

END/SNE – JOB DESCRIPTION

Job Framework

<u>Job Title:</u>	END/SNE – Political Officer
<u>Job Location:</u>	Delegation of the European Union to UKRAINE
<u>Job Number:</u>	212210
<u>Area of activity:</u>	Political Section
<u>Category:</u>	AD
<u>Duration of secondment:</u>	2 years (extension possible up to 4 years)

Job Content

Overall purpose:

Under the direct supervision of the Head of Section and Head of Delegation (HoD), the political officer should contribute to

- analysis and reporting on developments in the rule of law and anti-corruptions areas in Ukraine

Functions and Duties:

- monitor and contribute to analysis and reporting on developments in Ukraine related to judiciary and anti-corruption reforms, with a focus on the work of anti-corruption institutions (NABU, SAPO, NAPC) and renewal of judiciary and prosecution bodies (inter alia the High Anti-Corruption Court, Supreme Court, Prosecutor General Office, State Bureau of Investigations)
- providing policy advice on the political developments in the above areas, including in political relations between Ukraine and the EU and its Member States, in particular in the context of fulfilment of relevant judiciary and anti-corruption provisions in the context of the Visa-Liberalisation Action Program/Suspension Mechanism and of the Association Agreement.
- explain and defend European positions on the above-mentioned issues in meetings with host country representatives, international organisations and third country representatives as appropriate
- prepare visits by EU representatives and officials, and accompanying them as appropriate;
- liaise with relevant international organisations and civil society organisation and their field presences as needed

- fulfil other tasks in the political section in the fields of political and legal analysis of legislative proposals and initiatives.

Job Requirements

Education and Training:

- University diploma law, political science, economy, business administration or any other related issue

Knowledge and Experience:

- Experience of at least 3 years in international relations and diplomatic work;
- Solid background on judicial and legal issues, ideally with a focus on anti-corruption issues,
- Analysis and reporting skills
- Working experience in third countries (Embassy, international organizations, NGO, etc.)
- General knowledge of EU institutions and related decisional processes. Knowledge of international and EU policies in the field of rule of law and visa liberalisation would be considered an asset

Skills

Linguistic skills:

Thorough knowledge (capacity to write and speak) in English. Working knowledge of Russian or Ukrainian is strongly recommended.

Communication skills:

Capacity to work and communicate with a variety of interlocutors, ranging from civil society to institutional and international representatives. Good and proved network capacities would be required.

Interpersonal skills:

Good coordination and communication skills are required. Team spirit and flexibility to adapt to different assignment are also necessary.

Intellectual skills:

Solid analytical capability as well as drafting and reporting skills. Capacity to rapidly grasp priorities and core issues at stake and to develop possible ways to address them.

Personal Qualities

Dynamic, motivated and flexible personality, capable to adapt quickly to new situations and deal with new challenges.