



Embassy of Italy  
New Delhi

Prot. n. 963.

**SECURITAS INDIA**  
496, Udyog Vihar Phase III  
Gurgaon – 122016  
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## INVITATION TO BID

**Subject:** Invitation to an open procedure for the supply of services of Surveillance service of the Embassy of Italy Compound, 24 hours a day, seven days a week. – **CIG 87165325C1**  
The Embassy of Italy in New Delhi, hereinafter the “Client”, with the present invitation to bid, sets an open procedure for the selection of a “Contractor”, to whom entrust the supply of the above services according to the specifications set in the following points.

### 1.- Object and invitation to tender

- 1.1 The relations between the “Client” and the “Contractor” will be regulated by an agreement as per Attachment 1
- 1.2 The selected Economic Operator will execute the tasks as per Attachment 2
- 1.3 The estimated value of the contract to acquire, decided as tender budget, is of INR 2,44,05,225.00 exclusive of GST for a 3 years’ contract.

The total amounts for each year are set as follows:

|   | Cost without GST expressed in INR |
|---|-----------------------------------|
| 2021 (1 <sup>st</sup> jul – 31 <sup>st</sup> dec) | 37,92,539.00                      |
| 2022  | 79,64,332.00                      |
| 2023  | 83,62,548.00                      |
| 2024 (1 <sup>st</sup> jan – 30 <sup>th</sup> jun) | 42,85,806.00                      |
|   | <b>2,44,05,225.00</b>             |

### 2. - Referent

The Responsible Official in charge for the Embassy of Italy in New Delhi (RUP) is Mrs. Roberta Pisani.

### 3. - Requirements

- 3.1 The “Contractor” falling under one of the disqualifying reasons as per Attachment 3 and that does not possess the special qualifying requirements subsequently indicated in Attachment 2 will be excluded.
- 3.2 The absence of exclusion reasons can be attested by an affidavit sworn before the competent Authority as per model in Attachment 3. The Economic Operator authorizes the Embassy to verify with the local Authorities the authenticity of the requirements declarations.
- 3.3 the Economic operator has to possess adequate insurance coverage against professional risks.
- 3.4 The Economic Operator has to possess a valid PSARA license.

3.5 Mandatory inspection: the Economic Operator must make an inspection of the premises in order to submit his offer. The inspection will take place on 3rd May at 10:00 AM. Confirmation of participation must be sent to RUP at the following e-mail address: [amministrazioneamb.newdelhi@esteri.it](mailto:amministrazioneamb.newdelhi@esteri.it). An inspection receipt will be released upon completion of survey.

#### 4. - Award Criterion

The award criterion will be based on the most economically advantageous offer according to the following parameters: 70% for the technical offer – 30% for the economical offer, as calculated according to procedure outlined in Section 2 of Attachment 2.

The contract will be awarded even if only 1 (one) offer is received, provided it is deemed appropriate and convenient according to provisions of art. 97 c. 6 of the Code 50/2016 (Code of Italian Public Tenders)

#### 5. - Terms and presentation of the offer

5.1 The packet with the offers should be closed and sealed and should clearly mention on the external portion:

- **“DO NOT OPEN: Offer for the supply of surveillance services of the Embassy of Italy Compound, 24 hours a day, seven days a week - CIG 87165325C1”**,
- **Denomination of the Contractor, Registered office, address and contacts.**

5.2 In order to be valid the packet should contain three envelopes, all sealed with adhesive tape and mentioning the tender subject, the denomination of the Contractor, the envelopes should mention on the external respectively:

- **Envelope A (Administrative Documents)**
- **Envelope B (Technical Offer)**
- **Envelope C (Economic Offer)**

5.3 The delivery of the packets is exclusively at the Contractor's risk. Failure to deliver to the place, by the terms and instructions will entail the exclusion of the bidder. These packets will not be opened and will be returned to the “Contractor”

5.4 the packets containing the offers and the relevant documentation have to be delivered within 12:00 a.m. of May 18<sup>th</sup> 2021, by one of the following means that can be chosen by the “Contractor”:

- by post to the “Client” at the following address: **Embassy of Italy – Administration Office – 50E Chandragupta Marg – Chanakyapuri – 110021 New Delhi.**

- by hand, from 09.30 to 15.30 daily excluding weekends and public holidays (a receipt will be provided)

5.5 in order to demonstrate the delivery within the terms, only the receipt stamp on the packet by the Embassy will be considered valid.

5.6 The offer and the related documents should be written in English.

5.7 Offers containing alternatives, conditions or multiple offers will be excluded.

#### 6. – Content of the envelopes

6.1 **Envelope “A – Administrative Documents”** must contain the following documents:

- a) Attachment 3, in which the “Contractor” self-certifies the absence of exclusion reasons and fully accepts, with no exception, the dispositions and conditions of this letter and its Attachments;
- b) The “Contractor’s” assurance to keep a 180 day validity of the offer;
- c) The mandatory inspection receipt.
- d) Copy of valid PSARA license

6.1.2 In case of lack, of incompleteness and of any other essential irregularity in the elements requested at paragraph 6.1., the Embassy will provide a maximum 5 days' allowance to the Contractor to submit, integrate or regulate the required declarations.

#### 6.2 **Envelope “B – Technical Offer”**

6.2.1 In the Envelope “B – Technical Offer” the Contractor shall submit:

- a) his best technical offer with respect to the minimal conditions set in Section 1 of Attachment 2 (technical specifications of the tender and eventual special evaluation criteria);
- b) up to 3 (three) letters of reference by foreign missions in India or the service requested.

6.2.2 Notwithstanding the respect of the minimal conditions set in Section 1 of Attachment 2, the score will be calculated on the base of the evaluation grid provided in Section 2 of Attachment 2.

