



This project is funded
by the European Union

“WE-RISE! Women’s Empowerment for Resilience, Inclusion, Sustainability and Environment”

T05-EUTF-HOA-SD-96-02



AGENZIA ITALIANA
PER LA COOPERAZIONE
ALLO SVILUPPO

PROFESSIONAL VACANCY ANNOUNCEMENT No. WE-RISE!/01/2021

TEAM LEADER (PROGRAMME TECHNICAL COORDINATOR – INTERNATIONAL)

Profile: Team Leader (Programme Technical Coordinator)

Program: T05-EUTF-HOA-SDN-96-02 "WE-RISE! Women’s Empowerment for Resilience, Inclusion, Sustainability and Environment".

Applicable regulations:

Law. of 11 August 2014 n.125, entitled: “Disciplina generale sulla cooperazione internazionale per lo sviluppo”.

The decree of the Italian Ministry of Foreign Affairs (MAECI) of 22 July 2015 n. 113, regolamento recante “Statuto dell’Agenzia italiana per la Cooperazione allo Sviluppo” ed in particolare in capo terzo, articolo 11, comma 1, lettera c).

Resolution of the Joint Committee of 19 November 2019 n. 101 “Criteri e modalità per la selezione di personale non appartenente alla Pubblica Amministrazione da assumere con contratto di diritto privato a tempo determinato disciplinato dal diritto locale di cui all’articolo 11 comma 1 lettera c) dello Statuto AICS”.

The Italian Agency for Development Cooperation (AICS) – Khartoum office, intends to recruit a **Team Leader** in the framework of the Program T05-EUTF-HOA-SDN-96-02 "WE-RISE! Women’s Empowerment for Resilience, Inclusion, Sustainability and Environment" (hereafter referred to as “the Program”), financed by the European Union and executed by AICS Khartoum and the United Nations Entity for Gender Equality and the Empowerment of Women (UN Women) Country Office.

PROGRAMME DESCRIPTION

The Program, jointly implemented by AICS and UN Women, is part of the special allocation 2019-2020 channeled under the European Union Emergency Trust Fund for stability and addressing root causes of irregular migration and displaced persons in Africa (EUTF) to support the democratic transition in Sudan. The Program aims at creating a conducive environment for the economic empowerment of women living in the most vulnerable situations in Khartoum, Kassala, Gedaref and Red Sea States through microfinance mechanisms, technical assistance for institutional and policy development, and cultural change, in a period of 36 months.

This specific objective will be achieved through microfinance interventions that have significant potential for contributing to women’s economic and social empowerment (Result 1 - AICS component). Access to savings, new and dedicated credit lines can initiate or strengthen a series of interlinked and mutually reinforcing

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“power and saving capacity” of beneficiaries, accelerating agricultural production, poverty reduction and economic growth in the long term, in an inclusive and equal way. Income and production growth may contribute to a different and more sustainable consumption model.

Moreover, these empowerment modalities will be translated into practical policies for the mainstreaming of women’s empowerment concerns throughout all aspects of national policies for gender equality (Result 2 – UN Women component).

Finally, the main barriers for Women’s Economic Empowerment (WEE) will be addressed to enable a conducive environment, including the prevention of negative social norms, the creation of mechanisms to address Gender Based Violence (GBV) as obstacle to WEE and the promotion of positive social norms towards GEWE (Result 3 - AICS component).

TERMS OF REFERENCE

Professional position required: Team Leader Low (Ref: Determina Direttoriale AICS n. 28 of 5th February 2021)

Duty station: Khartoum, with travels to Kassala, Gedaref and Red Sea States.

Duration: The contract will be up to 12 months, including a three-month probation period, with possibility of extension up to the end of the project (three-year project).

Expected start of employment: May 2021 and/or within one month of the publication of the ranking list.

Remuneration: 7000 net monthly salary.

1. KEY FUNCTIONS

The Team Leader (Programme Technical Coordinator) provides support and reports directly to the Head of AICS Office in Sudan, with regards to the implementation of the Action. The Team Leader shall be responsible for the technical management of the activities provided for in Annex I "Description of the Action" of the Contribution Agreement. The Team Leader coordinates, from a technical point of view, the Programme Management Unit (PMU) in order to carry out the required activities and achieve the expected results.

