relevant information between the institutions (namely, ex-ante assessments, studies that may have been done for preparing regulation, etc). It will also include other relevant dimensions that may contribute to the gaps and reforms identified in other components of this project. Optimisation of training opportunities for specific sectors may be one of the dimensions of strengthened inter-institutional cooperation as well.

MS Inputs: 2 experts, 2 missions, 5 wd each.

Activity 4.5 Workshop for the presentation of the Roadmap for increased inter-institutional cooperation

This activity is aimed at presenting the findings from the Study Visit as well as the subsequent Roadmap for increased inter-institutional cooperation. All relevant institutions shall be invited to the event that will contribute to build consensus on the need for taking significant steps towards better communication among institutions.

MS Inputs: 3 experts, 1 mission, 5 wd each.

3.5 Means/ Input from the MS Partner Administration:

Translation and interpretation costs are eligible under Twinning project.

3.5.1 Profile and tasks of the Project Leader

- University degree/education in the field of Political Sciences, Public Administration, Economics, Law or related field;
- At least 12 years of experience in an EU Member Public Administration.
- At least 7 years of specific experience in the field of Parliaments in a EU Member State Public Administration;
- Senior civil servant or equivalent staff of a MS institution in a position which would enable him/her to fulfil and complete the tasks associated with the Project Leader role;
- Specific experience in project management with focus on EU funded projects and in particular twinning would be an advantage;
- Very good command of written and spoken English;
- Strong leadership and problem solving skills.

The Project Leader is responsible to coordinate the activities, disseminate project information among stakeholders, take part in discussions with high level officials, present and defend project input and expected outputs, manage the project team, prepare project management reports, help overcome project related problems, and assist the RTA for continuous development of project initiatives. The PL will be expected to devote a minimum of 3 days per month to the project in his/her home administration. In addition, he/she will coordinate, from the MS side, the Project Steering Committee (PSC), which will meet in Moldova every three months.

Project Leader Tasks:

- Overall coordination, guidance and monitoring of the project;
- Preparation of project progress reports together with BC Project Leader and with support of RTA;
- Timely achievement of the project results;
- Co-chairing of project steering committees;
- Provision of legal and technical advice and analysis whenever needed.

3.5.2 Profile and tasks of the RTA

The Resident Twinning Advisor (RTA) will be based in Moldova for 24 months to provide full-time input and advice to the project for the entire duration of the project.

RTA Profile:

- University degree/education;
- Civil servant or staff member in a MS public administration or mandated body in a position which would enable him/her to fulfil and complete the tasks associated with its role;
- At least 5 years of experience in a EU Member State Parliament.
- Specific professional experience in EU harmonisation process;
- Experience in project management would be an asset;
- Strong initiative, analytical and team working skills;
- Excellent communication skills, with fluency in written and spoken English;
- Knowledge of Romanian and/or Russian language would be an asset.

RTA Tasks:

- To manage the day-to-day coordination and progress of activities of the project;
- To provide technical inputs in project implementation;
- To liaise with the BC Project Leader and RTA counterpart;
- To report to the MS Project Leader;
- Be responsible for selection and supervision of the RTA assistant.

3.5.3 Profile and tasks of the short-term experts

The Project will require a number of short-term experts in order to cover the full range of specialised expertise required. These will be suitably qualified and capable of providing the necessary skills and experience according to the activities mentioned above.

STE Profiles - general experience:

- A university degree in a relevant subject or equivalent professional experience;
- A minimum of three years of experience in EU Member State Public Administration will be required;
- A good command of written and spoken English.

STE Profiles - specific experience (indicative list)

- Human Resources Management in Public Administration
- Public Finance Management
- Legal affairs
- Communication

STE Tasks:

- To provide technical inputs in specific areas of project implementation of the activities listed in the twinning fiche, including organisation of workshops, training, coaching, drafting of methodological and relevant hand-out materials as per the terms of reference provided by the RTA prior to each mission;
- To liaise with the RTA, the RTA counterpart and beneficiary component leader;
- To report to the project.