6.2.3 The offer should contain the name of the Contractor and be signed by the legal representative or procurer with a copy of a valid id document of the signee.

6.2.4 The technical offer with the description of the procedural arrangements, of operational and organizational techniques that are to be adopted in the execution of the service and Human and instrumental resources employed for the service, organization chart.

### **6.3 Envelope "C – Economic Offer"**

6.3.1 In the Envelope "C -- Economic Offer" the Contractor shall submit his best economic offer with respect to the required service.

6.3.2 The economic offers cannot exceed the amount mentioned as tender budget net of indirect taxes and eventual payment for security not subject to discounts, in order to be valid.

6.3.3 The offer should contain the name of the Contractor and be signed by the legal representative or procurer with a copy of a valid id document of the signee.

## **7. - Opening and evaluation of the offers**

7.1 The envelopes will be opened by a nominated Selection Board on 19<sup>th</sup> May at 11,00 am, during a public session taking place at the Embassy's headquarters.

Due to the COVID restrictions the public meeting will take place on line through a link which will be sent via e mail, maximum 3 days before the said date. The link will be sent only to those firms interested in attending the public meeting, who will have to confirm their participation to the RUP at the e-mail address [amministrazioneamb.newdelhi@esteri.it](mailto:amministrazioneamb.newdelhi@esteri.it) indicating the name of the person (only 1 person) who will participate in the said meeting. The dates of subsequent public sessions will be sent, with 3 days' advance notice to the e-mail address provided by the bidders.

7.2 Only representatives of the bidders will be admitted to the sessions.

7.3 The Selection Board will verify the integrity and formal correctness of the parcels received and the existence and formal correctness of the documentation, as indicated in these specifications.

All tendering operations shall take place in public session, with the exception of, without prejudice to the publicity or outcome of individual proceedings:

- A detailed analysis of the specific content of the declarations of the administrative documentation submitted by each competitor, as well as its compliance with the requirements of this invitation.
- Of any preliminary assistance procedure pursuant to art. 83, paragraph 9 of Legislative Decree 50/2016;
- Of the meetings of the Selection Board for the evaluation of the technical offer;
- Of the session of the Selection Board dedicated to the mere performance of calculations, according to the formulas set out in Attachment 2 Section 2;
- Any meetings to verify the anomaly of the tenders.

## **8. – Transfer of the Contract and Sub-contracting**

8.1 It is forbidden to the Contractor to transfer, completely or in part, the signed contract.

## **9. – Surety for the correct execution of the contract**

9.1 The company which becomes the successful bidder, shall be exempt from furnishing the bank guarantee or insurance guarantee of 10% of the contractual amount, accepting a discount of 2% on the base price of tender.

## **10. - Clarifications**

10.1 Prospective information or clarifications should be submitted to the Embassy within 15.00 hours of 12<sup>th</sup> May 2021 and can be made to the following e-mail addresses: [amministrazioneamb.newdelhi@esteri.it](mailto:amministrazioneamb.newdelhi@esteri.it).

10.2 The Embassy will reply within 18.00 hours of 14<sup>th</sup> 2021 sending to the requiring Contractor an e-mail with all the questions received and the corresponding answers.

## **11 – Personal data protection**

11.1 The Embassy guarantees protection of personal data provided by the Contractor as per current GDPR regulation 2016/679 in regards to personal data processing as per details of Attachment 4.

11.2 By signing Attachment 4, the Economic Operator agrees on the personal data processing by the Embassy, including the verifications as per paragraph 3.2.

**12. – Applicable standards**

12.1 The procedure for selecting the Contractor is governed by Italian law.

New Delhi, 28<sup>th</sup> April 2021



A handwritten signature in black ink, appearing to read "Roberta Pisani".

The Officer in charge of the procedure  
Roberta Pisani

# Inoltrato: Prot. n. 963 - INVITATION TO BID

Microsoft Outlook

gio 29/04/2021 08:45

A: megha.verma@securitas.in <megha.verma@securitas.in>; Amit Singh <amit.singh@securitas.in>; Sameer Mittal <sameer.mittal@securitas.in>;

**Ho completato il recapito a questi destinatari o gruppi, ma il server di destinazione non ha inviata alcuna notifica di recapito:**

[megha.verma@securitas.in](mailto:megha.verma@securitas.in) (megha.verma@securitas.in)

[Amit.Singh@securitas.in](mailto:Amit.Singh@securitas.in)

[Sameer.Mittal@securitas.in](mailto:Sameer.Mittal@securitas.in)

Oggetto: Prot. n. 963 - INVITATION TO BID

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Ambasciata d'Italia in India New Delhi Amministrazione

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A: megha.verma@securitas.in <megha.verma@securitas.in>; Amit Singh <amit.singh@securitas.in>; Sameer Mittal <sameer.mittal@securitas.in>;

Cc: Ambasciata d'Italia in India New Delhi Amministrazione <amministrazioneamb.newdelhi@esteri.it>;

2 allegati (9 MB)

963 - SECURITAS.pdf; ATTACHMENT 1-2-3-4.pdf;

Please find in attachment the invitation to an open procedure for the supply of Surveillance Service of the Embassy of Italy Compound which deadline is 18<sup>th</sup> May 2021 at 12:00 AM.

You are kindly requested to follow the detailed instructions in the letter of invitation.

Please send a message confirming the receipt of this e-mail and related documentation attached

Best regards

**Roberta Pisani**  
**Head of Administration**

**Embassy of Italy in New Delhi**  
50-F Chandragupta Marg. – Chanakyapuri  
110021 New Delhi  
**[www.ambnewdelhi.esteri.it](http://www.ambnewdelhi.esteri.it)**

T +91 11 26114353/5 (ext. 200)



Embassy of Italy  
New Delhi

Prot. n. 964.

