



Embassy of Italy to Sudan

**"Strengthening resilience for refugees, IDPs and host communities in Eastern Sudan" EUTF SDN 13**  
*Program funded by the European Union and implemented by the Italian Ministry of Foreign Affairs and International Cooperation and the Italian Agency for Development and Cooperation*

**Delegation Agreement no. T05-EUTF-HOA-SDN-13-01**

**PROFESSIONAL VACANCY ANNOUNCEMENT NO. SDN13 01/2017**

**TEAM LEADER (Program Coordinator)**

In accordance with the Italian Decree 165/2001 art. 7 co.6, the Italian Embassy in Sudan assisted by the Sudan - Office of the Italian Agency for Development Cooperation, intends to recruit a Team Leader (Program Coordinator) in the framework of "Strengthening resilience for refugees, IDPs and host communities in Eastern Sudan" EUTF SDN 13 (hereafter referred to as "the Program"), financed by the European Union and implemented by the Italian Ministry of Foreign Affairs and International Cooperation.

The contract will be for no 32 months (up to the end of the Program).

**PROGRAM DESCRIPTION**

The programme, **"Strengthening resilience for refugees, IDPs and host communities in Eastern Sudan"** is based on **EU Trust Fund objective (2)** strengthening resilience of most vulnerable communities.

Main scope of the initiative is to strengthen health systems at Locality level to better deliver basic packages of health services in Eastern Sudan States (Gedaref, Kassala, Red Sea), with the final aim of creating a more conducive and sustainable living environment for host communities, displaced populations and refugees

The most crucial intervention areas are:

- 1) Investing in capacity building of human resources for health system at the level of front line providers,
- 2) Improving the status of the PHC facilities and availability of supplies,
- 3) Enhancing access and quality of the "Basic Package of Health Services", Reproductive Health and Nutrition Services to the served population;
- 4) Increasing the level of integration of care at community level through community involvement and awareness raising on health risks practices and behaviours;
- 5) Strengthening the Public Health System at locality level to improve health service accessibility for host communities and migrants/refugees/IDPs.

**Expected start of employment:** at the end of the selection process.

**Duty station:** Khartoum with frequent duty travels in the areas of intervention.

**Remuneration:** Euro 8.370 gross/monthly according to Italian Decree n. 1988/128/000863/3-ISE 2016

## 1. KEY FUNCTIONS

The Team Leader (Program Coordinator) will carry out his/her duties and responsibilities under the supervision and in close coordination with the Ambassador of the Embassy of Italy, the Head of the Sudan Office of the Italian Agency for Development Cooperation (AICS) and AICS Sudan Health Program Coordinator. He/she will lead the Program Management Unit by supervising and coordinating activities and monitoring the achievement of the expected results.

In particular, the Team Leader will be directly responsible to:

- Ensure the overall technical and administrative management of the Program.
- Liaise with Federal and States Ministries of Health to ensure the full harmonization and alignment of the initiative to the national health policy, strategies and plans
- Liaise with the concerned stakeholders at central and local level (e.g. line Federal and States 'Ministries and States/localities' authorities), stakeholders and partners institution (Academy of Health Science, National Medical Supply Fund, National Health Insurance Fund), International Multilateral Agencies and INGOs, CSOs and CBOs.
- Liaise with EU Delegation in Sudan
- Ensure coordination and synergies with all other Humanitarian and Development initiatives implemented by the Italian Agency for Development Cooperation (AICS) and provide expertise for highest impact and results
- Coordinate the Institutional Capacity Building components of the program ;
- Design and implement the GOP in line with Annex I "Description of the Action and Description of the Delegated Tasks" in coordination with AICS offices and with PMU support.
- Support AICS to prepare Term of Reference (ToR) for the selection of short and long term local experts and participating when requested in their selection.
- Manage the budget of the Program.
- Coordinate the technical formulation of tenders and calls for proposal for grants, services, works and supplies' contracts jointly and in coordination with the (Legal) procurement and administrative Officer and with supervision and collaboration of AICS.
- Monitor the technical and financial aspects related to the awarded contracts.
- Ensure the timely preparation of all technical and financial reports as requested by the EU and MAECI-DGCS.
- Assist external technical and evaluation missions, including auditing, and organizing all the documentation required.
- Promote the communication and information activities according to the EU's guidelines, including ceremonies, workshops and events related to the Program.
- Contribute to the update of the communication and visibility Program plan.
- Whenever needed and requested ensure all due support to the implementation and management of EU funded health initiatives in Sudan.
- Perform any other activity required for the correct implementation of the Program.



## 2. REQUIREMENTS

### Essential requirements

#### Education:

- a. University degree (level 7 European Qualification Framework EQF) in Medicine.

The candidates can avail themselves of the equivalences for the admission to public coopetition, published on the web-site of the Ministry of the Education, University and Research [www.miur.it](http://www.miur.it).

Other degrees/diplomas (level 6/5 European Qualification Framework EQF) will be considered when matched with qualified professional experience in the sector of intervention.

