

JOB DESCRIPTION

Job profile

<u>Job Title:</u>	Counter Terrorism Expert / Policy Officer
<u>Job Location:</u>	Counter Terrorism Division
<u>Job Number:</u>	
<u>Area of activity:</u>	Political
<u>Category:</u>	AD
<u>Duration of secondment:</u>	2 year with possible extension

Job content

Overall purpose:

Within the area of Counterterrorism, contribute to:

- Strategic analysis and political advice with regard to external dimension of civilian aspects of EU Counterterrorism policy and preventing/countering violent extremism (P/CVE) policy, including implementation of its various bilateral and multilateral components abroad;
- Providing strategic expertise to the EEAS in the field of Counterterrorism and P/CVE, enhance internal/external security policy consistency and develop synergies in these domains working closely with relevant institutions, work on nexus of development and security;
- Assisting the development of orientations and programming guidance for Counterterrorism activities under the Instrument contributing to Stability and Peace (IcSP) and other relevant EU instruments. Ensure a coherent approach to Counterterrorism issues in the entire programming cycle;
- Supporting the EEAS senior management (Corporate Board, Managing Director, Director) on Counterterrorism P/CVE issues, and to provide briefings as necessary for the political and senior management level;
- Supporting implementation of the Council Conclusions on Counterterrorism of 9 February 2015¹ and 19 June 2017², including assisting in the development and implementation of Counterterrorism action plans with priority countries in the Maghreb and Sahel regions in close coordination with the CT/Security Experts in EU Delegations, EU Member States, the Counter Terrorism Coordinator, the European Commission

Functions and Duties:

- Prepare briefings on key Counterterrorism issues in third countries especially related to security, rule of law and police and judicial cooperation. Contribute to the external aspects of EU policies on countering radicalisation and recruitment;

¹ <http://www.consilium.europa.eu/en/press/press-releases/2015/02/150209-council-conclusions-counter-terrorism/>

² <http://www.consilium.europa.eu/en/press/press-releases/2017/06/19/conclusions-counterterrorism/>

- Prepare programming documents in the field of Counterterrorism and P/CVE issues in close coordination with other colleagues from the EEAS and from the Commission;
- Ensure good coordination with all participants in these various fields and in particular in the Home and Justice domains within the EU and its institutions (Commission services, Council bodies, European Parliament, EU Member States) and other actors (think tanks, civil society organisations);
- Prepare and participate in meetings in the Council structures (e.g. FAC, PSC, other Council working groups), in particular to ensure a comprehensive approach to identifying and responding to external threats and risk of conflicts in the field of terrorism, in line with the 2003 European Security Strategy, its 2008 revision and related EU policy documents;
- Actively support in EEAS representation at COTER and other relevant Council working groups including ensuring timely information sharing with EU Member States in advance of meetings;

Job Requirements

Education and Training: University diploma in law, political science, economy, business administration or any other related issue.

Knowledge and Experience: Experience of at least 2 years in the above mentioned areas at institutional level, analysis and reporting; Knowledge of EU institutions, related decisional processes, CFSP, CSDP, JLS, EU external action and related EU external policies (geographic and thematic).

Skills

Linguistic skills: Thorough knowledge (capacity to write and speak) in English is required. English and French are necessary to work in HQ and with the Commission.

Communication skills: Capacity to work and communicate under time constraints in an international diplomatic and multilingual environment.

Interpersonal skills: Teamwork. Coordination and communication skills.

Intellectual skills: Solid analytical capability as well as drafting and reporting skills. Rapid grasp of problems and capacity to identify issues and solutions.

Personal Qualities

Dynamic. Motivated and flexible personality. Adapting quickly to new situations and deal with new challenges.