**SECURITY & INTELLIGENCE  
SERVICES (INDIA) LTD**  
B-88, Defence Colony  
New Delhi – 110024  
[abhishhek.chopra@sifindia.com](mailto:abhishhek.chopra@sifindia.com)

## INVITATION TO BID

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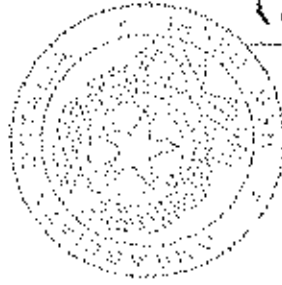
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*Roberta Pisani*

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Roberta Pisani

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Microsoft Outlook

gio 29/04/2021 08:54

A: abhishek.chopra@sisindia.com <abhishek.chopra@sisindia.com>;

**Ho completato il recapito a questi destinatari o gruppi, ma il server di destinazione non ha inviata alcuna notifica di recapito:**

abhishek.chopra@sisindia.com (abhishek.chopra@sisindia.com)

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Ambasciata d'Italia in India New Delhi Amministrazione

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A: abhishek.chopra@sisindia.com <abhishek.chopra@sisindia.com>;

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[www.ambnewdelhi.esteri.it](http://www.ambnewdelhi.esteri.it)

T +91 11 26114353/5 (ext. 200)



Embassy of Italy  
New Delhi

Prot. n. 965.

**BLACK DRAGON SECURITY  
PVT. LTD.**

**311, Vardhman Plaza,  
Arya Nagar, Paharganj  
New Delhi – 110055**

[anshuman.bhardwai@blackdragonsecurity.com](mailto:anshuman.bhardwai@blackdragonsecurity.com)

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6.2.4 The technical offer with the description of the procedural arrangements, of operational and organizational techniques that are to be adopted in the execution of the service and Human and instrumental resources employed for the service, organization chart.

### **6.3 Envelope “C – Economic Offer”**

6.3.1 In the Envelope “C – Economic Offer” the Contractor shall submit his best economic offer with respect to the required service.

6.3.2 The economic offers cannot exceed the amount mentioned as tender budget net of indirect taxes and eventual payment for security not subject to discounts, in order to be valid.

6.3.3 The offer should contain the name of the Contractor and be signed by the legal representative or procurer with a copy of a valid id document of the signee.

## **7. - Opening and evaluation of the offers**

7.1 The envelopes will be opened by a nominated Selection Board on 19<sup>th</sup> May at 11,00 am, during a public session taking place at the Embassy's headquarters.

Due to the COVID restrictions the public meeting will take place on line through a link which will be sent via e mail, maximum 3 days before the said date. The link will be sent only to those firms interested in attending the public meeting, who will have to confirm their participation to the RUP at the e-mail address [amministrazioneamb.newdelhi@esteri.it](mailto:amministrazioneamb.newdelhi@esteri.it) indicating the name of the person (only 1 person) who will participate in the said meeting. The dates of subsequent public sessions will be sent, with 3 days' advance notice to the e-mail address provided by the bidders.

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- A detailed analysis of the specific content of the declarations of the administrative documentation submitted by each competitor, as well as its compliance with the requirements of this invitation.
- Of any preliminary assistance procedure pursuant to art. 83, paragraph 9 of Legislative Decree 50/2016;
- Of the meetings of the Selection Board for the evaluation of the technical offer;
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8.1 It is forbidden to the Contractor to transfer, completely or in part, the signed contract.

## **9. – Surety for the correct execution of the contract**

9.1 The company which becomes the successful bidder, shall be exempt from furnishing the bank guarantee or insurance guarantee of 10% of the contractual amount, accepting a discount of 2% on the base price of tender.

## **10. - Clarifications**

10.1 Prospective information or clarifications should be submitted to the Embassy within 15.00 hours of 12<sup>th</sup> May 2021 and can be made to the following e-mail addresses: [amministrazioneamb.newdelhi@esteri.it](mailto:amministrazioneamb.newdelhi@esteri.it).

10.2 The Embassy will reply within 18.00 hours of 14<sup>th</sup> 2021 sending to the requiring Contractor an e-mail with all the questions received and the corresponding answers.

## **11 – Personal data protection**

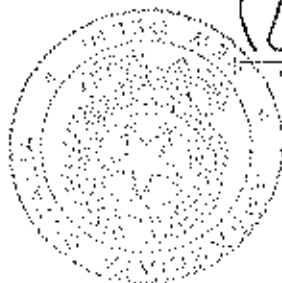
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11.2 By signing Attachment 4, the Economic Operator agrees on the personal data processing by the Embassy, including the verifications as per paragraph 3.2.

**12. – Applicable standards**

12.1 The procedure for selecting the Contractor is governed by Italian law.

New Delhi, 28<sup>th</sup> April 2021



A handwritten signature in black ink, reading "Roberta Pisani".

The Officer in charge of the procedure  
Roberta Pisani



Inoltrato: Prot. n. 965 - INVITATION TO BID

Microsoft Outlook

gio 29/04/2021 08:58

A:anshuman.bhardwaj@blackdragonsecurity.com <anshuman.bhardwaj@blackdragonsecurity.com>;

**Ho completato il recapito a questi destinatari o gruppi, ma il server di destinazione non ha inviata alcuna notifica di recapito:**

[anshuman.bhardwaj@blackdragonsecurity.com](mailto:anshuman.bhardwaj@blackdragonsecurity.com) ([anshuman.bhardwaj@blackdragonsecurity.com](mailto:anshuman.bhardwaj@blackdragonsecurity.com))

Oggetto: Prot. n. 965 - INVITATION TO BID

# Prot. n. 965 - INVITATION TO BID

Ambasciata d'Italia in India New Delhi Amministrazione

gio 29/04/2021 08:58

A:anshuman.bhardwaj@blackdragonsecurity.com <anshuman.bhardwaj@blackdragonsecurity.com>;

Cc:Ambasciata d'Italia in India New Delhi Amministrazione <amministrazioneamb.newdelhi@esteri.it>;

2 allegati (9 MB)

ATTACHMENT 1-2-3-4.pdf; 965 - BLAC DRAGON.pdf;

Please find in attachment the invitation to an open procedure for the supply of Surveillance Service of the Embassy of Italy Compound which deadline is 18<sup>th</sup> May 2021 at 12:00 AM.

