

END/SNE – JOB DESCRIPTION

Job Framework

Job Title: END/SNE – (POL)

Job Location: Delegation of the European Union to Israel (Tel Aviv)

Job Number: 238529

Area of activity: Political (in the Political and Press Section)

Category: AD

Duration of secondment: 2 years (extension possible up to 4 years)

Job Content

Overall purpose:

monitor and contribute to:

- analysis and reporting on human rights issues (within Israel and concerning Israeli responsibilities in occupied territories)
- analysis and reporting on regional issues seen from an Israeli perspective
- dialogue with the Israeli authorities in the area of human rights (in line with the EU Strategic Framework on Human Rights and Democracy)

under the direct supervision of the Head of Section and/or Head of Delegation (HoD). To assist the Head of Section in co-ordinating the sub-section's activities, where required

Functions and Duties:

Policy analysis: Political reporting and analysis

- Follow and report on Israeli policy and action with regard to domestic human rights issues and Israeli responsibilities in occupied territory
- Ensure relevant preparation and follow-up to the ENP Subcommittee on Political Dialogue and the two informal working groups on human rights and international organisations (this work is currently assisted in the section by the Junior Professional and others who monitor overall human rights issues with a focus on contacts with NGOs and others)
- Help ensure smooth coordination with the EU Representative Office in East Jerusalem as regards relevant Israeli activities in the West Bank / Gaza Strip
- Follow and report on regional issues seen from an Israeli perspective

Representation, Negotiation, Participation: External Relations

- Present EU positions on human rights issues to government representatives and others (notably the Ministries of Foreign Affairs and Justice). Report as appropriate
- Help animate discussions on EU human rights priorities and action across the network of EU embassies in Tel Aviv
- Maintain network of contacts, including with government representatives, EU member states, third country embassies, NGOs, academia and the media

The post-holder is also expected to act as a back-up to carry out similar functions when required on other key files, notably the Middle East peace process and Israeli domestic politics.

Job Requirements

<u>Education and Training:</u>	University diploma law, political science, or any other related issue
<u>Knowledge and Experience:</u>	Relevant diplomatic experience of at least 3 years at institutional level, including analysis and reporting; preferably also including a previous posting a third country (Embassy, International organization, etc.); Knowledge of EU institutions, related decisional processes, CFSP-CFSD, JLS, EU external action and related EU external policies (geographic and thematic)

Skills

<u>Linguistic skills:</u>	Thorough knowledge (capacity to write and speak) in English is required. Knowledge of Hebrew or Arabic is an advantage.
<u>Communication skills:</u>	Capacity to work and communicate under time constraints in an international diplomatic and multilingual environment. Capacity to present complex or sensitive positions on sometimes controversial issues to the local authorities.
<u>Interpersonal skills:</u>	Interest in developing a strong network of diplomatic, political, civil society and academic contacts in Israel. Adaptable and flexible in times of conflict or crisis.
<u>Intellectual skills:</u>	Solid analytical capability as well as drafting and reporting skills. Rapid grasp of problems and capacity to identify issues and solutions.
<u>Management skills:</u>	The position may involve some mentoring of staff (temporary trainees or those working under the EEAS "Junior Professionals in Delegations" programme.

Personal Qualities

Dynamic. Motivated and flexible personality. Ready to adapt quickly to new situations and deal with new challenges.