4. Institutional Framework

The beneficiary institution is the Parliament of Republic of Moldova. Given the nature of the project, the direct beneficiaries of the project will be the technical staff of the Parliament. Political bodies will be associated to the activities.

The structure of the Moldovan Parliament can be divided in the Parliamentary Staff and the political bodies :

The parliamentary staff

In order to be able to perform its work, Parliament has a staff of civil servants at its disposal.

One the one hand, attention is called to the fact that the staff members are – with the exception of the counsellors to the Chairman and the deputy-Chairpersons and also the assistants of the MP's- not political advisers, but according to the Regulations of Parliament must give organizational, informational and technical assistance only. On the other hand, they must give this assistance irrespective of the political colour of the parliamentary group or the individual member of Parliament that requests their assistance. In other words: they must be politically neutral in this respect.

At present, the parliamentary staff consists of 234 people, who are hired on a permanent basis.

The parliamentary staff, headed by a Secretary-general, is organized in four general directorates, six directorates and four services:

- 1. the General Directorate for Parliamentary Documentation*
- 2. the General Directorate on Patrimony Administration*
- 3. The General Directorate on Communication and Public Relations*
- 4. The General Legal Directorate*
- 5. the Parliamentary External Affairs Directorate*
- 6. the Finance, Budget and Accounting Directorate*
- 7. the Audiences and Petitions Directorate*
- 8. the Human Resource Directorate*
- 9. the Informational-Analytical Directorate*
- 10. the Technology and Communications Directorate*
- 11. the Strategic Development Service*
- 12. the Internal Audit Service*

13. the Public Procurement Service

14. the Security and Integrity Service.

Besides the parliamentary staff working in the directorates mentioned above, there is a number of counsellors and assistants to the MP's. The Chairman of Parliament has 6 counsellors and both Vice-Chairmen each have four counsellors. Each of the parliamentary factions also disposes of some consultants who are employed to assist them. Also, each Parliamentary Committee, has its Secretariat composed of a number of consultants varying between 4 and 9 depending of the workload of the Committee.

It is the competence of the Permanent Bureau to determine the structure and the legal status of the parliamentary staff, to draw up its budget, and to submit its proposals on these matters to Parliament for approval, and it is the competence of the Chairman of Parliament to appoint and to discharge the members of the staff.

Specialists from outside the parliamentary staff can be invited to attend the workings of Parliament.

Political Bodies

At the top of the organization of the Parliament one finds the Chairman and the Vice-Chairmen. Besides, there is a Permanent Bureau. The task of the Chairman and the Vice-Chairmen together with the Permanent Bureau is to take all appropriate and organizational measures in order to ensure that Parliament will be able to function in good order and to lead its activities.

According to the provisions of the Regulations of Parliament, Parliament develops its activities in plenary sittings and in sittings of the permanent committees. According to the Regulations of Parliament, in connection with the activities of Parliament in its entirety, all committees that can be established have preparatory tasks mainly. There are three types of committees: the permanent, the special and the investigatory committees.

The permanent committees are the working bodies of Parliament, established to fulfil the tasks they are given to prepare the activity of Parliament. The committees are responsible to Parliament and are subordinate to it. At present there are the following nine permanent committees:

- 1. The Committee for Legal Issues Appointments and Immunities (11 members);*
- 2. The Committee for Economic Policy, Budget and Finance (13 members);*
- 3. The Committee for National Security, Defence and Public Order (10 members);*
- 4. The Committee for Foreign Policy and European Integration (11 members);*
- 5. The Committee for Human Rights (9 members);*
- 6. The Committee for Public Administration, Environment and Territorial Development (11 members);*
- 7. The Committee for Culture, Science, Education, Youth, Sports and Media (11 members)*
- 8. The Committee for Agriculture and Food Industry (11 members);*
- 9. The Committee for Social Policy, Healthcare and Family (11 members).*

The plenary sittings take place according to the agenda worked out by the Permanent Bureau and adopted by Parliament.