You are kindly requested to follow the detailed instructions in the letter of invitation.

Please send a message confirming the receipt of this e-mail and related documentation attached

Best regards

**Roberta Pisani**  
**Head of Administration**

**Embassy of Italy in New Delhi**  
50-E Chandragupta Marg. – Chanakyapuri  
110021 New Delhi  
**[www.ambnewdelhi.esteri.it](http://www.ambnewdelhi.esteri.it)**

T +91 11 26114353/5 (ext. 200)



Embassy of Italy  
New Delhi

Prot. n. 966.

**FIREBALL SECURITAS & CONSULTANTS  
PVT. LTD**

**1899, Uday Chand Marg,**

**Kotla Mubarakpur**

**New Delhi - 110003**

[archana@fireballindia.com](mailto:archana@fireballindia.com)

**INVITATION TO BID**

**Subject:** Invitation to an open procedure for the supply of services of Surveillance service of the Embassy of Italy Compound, 24 hours a day, seven days a week. – **CIG 87165325CI**

The Embassy of Italy in New Delhi, hereinafter the “Client”, with the present invitation to bid, sets an open procedure for the selection of a “Contractor”, to whom entrust the supply of the above services according to the specifications set in the following points.

**1.- Object and invitation to tender**

1.1 The relations between the “Client” and the “Contractor” will be regulated by an agreement as per Attachment 1

1.2 The selected Economic Operator will execute the tasks as per Attachment 2

1.3 The estimated value of the contract to acquire, decided as tender budget, is of INR **2,44,05,225.00** exclusive of GST for a 3 years’ contract.

The total amounts for each year are set as follows:

|   | Cost without GST expressed in INR |
|---|-----------------------------------|
| 2021 (1 <sup>st</sup> jul – 31 <sup>st</sup> dec) | 37,92,539.00                      |
| 2022  | 79,64,332.00                      |
| 2023  | 83,62,548.00                      |
| 2024 (1 <sup>st</sup> jan – 30 <sup>th</sup> jun) | 42,85,806.00                      |
|   | <b>2,44,05,225.00</b>             |

**2. - Referent**

The Responsible Official in charge for the Embassy of Italy in New Delhi (RUP) is Mrs. Roberta Pisani.

**3. - Requirements**

3.1 The “Contractor” falling under one of the disqualifying reasons as per Attachment 3 and that does not possess the special qualifying requirements subsequently indicated in Attachment 2 will be excluded.

3.2 The absence of exclusion reasons can be attested by an affidavit sworn before the competent Authority as per model in Attachment 3. The Economic Operator authorizes the Embassy to verify with the local Authorities the authenticity of the requirements declarations.

3.3 the Economic operator has to possess adequate insurance coverage against professional risks.

3.4 The Economic Operator has to possess a valid PSARA license.

3.5 Mandatory inspection: the Economic Operator must make an inspection of the premises in order to submit his offer. The inspection will take place on 3rd May at 10:30 AM. Confirmation of participation must be sent to RUP at the following e-mail address: [amministrazioneamb.newdelhi@esteri.it](mailto:amministrazioneamb.newdelhi@esteri.it). An inspection receipt will be released upon completion of survey.

#### 4. - Award Criterion

The award criterion will be based on the most economically advantageous offer according to the following parameters: 70% for the technical offer – 30% for the economical offer, as calculated according to procedure outlined in Section 2 of Attachment 2.

The contract will be awarded even if only 1 (one) offer is received, provided it is deemed appropriate and convenient according to provisions of art. 97 c. 6 of the Code 50/2016 (Code of Italian Public Tenders)

#### 5. - Terms and presentation of the offer

5.1 The packet with the offers should be closed and sealed and should clearly mention on the external portion:

- **“DO NOT OPEN: Offer for the supply of surveillance services of the Embassy of Italy Compound, 24 hours a day, seven days a week - CIG 87165325C1”**,
- **Denomination of the Contractor, Registered office, address and contacts.**

5.2 In order to be valid the packet should contain three envelopes, all sealed with adhesive tape and mentioning the tender subject, the denomination of the Contractor, the envelopes should mention on the external respectively:

- **Envelope A (Administrative Documents)**
- **Envelope B (Technical Offer)**
- **Envelope C (Economic Offer)**

5.3 The delivery of the packets is exclusively at the Contractor's risk. Failure to deliver to the place, by the terms and instructions will entail the exclusion of the bidder. These packets will not be opened and will be returned to the "Contractor"

5.4 the packets containing the offers and the relevant documentation have to be delivered **within 12:00 a.m. of May 18<sup>th</sup> 2021**, by one of the following means that can be chosen by the "Contractor":

- by post to the "Client" at the following address: **Embassy of Italy – Administration Office – 50E Chandragupta Marg – Chanakyapuri – 110021 New Delhi**,

- by hand, from 09.30 to 15.30 daily excluding weekends and public holidays (a receipt will be provided)

5.5 in order to demonstrate the delivery within the terms, only the receipt stamp on the packet by the Embassy will be considered valid.