#### Language:

- b. English both written and spoken: C1 European level.
- c. Italian, if not mother tongue, both written and spoken: C1 European level.

#### Experience and competencies:

- d. Minimum 7 year post-graduate progressive experience in the Health sector
- e. Minimum 5 year previous experience as Program Coordinator in Health development Programs with managerial and coordination responsibilities with international organizations and/or governmental and non-governmental bodies, including CSOs and Local authorities.
- f. Minimum 3 year experience in public health interventions in developing countries

The following **preferred requirements** will also be taken into consideration:

- Post-graduation degrees (Master/Specialization-Doctorate) in Health subject relevant for the intervention
- excellent knowledge of programing cycle/theory of change
- excellent capacity on reporting in writing and verbally in the language of the program (English)
- excellent knowledge on District Health System Management Model and PHC services framework
- excellent knowledge on MCH-RH programs and services
- excellent knowledge on nutrition programs and services
- Proficient in using computers including Microsoft programs, spread sheet, Email (outlook) and internet
- Knowledge of the procedures of the Italian Development Cooperation, as well as European Union's procedures (e.g. EU-EuropeAid) also covering funds management.
- Working experience in the preparation and revision of tender documents and calls for proposal.
- Experience to work in collaboration and partnership with national and local Government bodies as well as other international/national counterparts and donors, especially the EU.
- previous experience in organizing, managing and chairing meetings, workshops/seminars and conferences
- very good communication skills (verbal and writing) and capacity to prepare and submit presentations
- knowledge of Arabic

- Previous experience in the Country/Region indicated in this vacancy
- Being immediately available to hold the appointment

### **3. EVALUATION OF APPLICATIONS**

The selection will be conducted by an Evaluation Commission, appointed by the Ambassador, according to the following criteria:

#### **Education, experience, competencies and preferred requirements (Max 70 points)**

Verification of the possession of the essential and preferred requirements according to the documentation submitted by the candidate, with particular reference to academic titles and professional experience. Candidates scoring at least 55 points will be included in the shortlist and will be invited for an interview.

#### **Interview (Max 30 points)**

The interview will be carried out through audio/video connection (e.g. Skype), or at the premises of Embassy in Khartoum.

English competencies and communication skills will be verified during the interview.

No reimbursement will be granted to those travelling to Khartoum for the interview.

Candidates scoring at least 70 points at the end of the process will be included in a final list of endorsed candidates valid till the end of the program.

Youngest candidates will be preferred in case of a final equal score.

### **4. HOW TO APPLY**

The submission of the application duly signed should indicate the number of the vacancy announcement. The application shall be written in English and include the attached form Legally Binding Statement (according to art. 46 of Italian D.P.R. 28.12.2000 n. 445), indicating:

- a. Surname, name, date and place of birth.
- b. Residence.
- c. Citizenship.
- d. Only for Italian citizen, specify the name of the municipality where the applicant is registered for the electoral roll.
- e. Absence of conviction for any criminal offence or of any criminal process pending.
- f. No involvement in current legal or penal action for crimes against Public Administration.
- g. Studies certificates indicating the dates of issue and the names of Academic Institutions.
- h. Fully possession of political and civil rights.
- i. Not having being dismissed for fault from employment by a Public Administration office.

Any false declaration will incur penal sanctions according to article 76 of Italian D.P.R. 28.12.2000, n. 445.

The application shall also include:

1. Motivation letter in English.



2. Copy of valid Passport.
3. Curriculum vitae in English (Europass format).
4. A declaration to be immediately available to hold the appointment

The applicant should also provide a telephone number and an email address for communications. The applicant must communicate any changes occurring after the submission of the application for this vacancy. The signed application and all attachments should be received **before 12:00 (Central European time) on the 15<sup>th</sup> November 2017** at the following email address: [recruitment@coopitsudan.org](mailto:recruitment@coopitsudan.org)

We encourage applicants to submit the application well before the deadline date. The subject of the email must contain the vacancy announcement number.

#### 5. EXCLUSION FROM SELECTION PROCEDURES

Applications containing the following defects will not be considered:

- i. Application without all documents listed at point 4. of this announcement
- ii. Applications without essential requirements a,b,c,d,e,f at point 2. of this announcement
- iii. Application not signed
- iv. Application received after the deadline stated in this announcement

#### 6. RESULTS OF THE SELECTION

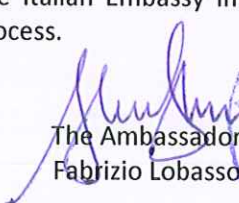
Only short-listed candidates will be informed of the results of the selection process.

#### 7. PROTECTION OF PRIVACY

The candidates will give their unambiguous consent to the use of their personal data for the purpose of this selection process (Italian D. Lgs. 196/2003).

#### 8. PROTECTION CLAUSE

At any stage of the selection process the Italian Embassy in Khartoum has the right at its own complete discretion to terminate the recruitment process.

  
The Ambassador  
Fabrizio Lobasso