In particular, the Team Leader will:

- Support the AICS Regional Office in the programme strategic management and in coordinating with the EU Delegation and EUTF Management, AICS Rome;
- Ensure full coordination with the contracting authority EU Delegation/Headquarter, the partner UN Women, and all the stakeholders ensuring the full alignment of the intervention to the national strategy and policies and the main international conventions;
- Lead the interaction between the PMU and implementing partners/service providers, with regards to programmatic and security matters; relations with the national authorities at federal and state level, and with regard to administrative, procurement, legal, and financial compliance;

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- Formulate and implement the Operational Plan of activities based on the provisions of Annex I "Description of the Action" of the Agreement - including: Programme operation and monitoring, implementation of grants and outsourced services, progress/interim reporting, relevant follow up action, and payment requests - under the supervision of the AICS Khartoum Head of Office, and in close collaboration with the PMU team members.
- Coordinate PMU operations, including (i) technical reporting (e.g. Quarterly Information Notes, Annual reports and final reports to be presented to the EU Delegation), (ii) preparation of Action related documents and contracts, as well as various terms of reference comprising those related to the selection of the other technical experts (short and long term), and the calls for grant awards; (iii) processing of tenders for service contracts and calls for proposals for grant awards, including preparation of tenders' technical specifications (according to the EU thresholds); (iv) interaction with grantees and service providers during contract execution; and, (v) initiate technical activities as Operational Initiator, in collaboration with the Roving Coordinator and PMU staff;
- Coordinate external technical assistance activities (e.g., capacity building, institutional development), and provide technical inputs during evaluation missions by external evaluators and by the Commission;
- Ensure systematic supervision on project implementation and report on intervention progress and challenges to AICS Head of Office. Provide assistance and facilitate internal and external Audits;
- Monitor the technical and financial implementation of the awarded contracts;
- Ensure the timely preparation of all technical reports (Annuals and final reports to be submitted to the EU Delegation), in close collaboration with the legal / administrative / financial Manager for the financial component;
- Provide technical assistance during appraisal missions of external evaluators and of EU Commission representatives;
- Coordinate the implementation of the Communication and Visibility Plan of the Action, in consultation with the project partner, and in collaboration with the PMU Communication and Visibility Officer, in accordance with the directives of the AICS Khartoum Head of Office. Promote communication and information activities, and assist the AICS Khartoum Head of Office in media relations, and in organising launch/closure seminars related to the Action and the visits by the EU Delegation and other institutions, in order to facilitate the dissemination of good practice in relation to other projects managed by other Donors and/or the EU Delegation.
- Ensure coordination and synergies with all other Humanitarian and Development initiatives implemented by AICS and provide expertise for highest impact and results;
- Perform any other activity required for the correct implementation of the Program.

2. REQUIREMENTS

Essential requirements

Age not exceeding (at the time of signing the contract) that required for retirement by local regulations (60 years), or by Italian regulations (ref. Law 398/87) for candidates subject to the Italian social security system (67 years);

Education:

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University degree (level 7- European Qualification Framework EQF) in Economics, International Development or related fields areas. The candidates can avail themselves of the equivalences for the admission to public competition, published on the web-site of the Ministry of the Education, University and Research www.miur.it. Other degrees/diplomas (level 7 European Qualification Framework EQF) will be considered when matched with qualified professional experience in the sector of intervention.

Language:

- English both written and spoken: C1 European level.
- Italian, if not mother tongue, both written and spoken: C2 European level.

Experience and competencies:

- At least 6 years of post-graduate working experience in fragile states and emergency contexts, with international organizations, the EU, and governmental aid agencies; on project/programme management, strategic management, partnership building, stakeholder coordination and resource mobilization responsibilities.
- At least four (5) years’ post-graduate progressive experience in the Economic Development/ Women Empowerment Programs with managerial and coordination responsibilities with international organizations and/or governmental and non-governmental bodies, including CSOs and Local authorities.
- Proficiency in the use of Microsoft Office applications.