The basic principles that concern the status of the members of Parliament have been laid down in the Constitution. Furthermore, the status of the member of Parliament, and his rights and duties, have been regulated in the Law on the status of a Deputy in Parliament (short: Status Law) and in the Regulations of Parliament.

In the constitutional law of the Republic of Moldova, various provisions as regards the political parties have been laid down. The candidates of the same political party, once elected as members of Parliament, usually form a parliamentary group, and as far as the Republic of Moldova is concerned, the Constitution presupposes the existence of these parliamentary groups.

It is important to bear in mind that a great number of parliamentary activities can only be executed by parliamentary groups and not by individual members. The provisions concerning these activities have been scattered all along the Regulations of Parliament; two items can be found in the Constitution and one more in the Status Law.

The present Moldovan Parliament consists of 101 members. The members are organized in the following parliamentary groups (following elections from 30 November 2014):

- *Socialist Party of Moldova (24 members)*
- *Democratic Party of Moldova (20 members)*
- *Liberal Party (13 members)*
- *Liberal Democratic Party (10 members)*
- *Communist Party of Moldova (7 members)*
- *Non-affiliated members (27 members of Parliament)*

The current Parliament structures appear to have insufficient capacity to play a value-added role in assisting the members of Parliament to develop legislation and amendments consistent with EU accession requirements and to improve the often poorly-drafted legislation prepared by ministries. This project will contribute to the optimisation of its structure for better functioning of the institution.

5. Budget

The maximum budget will be EUR 1.500.000.

6. Implementation Arrangements

- 6.1 The Contracting Authority responsible for tendering, contracting and accounting is the Delegation of the European Union to Moldova.

The manager of the project:

Mr Jordi Rodríguez Ruiz
EU Delegation – Operations Section
12 Kogalniceanu.
MD 2001 Chisinau
Tel: +373 22 50 52 10 ext. 110

Programme Administrative Office

Ms Oxana Gluscenco
Director of Policy coordination and strategic planning
State Chancellery
Piata Marii Adunari Nationale, 1
MD-2033 Chisinau
Tel: +373 22 250 215

Fax: +373 22 250 2596.2

6.2 Main counterpart in the Beneficiary Country

Beneficiary Country Project Leader:

Mr Igor Klipii
Deputy Secretary General of the Parliament of Moldova
Bd. Ștefan cel Mare și Sfânt 105
MD-2073 Chișinău
Tel.: +373 22 820 390
Fax: +373 22 268 491

RTA Counterpart

Mr Gherghe Ursoi
Head of strategic Development Service of the Parliament of Moldova
Bd. Ștefan cel Mare și Sfânt 105
MD-2073 Chișinău
Tel.: +373 22 820 390
Fax: +373 22 268 491

6.3 Contracts

There will be one single Twinning contract.

7. Implementation Schedule (indicative)

- 7.1 Launching of the call for proposals - February 2017
- 7.2 Start of project activities - September 2017
- 7.3 Project completion - August 2019
- 7.4 Duration of the execution period – 27 months (implementation period – 24 months)

8. Sustainability

Given the special nature of the Parliament as institution, the project will work basically with the technical staff of the Parliament but it will have to also raise awareness among the Members of

Parliament for increasing the ownership of this project. Whenever possible, the project will use participatory approaches, as well as train of trainers and shadowing techniques in order to improve the possibility for sustainability.

9. Crosscutting issues *(equal opportunity, environment, etc...)*

Each Twinning partner is required to comply with the equal opportunities requirements of the European Union. The principle of equal opportunity will be integrated into all stages of the project implementation.

10. Conditionality and sequencing

The Parliament of Moldova is committed to implementing the Association Agreement.

