

**Seconded National Expert (cost-free)**

**at the European External Action Service (EEAS)  
of the European Union**

**Civilian Planning and Conduct Capability (CPCC)**

**- IT Infrastructure Expert -**

Job description (job no. 298357)

**A. Tasks**

Under the direct supervision of the Head of the Mission Support Division in CPCC, the candidate is expected to perform the following tasks:

- Assist in the planning, analysis, design, programming and implementation of all aspects of Communication and Information Systems (CIS) needs in CSDP Missions, in cooperation and coordination with other members of the Mission Support Platform/Mission Support Division – and in collaboration with the other Divisions in CPCC.
- Advise the Head of Division and staff on CIS and InfoSec matters related to the information technology systems used within CSDP missions.
- Oversee and manage all aspects of technical MSP IT projects, as well as ongoing cloud data centre operations.
- Manage complex project plans including scope, budget, and schedule, and execute tasks defined in a project plan to achieve project goals using standard project management methodologies and practices.
- Attend all project-related meetings, providing feedback and guidance based on long-term strategic vision.
- Provide regular reports to hierarchy with insights and recommendations on how to meet key milestones, manage risks, and ensure project continuity and success.
- Manage budget planning and forecasting and provide a monthly analysis of spending patterns and budget variance.
- Provide hands-on experience related to various I&D technologies; such as big data, data migration, reporting & visualization, public & private based cloud services.
- Lead the project lifecycle including but not limited to: coordinating resources and maintaining project data and documentation.

**B. Qualifications and Experience**

- University degree or an equivalent level of civilian or military specialization in Information and Communication Technology or related area.
- A minimum of 6 years of experience in IT project management and design, with relevant experience in technical issues related to deployment of distributed systems with high availability requirements,
- Excellent background and experience in designing and implementing IT centralized services based on public & private cloud solutions and virtualisation techniques, including installation and maintenance of large scale server environments.

- Experience of change management coupled with overall problem solving attitude.
- Experience in drafting procedures for the use and management of IT systems and networks, including information security and contingency plans.
- Contract management: experience in administratively managing the complete lifecycle of contracts with external suppliers.
- Experience in working at middle/and upper level management environment in IT related matters, such as chairing IT meetings.
- Have a good awareness of different ICT products, services, markets and industrial business networks. Duties may evolve depending on the development of MSP structure and activities and decisions of CPCC management.
- Experience with multi-national forces and international organizations (EU, UN, OSCE) will be considered advantageous.

### **C. Requirements/Skills**

- Knowledge of Cloud services delivery strategies and strong experience with implementations of all types of Cloud Deployment models Public, Private and Hybrid
- Knowledge of Project management standards and methodologies (Prince2, PM<sup>2</sup> or similar).
- Knowledge of secure IT architectures with focus on cyber security requirements, equipment and solutions will be considered an important asset.
- Knowledge of Data Centre infrastructure management.
- Experience in drafting business cases and technical specifications for the execution of contracts in support of IT objectives, and then supervise the implementation of the contracts.
- Experience with deploying backup and recovery strategies and high availability solutions for applications and databases on virtual platforms.
- Strong capacity in writing and presenting complex matters to non-technical audience.
- Ability to communicate verbally and in writing and to give high level presentations.

### **D. General conditions**

- The job holder should be prepared to possibly travel on mission to current or potential crisis areas and to do so at short notice.
- The job holder shall hold a valid security clearance up to EU SECRET level or shall be in position to obtain such a clearance.
- He/she shall be a national of one of the Member States of the European Union and enjoy full rights as a citizen.
- The job holder shall maintain the highest standards of personal integrity and impartiality.
- The job holder shall be able to work professionally as a member of the Division, in task forces and working groups with mixed composition (other mission-support related staff as well as with police, judicial, civilian and military staff) in an interesting but challenging environment with unpredictable working hours and a considerable workload.

**[For more information related to the selection, please contact Mr. Enrico Introini, tel.: +32 2 584 2629; e-mail: [Enrico.Introini@eeas.europa.eu](mailto:Enrico.Introini@eeas.europa.eu)]**