5.6 The offer and the related documents should be written in English.

5.7 Offers containing alternatives, conditions or multiple offers will be excluded.

#### 6. – Content of the envelopes

6.1 **Envelope “A – Administrative Documents”** must contain the following documents:

- a) Attachment 3, in which the "Contractor" self-certifies the absence of exclusion reasons and fully accepts, with no exception, the dispositions and conditions of this letter and its Attachments;
- b) The "Contractor's" assurance to keep a 180 day validity of the offer;
- c) The mandatory inspection receipt.
- d) Copy of valid PSARA license

6.1.2 In case of lack, of incompleteness and of any other essential irregularity in the elements requested at paragraph 6.1., the Embassy will provide a maximum 5 days' allowance to the Contractor to submit, integrate or regulate the required declarations.

#### 6.2 **Envelope “B – Technical Offer”**

6.2.1 In the Envelope “B – Technical Offer” the Contractor shall submit:

- a) his best technical offer with respect to the minimal conditions set in Section 1 of Attachment 2 (technical specifications of the tender and eventual special evaluation criteria);
- b) up to 3 (three) letters of reference by foreign missions in India or the service requested.

6.2.2 Notwithstanding the respect of the minimal conditions set in Section 1 of Attachment 2, the score will be calculated on the base of the evaluation grid provided in Section 2 of Attachment 2.

6.2.3 The offer should contain the name of the Contractor and be signed by the legal representative or procurer with a copy of a valid id document of the signee.

6.2.4 The technical offer with the description of the procedural arrangements, of operational and organizational techniques that are to be adopted in the execution of the service and Human and instrumental resources employed for the service, organization chart.

### **6.3 Envelope “C – Economic Offer”**

6.3.1 In the Envelope “C – Economic Offer” the Contractor shall submit his best economic offer with respect to the required service.

6.3.2 The economic offers cannot exceed the amount mentioned as tender budget net of indirect taxes and eventual payment for security not subject to discounts, in order to be valid.

6.3.3 The offer should contain the name of the Contractor and be signed by the legal representative or procurer with a copy of a valid id document of the signee.

## **7. - Opening and evaluation of the offers**

7.1 The envelopes will be opened by a nominated Selection Board on 19<sup>th</sup> May at 11,00 am, during a public session taking place at the Embassy’s headquarters.

Due to the COVID restrictions the public meeting will take place on line through a link which will be sent via e mail, maximum 3 days before the said date. The link will be sent only to those firms interested in attending the public meeting, who will have to confirm their participation to the RUP at the e-mail address [amministrazioneamb.newdelhi@esteri.it](mailto:amministrazioneamb.newdelhi@esteri.it) indicating the name of the person (only 1 person) who will participate in the said meeting. The dates of subsequent public sessions will be sent, with 3 days’ advance notice to the e-mail address provided by the bidders.

7.2 Only representatives of the bidders will be admitted to the sessions.

7.3 The Selection Board will verify the integrity and formal correctness of the parcels received and the existence and formal correctness of the documentation, as indicated in these specifications.

All tendering operations shall take place in public session, with the exception of, without prejudice to the publicity or outcome of individual proceedings:

- A detailed analysis of the specific content of the declarations of the administrative documentation submitted by each competitor, as well as its compliance with the requirements of this invitation.
- Of any preliminary assistance procedure pursuant to art. 83, paragraph 9 of Legislative Decree 50/2016;
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## **8. – Transfer of the Contract and Sub-contracting**

8.1 It is forbidden to the Contractor to transfer, completely or in part, the signed contract.

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9.1 The company which becomes the successful bidder, shall be exempt from furnishing the bank guarantee or insurance guarantee of 10% of the contractual amount, accepting a discount of 2% on the base price of tender.

## **10. - Clarifications**

10.1 Prospective information or clarifications should be submitted to the Embassy within 15.00 hours of 12<sup>th</sup> May 2021 and can be made to the following e-mail addresses: [amministrazioneamb.newdelhi@esteri.it](mailto:amministrazioneamb.newdelhi@esteri.it).

10.2 The Embassy will reply within 18.00 hours of 14<sup>th</sup> 2021 sending to the requiring Contractor an e-mail with all the questions received and the corresponding answers.

## **11 – Personal data protection**

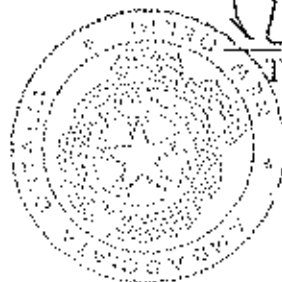
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**12. – Applicable standards**

12.1 The procedure for selecting the Contractor is governed by Italian law.

New Delhi, 28<sup>th</sup> April 2021



*Roberta Pisani*

The Officer in charge of the procedure  
Roberta Pisani

# Inoltrato: Prot. n. 966 - INVITATION TO BID

Microsoft Outlook

gio 29/04/2021 09:01

A:archana@fireballindia.com <archana@fireballindia.com>:

**Ho completato il recapito a questi destinatari o gruppi, ma il server di destinazione non ha inviata alcuna notifica di recapito:**

[archana@fireballindia.com](mailto:archana@fireballindia.com) ([archana@fireballindia.com](mailto:archana@fireballindia.com))

Oggetto: Prot. n. 966 - INVITATION TO BID

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Ambasciata d'Italia in India New Delhi Amministrazione

gio 29/04/2021 09:01

A:archana@fireballindia.com <archana@fireballindia.com>;

Cc:Ambasciata d'Italia in India New Delhi Amministrazione <amministrazione@amb.newdelhi.esteri.it>;

2 allegati (9 MB)

ATTACHMENT 1-2-3-4.pdf; 966 - FIREBALL.pdf;

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Best regards

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110021 New Delhi  
**[www.ambnewdelhi.esteri.it](http://www.ambnewdelhi.esteri.it)**

T +91 11 26114353/5 (ext. 200)





Embassy of Italy  
New Delhi

Prot. n. 967.