ANNEXES TO PROJECT FICHE

1. Logical framework matrix in standard format (compulsory)

Twinning Project: Strengthening the capacities of the Parliament of Moldova for EU approximation process		Name and number of the program: Framework Programme in support of EU – Republic of Moldova agreements 2013 (ENPI 2013/024-403)	
		Contractual period expires at: 25/08/2017	Payment period expires at: 25/08/2022
		Total Budget: 1.500.000 EUR	Contribution:
General Objective	Objectively verifiable indicators (OVI)	Sources of verification	
To facilitate the implementation of the Association Agreement between the European Union and the Republic of Moldova.	<ul style="list-style-type: none"> At least 90% of the proposed legislation sent by the Government between the beginning and the end of activities of the project and related to EU approximation is reviewed and endorsed by the Parliament with a view to ensuring compliance with the acquis. 	<ul style="list-style-type: none"> Official monitor of the Republic of Moldova. EU reports. 	
The project purpose	Objectively verifiable indicators	Source of verification	Assumptions
To support the strengthening of the institutional capacity of the Parliament of Moldova for better understanding of the EU approximation process, in line with the Association Agreement,	<ul style="list-style-type: none"> Time period for reviewing and adopting legislation in line with EU acquis is reduced by 25% by the end of the project. 	<ul style="list-style-type: none"> Project deliveries (re-structuring, new rules of procedures, survey on understanding of Association Agreement, peer 	<ul style="list-style-type: none"> The Republic of Moldova follows its commitment with the implementation of the Association Agreement.

through all sectors with emphasis on the structures and internal procedures as well as the technical staff of the Parliament.	<ul style="list-style-type: none"> • Personnel of the Parliament of Moldova show a satisfactory level of understanding of the Association Agreement and EU Acquis. • Legal work issued by the Parliament of Moldova and linked with implementation of Association Agreement is EU compliant. • Parliament of Moldova increases its inter-institutional cooperation. 	evaluations carried out by EU MS and Roadmap for inter-institutional cooperation).	
Results	Objectively verifiable indicators	Source of verification	Assumptions
1. Structures and internal procedures are optimized for efficiently tackling the increased legislative workload as a result of the implementation of the Association Agreement.	<ul style="list-style-type: none"> • Rules of procedure are modified at 100% in line with activity 1.3. • Parliament structures are modified in line with activity 1.4. • Number of legislative initiatives linked with Association Agreement passed by the Parliament increased by at least 30% 	<ul style="list-style-type: none"> • Official monitor of the Republic of Moldova • Project deliveries. 	<ul style="list-style-type: none"> • The administration of the Parliament of Moldova is committed with the project and with the follow-up of its deliveries. • The financial and human resources at the disposal of the Parliament of Moldova remain stable. • Parliament and Government of Moldova are willing to increase

4. Inter-institutional cooperation of the Parliament of Moldova is improved for better coordination of the EU approximation process.	<p>of regulation.</p> <ul style="list-style-type: none"> • Study on inter-institutional cooperation of the parliament and government is published and presented. • Roadmap on inter-institutional cooperation is prepared and endorsed by the Parliament of Moldova. • Technical staff from the Parliament are benefitting of specialised training possibilities offered to the staff of the Government of Moldova. 		
Activities	Means	Source of verification	Assumptions
<p><i>Activity 1.1 Assessment of current structures and internal procedures regarding EU approximation</i></p> <p><i>Activity 1.2 Study visit to Member State(s) for getting acquainted with structures and procedures that may be of interest for Moldovan</i></p>	<ul style="list-style-type: none"> • 2 experts, 1 missions, 20 wd each • 10 Beneficiary officials, 5 	Project reports	<ul style="list-style-type: none"> • The administration of the Parliament of Moldova is committed with the project and with the follow-up of its deliveries. • The financial and human resources at the disposal of the Parliament of Moldova remain

