

JOB DESCRIPTION FORM SNE  
ISP.2 – job no. 317051

**I. IDENTIFICATION OF THE JOB**

Type of post:	Seconded National Expert
Job title:	Peace and Conflict Advisor
Entity:	Integrated Approach for Security and Peace Directorate Conflict prevention and mediation support Division, ISP.2
Sensitive post:	Yes
Security clearance:	SECRET EU

**II. TASKS**

Under the authority of the (acting) Head of Division for Conflict Prevention and Mediation Support, within the Directorate for the Integrated Approach for Security and Peace, and in cooperation with other Directorates concerned within the European External Action Service (EEAS), the expert will provide conflict prevention expertise and carry out the tasks outlined below:

- contribute to the further development and implementation of the policy framework for conflict prevention;
- provide peace and conflict advice to various actors within the EU (delegations, geo-desks, Member States);
- contribute to the identification of the EU's conflict prevention priority countries through the EU conflict Early Warning System;
- contribute to the implementation of the EU conflict Early Warning System, including EEAS and inter-service consultation and coordination, drafting of workflow and planning documents; planning and preparation of in-country missions, analytical workshops and their follow-up;
- contribute to the identification of potential crises with the 3-6 month time horizon through the Horizon scanning; event data analysis; enhancing the existing tool with analytical quantitative input and by focus on the follow-up through preventative engagement;
- Internal and external representation of ISP/EEAS at inter-service meetings, panel discussions, conferences, workshops etc.;
- closely cooperate with the European Commission on these files;
- promote an Integrated Approach to (preventing) external conflicts and crises
- involve Member States on these topics through formal meetings and informal contacts;
- provide briefings for EEAS hierarchy in the field of conflict prevention;
- provide advice and support to DSG Serrano and ISP on these issues;
- deliver training and wider capacity-building on conflict prevention.

ISP.2 is the focal point for the EEAS – in complementarity with CSDP, geographic and horizontal services – for EU responses along the conflict cycle, including conflict analysis, early warning, conflict prevention and peacebuilding, mediation, security sector reform and the rule of law, crisis management & response and stabilisation.

As a member of the conflict prevention team you will lead in designing and facilitating conflict analyses and supporting regional departments and EU Delegations with strategic and operational advice.

### III. QUALIFICATIONS AND EXPERIENCE REQUIRED

Education and Training: University diploma law, political science, economy, business administration or any other related issue.

Knowledge and Experience: At least 3 years of experience in areas relevant to conflict prevention, conflict sensitivity and/or peacebuilding. Knowledge of EU institutions, related decisional processes, EU external action and related EU external policies (geographic and thematic).

### IV. CONDITIONS/ SKILLS REQUIRED

Linguistic skills: Thorough knowledge (capacity to write and speak) in English is required. French is most useful to work in HQ and with Commission.

Communication skills: Capacity to work and communicate under time constraints in an international diplomatic and multilingual environment. Capacity to communicate technical or specialised information and to advise senior members of staff and Mediators.

Interpersonal skills: Teamwork. Coordination and communication skills.

Intellectual skills: Solid analytical capability as well as drafting and reporting skills. Rapid grasp of problems and capacity to identify issues and solutions.

Personal qualities: Dynamic. Motivated and flexible personality that is able to work proactively and in teams. Must be willing to travel.

Coordination skills: Important for person to be able to coordinate (ad-hoc) teams (also for projects and missions).

### V. GENERAL CONDITIONS

National experts must be nationals of one of the Member States of the European Union and enjoy full rights as citizens.

The EEAS applies an equal opportunities policy.