**G4S SECURE SOLUTIONS (INDIA)**

**PVT. LTD.**

**Tower A, 5th floor**

**Unitech Cyber Park, Sector 39**

**Gurgaon – 122001**

[bandana.singh@in.g4s.com](mailto:bandana.singh@in.g4s.com)

**INVITATION TO BID**

**Subject:** Invitation to an open procedure for the supply of services of Surveillance service of the Embassy of Italy Compound, 24 hours a day, seven days a week. – **CIG 87165325C1**

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11.2 By signing Attachment 4, the Economic Operator agrees on the personal data processing by the Embassy, including the verifications as per paragraph 3.2.

**12. – Applicable standards**

12.1 The procedure for selecting the Contractor is governed by Italian law.

New Delhi, 28<sup>th</sup> April 2021



*Roberta Pisani*

The Officer in charge of the procedure  
Roberta Pisani

Inoltrato: I: Prot. n. 967 - INVITATION TO BID

Microsoft Outlook

gio 29/04/2021 09:10

A:bandana.singh@in.g4s.com <bandana.singh@in.g4s.com>;

**Ho completato il recapito a questi destinatari o gruppi, ma il server di destinazione non ha inviato alcuna notifica di recapito:**

[bandana.singh@in.g4s.com](mailto:bandana.singh@in.g4s.com) (bandana.singh@in.g4s.com)

Oggetto: I: Prot. n. 967 - INVITATION TO BID

# Prot. n. 967 - INVITATION TO BID

Ambasciata d'Italia in India New Delhi Amministrazione

gio 29/04/2021 09:05

A:bandana.sing@in.g4s.com <bandana.sing@in.g4s.com>;

Cc:Ambasciata d'Italia in India New Delhi Amministrazione <amministrazioneamb.newdelhi@esteri.it>;

2 allegati (9 MB)

ATTACHMENT 1-2-3-4.pdf; 967 - G4S.pdf;

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Please send a message confirming the receipt of this e-mail and related documentation attached

Best regards

**Roberta Pisani**  
**Head of Administration**

**Embassy of Italy in New Delhi**  
50-E Chandragupta Marg. – Chanakyaपुरी  
110021 New Delhi  
[www.ambnewdelhi.esteri.it](http://www.ambnewdelhi.esteri.it)

T +91 11 26114353/5 (ext. 200)



Embassy of Italy  
New Delhi

Prot. n. 968.

**JVM SECURITY PVT. LTD.**  
**A1/57, Safdarjung Enclave**  
**New Delhi – 110029**  
[jvm\\_2000\\_secure@gmail.com](mailto:jvm_2000_secure@gmail.com)

## INVITATION TO BID

**Subject:** Invitation to an open procedure for the supply of services of Surveillance service of the Embassy of Italy Compound, 24 hours a day, seven days a week. -- **CIG 87165325C1**

The Embassy of Italy in New Delhi, hereinafter the "Client", with the present invitation to bid, sets an open procedure for the selection of a "Contractor", to whom entrust the supply of the above services according to the specifications set in the following points.

### 1.- Object and invitation to tender

1.1 The relations between the "Client" and the "Contractor" will be regulated by an agreement as per Attachment 1

1.2 The selected Economic Operator will execute the tasks as per Attachment 2

1.3 The estimated value of the contract to acquire, decided as tender budget, is of **INR 2,44,05,225.00** exclusive of GST for a 3 years' contract.

The total amounts for each year are set as follows:

|  | Cost without GST expressed in INR |
|--|-----------------------------------|
| 2021 (1 <sup>st</sup> jul -- 31 <sup>st</sup> dec) | 37,92,539.00                      |
| 2022   | 79,64,332.00                      |
| 2023   | 83,62,548.00                      |
| 2024 (1 <sup>st</sup> jan -- 30 <sup>th</sup> jun) | 42,85,806.00                      |
|  | <b>2,44,05,225.00</b>             |

### 2. - Referent

The Responsible Official in charge for the Embassy of Italy in New Delhi (RUP) is Mrs. Roberta Pisani.

### 3. - Requirements

3.1 The "Contractor" falling under one of the disqualifying reasons as per Attachment 3 and that does not possess the special qualifying requirements subsequently indicated in Attachment 2 will be excluded.

3.2 The absence of exclusion reasons can be attested by an affidavit sworn before the competent Authority as per model in Attachment 3. The Economic Operator authorizes the Embassy to verify with the local Authorities the authenticity of the requirements declarations.

3.3 the Economic operator has to possess adequate insurance coverage against professional risks.

3.4 The Economic Operator has to possess a valid PSARA license.

3.5 Mandatory inspection: the Economic Operator must make an inspection of the premises in order to submit his offer. The inspection will take place on 3rd May at 11:00 AM. Confirmation of participation

must be sent to RUP at the following e-mail address: [amministrazioneamb.newdelhi@ester.it](mailto:amministrazioneamb.newdelhi@ester.it). An inspection receipt will be released upon completion of survey.

#### 4. - Award Criterion

The award criterion will be based on the most economically advantageous offer according to the following parameters: 70% for the technical offer ~ 30% for the economical offer, as calculated according to procedure outlined in Section 2 of Attachment 2.

