

**JOB DESCRIPTION FORM CIVILIAN SNE**  
Service – job title (job no. [262484](#))

**I. IDENTIFICATION OF THE JOB**

Type of post:	Seconded National Expert
Job title:	Conflict Prevention Officer
Function group and grade bracket:	N/A
Entity:	HQ, PRISM
Sensitive post:	
Specialised post:	Yes/No
Security clearance:	SECRET EU

**II. TASKS**

Under the authority of the Head of Division, Stefano Tomat, within the PRISM Division, and in cooperation with other Directorates concerned within the European External Action Service (EEAS), the expert will provide conflict prevention expertise and carry out the tasks outlined below:

- contribute to the further development and implementation of the policy framework for conflict prevention;
- provide peace and conflict advice to various actors within the EU (delegations, geodesks, Member States), with a particular focus on the MENA-region;
- closely cooperate with the European Commission on these files;
- promote an Integrated Approach to (preventing) external conflicts and crises with the UN and other multilateral partners, like the World Bank and LAS;
- involve Member States on these topics through the Council Working Groups, other meetings and informal contacts;
- provide briefings for EEAS hierarchy in the field of conflict prevention;
- provide advice and support to DSG Serrano and PRISM on these issues;
- deliver training and wider capacity-building on conflict prevention.

PRISM is the focal point for the EEAS – in complementarity with CSDP, geographic and horizontal services – for EU responses along the conflict cycle, including conflict analysis, early warning, conflict prevention and peacebuilding, mediation, security sector reform and the rule of law, crisis management and response and stabilisation.

As a member of the conflict prevention team you will lead in designing and facilitating conflict analyses and supporting regional departments and EU Delegations with strategic and operational advice.

**III. QUALIFICATIONS AND EXPERIENCE REQUIRED**

<u>Education and Training:</u>	University diploma law, political science, economy, business administration or any other related issue.
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Knowledge and Experience: At least 3 years of experience in the field of conflict prevention, conflict sensitivity and peacebuilding. Knowledge of EU institutions, related decisional processes, EU external action and related EU external policies (geographic and thematic). Prior experience on the MENA-region would be an asset.

#### **IV. CONDITIONS/ SKILLS REQUIRED**

Linguistic skills: Thorough knowledge (capacity to write and speak) in English is required. A good knowledge of the French language would be useful.

Communication skills: Capacity to work and communicate under time constraints in an international diplomatic, multilingual and multicultural environment. Capacity to communicate technical or specialised information and to advise senior members of staff and Mediators.

Interpersonal skills: Teamwork. Coordination and communication skills.

Intellectual skills: Solid analytical capability as well as drafting and reporting skills. Rapid grasp of problems and capacity to identify issues and solutions.

Personal qualities: Dynamic. Motivated and flexible personality that is able to work proactively and in teams. Must be willing to travel, including to difficult countries.

#### **V. GENERAL CONDITIONS**

National experts must be nationals of one of the Member States of the European Union and enjoy full rights as citizens.

The EEAS applies an equal opportunities policy.