



CHAFEA/TA/AD/2018/031

Eligibility and Selection Criteria Grid

Overview

TEAM LEADER – EVENTS and CAMPAIGNS – PROMOTION OF AGRICULTURE PRODUCTS

Please fill in the information request form. All fields are mandatory.

Last Name (in capital):

First name:

Gender:

☐

Male

☐

Female

Eligibility criteria

Please answer the following questions concerning your qualifications and experience.

The information you provide will be used to rate your application against other candidates and to identify the best candidates to be invited to the second stage of the competition. It is important that you are completely honest in your answers as they will be validated and any attempt to deceive the Selection Committee will result in disqualification from the competition. All your answers will be verified by the Selection Committee and validated against your application form. Your answers will then be scored by the Selection Committee.

You must reply yes or no to each question by clicking on the appropriate button. If you reply yes to a question, you must also reply to the question underneath by entering your answer in the text box. Please be as concise and precise as possible. If you reply no to a question you will not be able to enter anything in the text box or to save any text that you may have already written there.

1. Are you a national of a Member State of the European Union?

☐ Yes ☐ No

2. Are you entitled to full rights as a citizen?

☐ Yes ☐ No

3. Have you fulfilled all obligations imposed by the applicable laws concerning military service?

☐ Yes ☐ No

4. Do you meet the appropriate character requirements as to the suitability for the performance of the duties?

☐ Yes ☐ No

5. Are you physically fit to perform the duties linked to the post?

☐ Yes ☐ No

6. Main Language

	B1	B2	C1	C2
Speaking	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Writing	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Listening	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Reading	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Second Language: Do you have a thorough knowledge of another official language of the EU to the extent for the performance of the duties?

☐ Yes ☐ No

If yes, please list the other languages and for the second language, indicate the level of your knowledge using the CEFR European language levels - [Self Assessment Grid](#)

	B1	B2	C1	C2
Speaking	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Writing	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Listening	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Reading	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

7. Do you have a university degree (at least four years studies) when the normal period of university education is four (4) years or more?

☐ Yes ☐ No

If yes, please indicate the exact title of your diplomas and the names of the academic institutions which awarded them.

or

7. Do you have a university degree (at least three years studies) and at least one year's professional experience when the normal period of university education is at least three (3) years?

☐ Yes ☐ No

If yes, please indicate the exact title of your diplomas and the names of the academic institutions which awarded them.

Selection Criteria

Essential

8. Do you have at least 3 years of proven professional experience (after the award of your university degree) in project management in the field of marketing and/or communication at the level of project leader?

☐ Yes ☐ No

If yes, please provide the total number of years:

If yes, please provide the total number of years and the names of the employers, the period of employment for each contract; describe this experience and your specific role in the organisation

9. Do you have experience in leading a team?

☐ Yes ☐ No

If yes, please provide the total number of years:

If yes, please indicate the level of your experience

☐ Weak ☐ Medium ☐ Good ☐ Very good

Please describe your experience (name of employers, exact period, job title, responsibilities) - **500** Characters maximum

10. Do you have experience with public procurement?

If yes, please provide the total number of years:

☐ Yes ☐ No

If yes, please indicate the level of your experience.

☐ Weak ☐ Medium ☐ Good ☐ Very good

Please describe your experience in it (where and how have you gained it and describe in which areas)

11. Do you have ability to plan, coordinate, work under pressure and manage responsibilities, prioritize, and manage expectations?

☐ Yes ☐ No

If yes, please indicate the level of your ability.

☐ Weak ☐ Medium ☐ Good ☐ Very good

Please describe your experience with these issues (where and how have you gained it and describe in which areas) – **500** Characters maximum

12. Do you have interpersonal, communication and problem solving skills?

☐ Yes ☐ No

If yes, please indicate the level of your skills.

☐ Weak ☐ Medium ☐ Good ☐ Very good

Please describe your experience with these issues (where and how have you gained it and describe in which areas) – **500** Characters maximum

13. Do you have a service oriented approach?

☐ Yes ☐ No

If yes, please indicate the level.

☐ Weak
 ☐ Medium
 ☐ Good
 ☐ Very good

Please describe your experience with these issues (where and how have you gained it and describe in which areas) – **500** Characters maximum

14. Do you have a very good command of English (Proficient user C1)?*

☐ Yes
 ☐ No

If yes, please indicate the level of your knowledge using the CEFR.

European language levels - [Self Assessment Grid](#)

	B1	B2	C1	C2
Speaking	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Writing	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Listening	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Reading	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Advantageous

15. Do you have prior experience in managing a team of project managers in the field of marketing and/or communication?

☐ Yes
 ☐ No

If yes, please indicate the level of your experience.

☐ Weak
 ☐ Medium
 ☐ Good
 ☐ Very good

Please describe your experience with these issues (where and how have you gained it and describe in which areas) – **500** Characters maximum

16. Do you have (a) university degree(s) in the field of marketing or communication?

☐ Yes ☐ No

If yes, please describe the degree(s) obtained, the names of the academic institutions which awarded it (them) and the period - **500** Characters maximum

17. Do you have knowledge of EU financial and budgetary procedures?

☐ Yes ☐ No

If yes, please indicate the level of your knowledge.

☐ Weak ☐ Medium ☐ Good ☐ Very good

Please describe your experience with these issues (where and how have you gained it and describe in which areas) – **500** Characters maximum

18. Do you have a satisfactory knowledge of (an) other official EU language(s)? (Independent user B2)

☐ Yes ☐ No

If yes, please indicate the language(s) and the level of your knowledge using the CEFR.

European language levels - [Self Assessment Grid](#)

Official EU language

	B1	B2	C1	C2
Speaking	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Writing	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Listening	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Reading	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Official EU language

	B1	B2	C1	C2
Speaking	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Writing	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Listening	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Reading	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Official EU language

	B1	B2	C1	C2
Speaking	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Writing	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Listening	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Reading	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>