The contract will be awarded even if only 1 (one) offer is received, provided it is deemed appropriate and convenient according to provisions of art. 97 c. 6 of the Code 50/2016 (Code of Italian Public Tenders)

#### 5. - Terms and presentation of the offer

5.1 The packet with the offers should be closed and sealed and should clearly mention on the external portion:

- **“DO NOT OPEN: Offer for the supply of surveillance services of the Embassy of Italy Compound, 24 hours a day, seven days a week - CIG 87165325C1”**,
- **Denomination of the Contractor, Registered office, address and contacts.**

5.2 In order to be valid the packet should contain three envelopes, all sealed with adhesive tape and mentioning the tender subject, the denomination of the Contractor, the envelopes should mention on the external respectively:

- **Envelope A (Administrative Documents)**
- **Envelope B (Technical Offer)**
- **Envelope C (Economic Offer)**

5.3 The delivery of the packets is exclusively at the Contractor's risk. Failure to deliver to the place, by the terms and instructions will entail the exclusion of the bidder. These packets will not be opened and will be returned to the “Contractor”

5.4 the packets containing the offers and the relevant documentation have to be delivered **within 12:00 a.m. of May 18<sup>th</sup> 2021**, by one of the following means that can be chosen by the “Contractor”:

- by post to the “Client” at the following address: **Embassy of Italy – Administration Office – 50E Chandragupta Marg – Chanakyapuri – 110021 New Delhi.**

- by hand, from 09.30 to 15.30 daily excluding weekends and public holidays (a receipt will be provided)

5.5 in order to demonstrate the delivery within the terms, only the receipt stamp on the packet by the Embassy will be considered valid.

5.6 The offer and the related documents should be written in English.

5.7 Offers containing alternatives, conditions or multiple offers will be excluded.

#### 6. – Content of the envelopes

6.1 **Envelope “A – Administrative Documents”** must contain the following documents:

- a) Attachment 3, in which the “Contractor” self-certifies the absence of exclusion reasons and fully accepts, with no exception, the dispositions and conditions of this letter and its Attachments;
- b) The “Contractor’s” assurance to keep a 180 day validity of the offer;
- c) The mandatory inspection receipt.
- d) Copy of valid PSARA license

6.1.2 In case of lack, of incompleteness and of any other essential irregularity in the elements requested at paragraph 6.1., the Embassy will provide a maximum 5 days’ allowance to the Contractor to submit, integrate or regulate the required declarations.

#### 6.2 **Envelope “B – Technical Offer”**

6.2.1 In the Envelope “B – Technical Offer” the Contractor shall submit:

a) his best technical offer with respect to the minimal conditions set in Section 1 of Attachment 2 (technical specifications of the tender and eventual special evaluation criteria);

b) up to 3 (three) letters of reference by foreign missions in India or the service requested.

6.2.2 Notwithstanding the respect of the minimal conditions set in Section 1 of Attachment 2, the score will be calculated on the base of the evaluation grid provided in Section 2 of Attachment 2.

6.2.3 The offer should contain the name of the Contractor and be signed by the legal representative or procurer with a copy of a valid id document of the signee.



6.2.4 The technical offer with the description of the procedural arrangements, of operational and organizational techniques that are to be adopted in the execution of the service and Human and instrumental resources employed for the service, organization chart.

### **6.3 Envelope “C – Economic Offer”**

6.3.1 In the Envelope “C – Economic Offer” the Contractor shall submit his best economic offer with respect to the required service.

6.3.2 The economic offers cannot exceed the amount mentioned as tender budget net of indirect taxes and eventual payment for security not subject to discounts, in order to be valid.

6.3.3 The offer should contain the name of the Contractor and be signed by the legal representative or procurer with a copy of a valid id document of the signee.

## **7. - Opening and evaluation of the offers**

7.1 The envelopes will be opened by a nominated Selection Board on 19<sup>th</sup> May at 11,00 am, during a public session taking place at the Embassy’s headquarters.

Due to the COVID restrictions the public meeting will take place on line through a link which will be sent via e mail, maximum 3 days before the said date. The link will be sent only to those firms interested in attending the public meeting, who will have to confirm their participation to the RUP at the e-mail address [amministrazioneamb.newdelhi@esteri.it](mailto:amministrazioneamb.newdelhi@esteri.it) indicating the name of the person (only 1 person) who will participate in the said meeting. The dates of subsequent public sessions will be sent, with 3 days’ advance notice to the e-mail address provided by the bidders.

7.2 Only representatives of the bidders will be admitted to the sessions.

7.3 The Selection Board will verify the integrity and formal correctness of the parcels received and the existence and formal correctness of the documentation, as indicated in these specifications.

All tendering operations shall take place in public session, with the exception of, without prejudice to the publicity or outcome of individual proceedings:

- A detailed analysis of the specific content of the declarations of the administrative documentation submitted by each competitor, as well as its compliance with the requirements of this invitation.
- Of any preliminary assistance procedure pursuant to art. 83, paragraph 9 of Legislative Decree 50/2016;
- Of the meetings of the Selection Board for the evaluation of the technical offer;
- Of the session of the Selection Board dedicated to the mere performance of calculations, according to the formulas set out in Attachment 2 Section 2;
- Any meetings to verify the anomaly of the tenders.

## **8. – Transfer of the Contract and Sub-contracting**

8.1 It is forbidden to the Contractor to transfer, completely or in part, the signed contract.

## **9. – Surety for the correct execution of the contract**

9.1 The company which becomes the successful bidder, shall be exempt from furnishing the bank guarantee or insurance guarantee of 10% of the contractual amount, accepting a discount of 2% on the base price of tender.

## **10. - Clarifications**

10.1 Prospective information or clarifications should be submitted to the Embassy within 15.00 hours of 12<sup>th</sup> May 2021 and can be made to the following e-mail addresses: [amministrazioneamb.newdelhi@esteri.it](mailto:amministrazioneamb.newdelhi@esteri.it).

10.2 The Embassy will reply within 18.00 hours of 14<sup>th</sup> 2021 sending to the requiring Contractor an e-mail with all the questions received and the corresponding answers.

## **11 – Personal data protection**

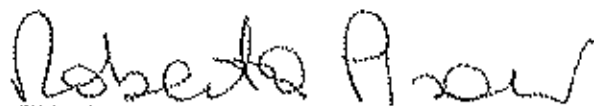
11.1 The Embassy guarantees protection of personal data provided by the Contractor as per current GDPR regulation 2016/679 in regards to personal data processing as per details of Attachment 4.

