



EUROPEAN UNION

Special Representative for the Belgrade-Pristina Dialogue and other Western Balkans regional issues

Position Title:	Political Adviser
Position reference number:	EUSR DWB JD 2020/01
Direct Supervisor:	EUSR
Duty Station:	Brussels, Belgium

The Brussels-based Political Adviser will be part of the EUSR team tasked to assist the European Union Special Representative for the Belgrade-Pristina Dialogue and other Western Balkans regional issues.

S/he will liaise closely with relevant staff from EEAS, Commission as well as the EUSR/EU office in Pristina and EU Delegation in Belgrade. S/he will also liaise closely with the relevant staff in the other Delegations in the Western Balkans, as appropriate.

S/he will also work directly with the competent authorities in Serbia and in Kosovo as well as with the competent authorities of the countries in the region, as appropriate.

The Political Adviser will perform his/her tasks under the overall supervision of the EUSR.

1. Main tasks and responsibilities

- Support, assist and advise the EUSR, as well as members of the EUSR Team on Dialogue related issues and other Western Balkans regional issues, as appropriate;
- Facilitate implementation of arrangements and results achieved through the EU facilitated Dialogue between Pristina and Belgrade;

- Draft and oversee implementation of projects related to EUSR mandate;
- Prepare reports on relevant issues and advise the EUSR, and members of the EUSR Team accordingly;
- Liaise with EU institutions and offices, missions and international partners as well as local and regional actors and organisations with a view of ensuring clear communication and broad consultative and inclusive process among actors involved;
- Undertake any other task as required.

2. Job requirements

- University degree in Law, Political Sciences, International Relations, Public or Business Administration/Management or other relevant field;
- At least 8 years of professional experience, preferably in an international context;
- Proven track record in a negotiation, mediation or dialogue capacity in an international organisation or diplomatic service
- Previous involvement in the EU-facilitated Dialogue would be an asset;
- Good knowledge of the European Union policies and institutions, particularly CFSP and Enlargement policies;
- Excellent organisational, analytical and problem-solving skills;
- Excellent interpersonal and communications skills;
- Ability to maintain high quality of input in a stressful working environment and to meet deadlines within a strict schedule;
- Ability to work independently but also as part of a team;
- Fluency in English;
- Be in possession of a valid civilian driver licence for motor vehicles (Category B or equivalent).
- Be in possession of a security clearance at the level of EU Secret.