

END/SNE – JOB DESCRIPTION

Job Framework

<u>Job Title:</u>	END/SNE – (POLICY OFFICERS – GLOBAL ISSUES)
<u>Job Location:</u>	HQ / EEAS GLOBAL 2 Economic and Global Issues
<u>Job Number(s):</u>	255376
<u>Areas of activity:</u>	Climate diplomacy.
<u>Category:</u>	AD (administrator/policy officer)
<u>Duration of secondment:</u>	1 year renewable up to 4 years

Job Content

Overall purpose:

Climate diplomacy has become a key pillar of the EU's external policy. The EU will continue to intensify its political dialogues, its advocacy and its action to promote increased ambition at national, regional and global levels. The EEAS is a leading proponent of making better connections between climate and security, and is at the forefront of work on the global transition to a low carbon future, encouraging its strategic partners to accelerate the transition to a climate neutral, circular and climate resilient economy. Climate action is an integral part of the EU's commitment to multilateralism, and to the pursuit of the United Nations 2030 Agenda.

The Division 'Economic and Global Issues - GLOBAL.2' is the focal point within the EEAS for policymaking, guidance and information on economic issues, energy, climate and environment. As part of the broader efforts to contribute to the development of a coherent EU strategy and approach and further promote the role of global issues in EU external policy the expert will cover, under the supervision of the Head of Division, and within a cluster dealing with climate change, environment, water and energy issues, the external dimension of climate change, in close cooperation within the other members of the team, the relevant Commission services and EU Member States.

Functions and Duties:

- Provide, in close cooperation with other members of the team working on climate change, environment and energy issues, analysis and political advice with regard to the external dimension of the EU climate change policy including implementation of its various bilateral and multilateral components abroad as well as regional processes.
- Preparation of policy papers and advice in the areas of work, speeches, briefings on EU external relations on for the High Representative/Vice President, EEAS hierarchy, European Commission, and other stakeholders.
- Further develop the Division's efforts to promote the EEAS role in forming and implementing policy on climate change and related matters, through political dialogues encompassing climate action, providing diplomatic value added in these domains and to promote activities in this field.
- Work in close cooperation with the officials in the division in helping to ensure good coordination with all participants in these various fields within the EU and its institutions (other EEAS departments, Commission services, Council bodies, European Parliament, EU Member States' Foreign Ministries) as well as with third country partners and multilateral organisations (industry, think tanks, civil society organisations).

-Work with other EEAS departments and Commission services to ensure that the necessary consideration is given to climate action in the future programming of financial and technical cooperation with partner countries, including under the next Multiannual Financial Framework.

- Contribute to the management of the activities of the EEAS Green Diplomacy Network, including through chairing regular network meetings as regards climate diplomacy; assist the Division in other coordination activities such as the EU Director Generals for Global Issues meetings.

Job Requirements

Education and Training: University diploma law, political science, economy, business administration or any other related issue

Knowledge and Experience: Professional experience of at least 5 years, ideally connected to the above mentioned areas; analysis and reporting; experience in diplomatic or field posting an asset (Embassy, International organization, NGO, etc.); knowledge of EU institutions, related decisional processes, the EU's common foreign and security policy, and related EU external policies (geographic and thematic)

Skills

Linguistic skills: Thorough knowledge (capacity to write and speak) in English required. EN and a certain knowledge of FR are necessary to work with EEAS HQ.

Communication skills: Capacity to work and communicate under time constraints in an international diplomatic and multilingual environment.

Interpersonal skills: Teamwork. Coordination and communication skills.

Intellectual skills: Solid analytical capability as well as drafting and reporting skills. Rapid grasp of problems and capacity to identify issues and solutions.

Personal Qualities

Dynamic. Motivated and flexible personality. To adapt quickly to new situations and deal with new challenges.