

Seconded National Expert (cost-free)
at the European External Action Service (EEAS)
of the European Union
Civilian Planning and Conduct Capability (CPCC)
- Senior Coordinator Training -

Job description (job no. 301208)

A. Tasks

Under the authority of the Head of the Operational Planning and Horizontal Issues Section, the Seconded National Expert/Training Coordinator is expected to perform the following tasks:

- Coordinate the training cluster within the Section;
- Steer CPCC input to the definition of civilian CSDP training requirements and curricula, (pre-deployment training, in-mission training, advanced and specialized training, high level courses), taking into account consolidated CPCC objectives and priorities with input from all Division;
- Lead the organization of the annual CPCC training Conference and liaise with training focal points in CSDP missions;
- Liaise with relevant training providers, notably ESDC, CEPOL, ENTRi, EUPST and training institutions from MS;
- Follow closely, analyse, assess Member States' evolving training policies and links to civilian capability development;
- Represent the CPCC in the EU CTG;
- Represent as required the Head of Operational Planning and Horizontal Issues at meetings of preparatory groups/Council working parties and other meetings on all these subjects;
- Contribute to CPCC's RDI (Research, development and innovation) efforts developing the missions' operational response and results;
- Provide specific courses and lectures on training related matters (curricula, requirements);
- Contribute to the work of the CPCC internal Task Force led by the Head of Section concerning the implementation of the Compact and its Action Plan, in particular regarding training matters but also on other priorities such as JHA links;
- Contribute to enhancing Member State's contributions to the implementation of the Compact, its Action Plan, NIP on training issues;
- Liaise with EEAS and relevant Directorates of the European Commission;
- Liaise with international organisations for matters concerning the assigned tasks;
- Contribute to lessons and evaluation processes and operational guidance development as well as standardisation;
- Carry out other tasks as directed.

B. Qualifications and Experience

- Have a University degree that is relevant for the post;
- Have at least 15 years of relevant and proven professional experience after having completed his/her studies;
- Have a good knowledge of the procedures of the EEAS and the General Secretariat of the Council as well as of the Commission's relevant services;

- Have a good knowledge of the European Union's external action mechanisms, in particular CSDP;
- Have a knowledge of civilian crisis management mechanisms;
- Experience in the field would be an asset;
- Possess strong organisational skills and have relevant experience, including in management positions where possible;
- Have the ability to draft well in CFSP languages; knowledge of other languages would be an advantage;
- Have a good grasp of standard IT-tools.

C. Requirements/skills

- Ability to maintain objectivity in complex scenarios and to display sensitivity and sound judgement;
- Have strong organisational and managerial skills, sense of initiative and ability to work under pressure within short deadlines and to manage multiple tasks and unexpected demands;
- Have excellent interpersonal skills;
- Have ability to work in interdisciplinary and intercultural teams;
- To be prepared to travel on mission to current or potential crisis areas and to do so at short notice.
- To maintain the highest standards of personal integrity, impartiality and self-discipline. To exercise greatest discretion with regard to all facts and information coming to his/her knowledge in the course of or in connection with the performance of his/her duties;
- National security clearance at EU SECRET level. Such clearance needs to be obtained from the competent authorities before secondment to the EEAS. The validity of the clearance should cover the entire period of the secondment. In the absence thereof, the EEAS reserves the right to refuse the candidate's secondment as a national expert.

D. General conditions

- Be a national of one of the Member States of the European Union and enjoy full rights as a citizen.

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