<p><i>authorities</i></p> <p><i>Activity 1.3 Preparation of draft regulation for the optimization of the rules or procedure of an options document for the re-structuring of the Parliament in line with the findings of the activity 1.1</i></p> <p><i>Activity 1.4 Dissemination workshops about findings from Study Visit, content of the re-structuring and meaning of the new procedures to be adopted</i></p> <p><i>Activity 1.5 Support to the implementation of the reforms in structures and procedures</i></p> <p><i>Activity 2.1 Survey on EU acquis is carried out amongst all personnel of the Parliament of Moldova</i></p> <p><i>Activity 2.2 Workshop on the findings from the survey under activity 2.1 for raising awareness about the different profiles within the Parliament</i></p> <p><i>Activity 2.3 Training needs</i></p>	<p>days duration</p> <ul style="list-style-type: none"> • 4 experts, 4 missions, 5 wd each • 2 experts, 1 mission, 5 wd each • 5 experts, 4 missions, 5 wd each • 2 experts, 1 mission, 5 wd each • 4 experts, 1 missions, 5 wd each • 2 experts, 2 missions, 5 wd each 		<p>stable.</p> <ul style="list-style-type: none"> • Parliament and Government of Moldova are willing to increase their cooperation arrangements.
-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	--	-----------------------------------------------------------------------------------------------------------------------------------------------------------------

<p><i>assessment is carried out</i></p> <p><i>Activity 2.4 Capacity building activities for increased level of understanding of EU Acquis within the Parliament of Moldova</i></p> <p><i>Activity 2.6 Survey on EU acquis is carried out amongst all personnel of the Parliament of Moldova</i></p> <p><i>Activity 2.7 Workshop for communicating the actions performed by the project as well as the progress done by personnel of the Parliament in terms of understanding of EU Acquis</i></p> <p><i>Activity 3.1 Analysis of the revision mechanisms for ensuring EU compliance of the legislative works in line with the requirements under Association Agreement</i></p> <p><i>Activity 3.2 Workshop for dissemination of findings under activity 3.1</i></p> <p><i>Activity 3.3 Study visit to EU Member State(s) is carried out for observing the revision mechanisms</i></p>	<ul style="list-style-type: none"> • 4 experts, 3 missions, 5 wd each • 2 experts, 2 missions, 5 wd each • 3 experts, 1 mission, 5 wd each, training materials • 4 experts, 2 mission, 5 wd • 2 experts, 1 mission, 5 wd each, training materials • 12 Beneficiary Country officials, 5 days 		
---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	--	--

<p><i>of EU acquis in order to ensure EU compliance</i></p> <p><i>Activity 3.4 Preparation of a White Paper of good practices on how to revise legislative work in line with EU acquis and Association Agreement</i></p> <p><i>Activity 3.5 Workshop for presenting the White Paper of good practices on how to revise legislative work in line with EU acquis and Association Agreement</i></p> <p><i>Activity 3.6 Peer evaluations from EU Member State for EU compliance of specific norms issued from the Parliament of Moldova</i></p> <p><i>Activity 3.7 Capacity building on EU compliance of legislative work</i></p> <p><i>Activity 4.1 Study on inter-institutional cooperation linked with legislative work is carried out with the emphasis at underlining the relation Government – Parliament</i></p> <p><i>Activity 4.2 Workshop for</i></p>	<ul style="list-style-type: none"> • 4 experts, 1 mission, 5 wd each • 2 experts, 1 mission, 5 wd each • 15 experts, 3 missions, 5 wd each • 6 experts, 2 missions, 10 wd each, training materials • 4 experts, 3 missions, 10 wd each 		
-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	--	--

<p><i>presenting the study on inter-institutional cooperation for legislative work linked with EU approximation process</i></p> <p><i>Activity 4.3 Study visit to EU Member(s) is carried out for looking a inter-institutional cooperation mechanisms mainly between Parliament and Government</i></p> <p><i>Activity 4.4 Preparation of Roadmap for increased inter-institutional cooperation between Parliament and Government of Moldova</i></p> <p><i>Activity 4.5 Workshop for the presentation of the Roadmap for increased inter-institutional cooperation</i></p>	<ul style="list-style-type: none"> • 2 experts, 1 mission, 5 wd each • 15 Beneficiary Country officials, 5 days • 2 experts, 2 missions, 5 wd each • 3 experts, 1 mission, 5 wd each. 		
----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	--	--