Preferred requirements

- Experience in managing EU Delegation Agreements.
- Knowledge of the Italian and European procurement procedures (PRAG)
- Post-graduate degrees (Master-Doctorate) in disciplines related to the position.
- Previous working experience at the Directorate General for Development Cooperation and/or the Agency Italian for Development Cooperation;
- Specialised courses in international cooperation;
- Similar professional experience carried out in African countries;
- Similar professional experience carried out in Arab-speaking countries.

3. EVALUATION OF APPLICATIONS

The selection will be conducted by an Evaluation Commission, appointed by the AICS Head of Office, according to the following criteria:

Education, experience, competencies and preferred requirements (Max 70 points)

Verification of the possession of the essential and preferred requirements according to the documentation submitted by the candidate, with reference to academic titles and professional experience (No points awarded for professional experience over 10 years).

Candidates scoring at least 40 points will be included in the shortlist and will be invited for an interview.

Interview (Max 30 points)

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The interview will be carried out through audio/video connection (e.g. Skype), or at the premises of the Italian Agency for Development Cooperation in Khartoum. English competencies, communication skills and PRAG knowledge will be verified during the interview.

Candidates scoring at least 60 points at the end of the process will be included in a final list of endorsed candidates valid for 12 months. Youngest candidates will be preferred in case of a final equal score.

4. HOW TO APPLY

The submission of the application, duly signed, should indicate the number of the vacancy announcement. The application shall be written in English and include the attached form Legally Binding Statement (according to art. 46 of Italian D.P.R. 28.12.2000 n. 445), indicating:

- a. Surname, name, date and place of birth.
- b. Residence.
- c. Citizenship.
- d. Only for Italian citizen, specify the name of the municipality where the applicant is registered for the electoral roll.
- e. Absence of conviction for any criminal offence or of any criminal process pending.
- f. No involvement in current legal or penal action for crimes against Public Administration.
- g. Studies certificates indicating the dates of issue and the names of Academic Institutions.
- h. Fully possession of political and civil rights.
- i. Not having being dismissed for fault from employment by a Public Administration office.

Any false declaration will incur penal sanctions according to article 76 of Italian D.P.R. 28.12.2000, n. 445.

The application shall also include:

1. Signed motivation letter in English.
2. Copy of valid Passport.
3. Signed Curriculum vitae and language passport in English (Europass format).

The applicant should also provide a telephone number and an email address for communications. The applicant must communicate any changes occurring after the submission of the application for this vacancy. The signed application and all attachments should be received before **12:00 (Central European time) on the 22th April 2021** at the following email address: recruitment.sudan@aics.gov.it.

We encourage applicants to submit the application well before the deadline date. The subject of the email must contain the vacancy announcement number WE-RISEI/01/2021.

5. EXCLUSION FROM SELECTION PROCEDURES

Applications containing the following defects will not be considered:

- i. Application without all documents listed at point 4. of this announcement;
- ii. Application without essential requirements of this announcement;

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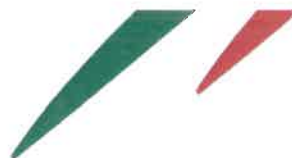
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- iii. Application not signed;
- iv. Application received after the deadline stated in this announcement.

Both successful and unsuccessful candidates will be notified of the result.

6. RESULTS OF THE SELECTION

Candidates’ ranking will be published on AICS Rome and AICS Khartoum website.

7. PROTECTION OF PRIVACY

The candidates will give their consent to the use of their personal data for this selection process (GDPR 2016/679; Italian D.Lgs 196/2003 —for the parts compatible or not regulated by the European Regulation; Italian D.Lgs 101/2018).

8. PROTECTION CLAUSE

At any stage of the selection process, the Italian Cooperation Agency in Khartoum has the right at its own complete discretion to terminate the recruitment process.

Khartoum, 23th March 2021

**AICS Khartoum Head of Office
Vincenzo Racaluto**