11.2 By signing Attachment 4, the Economic Operator agrees on the personal data processing by the Embassy, including the verifications as per paragraph 3.2.

**12. – Applicable standards**

12.1 The procedure for selecting the Contractor is governed by Italian law.

New Delhi, 28<sup>th</sup> April 2021



The Officer in charge of the procedure  
Roberta Pisani



# Inoltrato: Prot. n. 968 - INVITATION TO BID

Microsoft Outlook

gio 29/04/2021 09:14

A:jvm.2000.secure@gmail.com <jvm.2000.secure@gmail.com>

**Ho completato il recapito a questi destinatari o gruppi, ma il server di destinazione non ha inviata alcuna notifica di recapito:**

[jvm.2000.secure@gmail.com](mailto:jvm.2000.secure@gmail.com) (jvm.2000.secure@gmail.com)

Oggetto: Prot. n. 968 - INVITATION TO BID

# Prot. n. 968 - INVITATION TO BID

Ambasciata d'Italia in India New Delhi Amministrazione

gio 29/04/2021 09:14

A:jvm.2000.secure@gmail.com <jvm.2000.secure@gmail.com>;

Cc:Ambasciata d'Italia in India New Delhi Amministrazione <amministrazioneamb.newdelhi@esteri.it>;

2 allegati (9 MB)

ATTACHMENT 1-2-3-4.pdf; 968 - JVM.pdf;

Please find in attachment the invitation to an open procedure for the supply of Surveillance Service of the Embassy of Italy Compound which deadline is 18<sup>th</sup> May 2021 at 12:00 AM.

You are kindly requested to follow the detailed instructions in the letter of invitation.

Please send a message confirming the receipt of this e-mail and related documentation attached

Best regards

**Roberta Pisani**  
**Head of Administration**

**Embassy of Italy in New Delhi**  
50-E Chandragupta Marg. – Chanakyapuri  
110021 New Delhi  
**[www.ambnewdelhi.esteri.it](http://www.ambnewdelhi.esteri.it)**

T +91 11 26114353/5 (ext. 200)



Embassy of Italy  
New Delhi

Prot. n. 969.

**K9 SECURE SOLUTIONS PVT. LTD**  
2/5 West Patel Nagar  
New Delhi – 110008  
[managingdirector@k9secure.in](mailto:managingdirector@k9secure.in)

### INVITATION TO BID

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The Embassy of Italy in New Delhi, hereinafter the “Client”, with the present invitation to bid, sets an open procedure for the selection of a “Contractor”, to whom entrust the supply of the above services according to the specifications set in the following points.

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- 1.1 The relations between the “Client” and the “Contractor” will be regulated by an agreement as per Attachment 1  
1.2 The selected Economic Operator will execute the tasks as per Attachment 2  
1.3 The estimated value of the contract to acquire, decided as tender budget, is of INR **2,44,05,225.00** exclusive of GST for a 3 years’ contract.

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#### 2. - Referent

The Responsible Official in charge for the Embassy of Italy in New Delhi (RUP) is Mrs. Roberta Pisani.

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- 3.1 The “Contractor” falling under one of the disqualifying reasons as per Attachment 3 and that does not possess the special qualifying requirements subsequently indicated in Attachment 2 will be excluded.  
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- **Denomination of the Contractor, Registered office, address and contacts.**

5.2 In order to be valid the packet should contain three envelopes, all sealed with adhesive tape and mentioning the tender subject, the denomination of the Contractor, the envelopes should mention on the external respectively:

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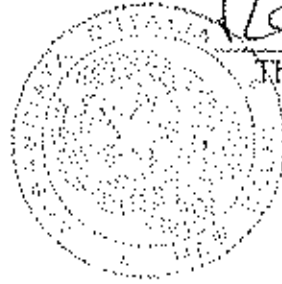
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11.2 By signing Attachment 4, the Economic Operator agrees on the personal data processing by the Embassy, including the verifications as per paragraph 3.2.

**12. – Applicable standards**

12.1 The procedure for selecting the Contractor is governed by Italian law.

New Delhi, 28<sup>th</sup> April 2021



*Roberta Pisani*

The Officer in charge of the procedure  
Roberta Pisani



# Inoltrato: Prot. n. 969 - INVITATION TO BID

Microsoft Outlook

gio 29/04/2021 09:17

A:managingdirector@k9secure.in <managingdirector@k9secure.in>;

**Ho completato il recapito a questi destinatari o gruppi, ma il server di destinazione non ha inviata alcuna notifica di recapito:**

[managingdirector@k9secure.in](mailto:managingdirector@k9secure.in) ([managingdirector@k9secure.in](mailto:managingdirector@k9secure.in))

Oggetto: Prot. n. 969 - INVITATION TO BID

# Prot. n. 969 - INVITATION TO BID

Ambasciata d'Italia in India New Delhi Amministrazione

gio 29/04/2021 09:17

A:managingdirector@k9secure.in <managingdirector@k9secure.in>;

Cc:Ambasciata d'Italia in India New Delhi Amministrazione <amministrazioneamb.newdelhi@esteri.it>;

2 allegati (9 MB)

ATTACHMENT 1-2-3-4.pdf; 969 - K9 SECURE.pdf;

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You are kindly requested to follow the detailed instructions in the letter of invitation.

Please send a message confirming the receipt of this e-mail and related documentation attached

Best regards

**Roberta Pisani**  
**Head of Administration**

**Embassy of Italy in New Delhi**  
50-E Chandragupta Marg. – Chanakyapuri  
110021 New Delhi  
[www.ambnewdelhi.esteri.it](http://www.ambnewdelhi.esteri.it)

T +91 11 26114353/5 (ext. 200)