

**Seconded National Experts (cost-free SNE)
at the European External Action Service (EEAS)
of the European Union
Civilian Planning and Conduct Capability (CPCC)**

- Training Expert -

Job description (301208)

A. Tasks

Under the direct supervision of the Head of the Operational Planning and Horizontal Issues Section within the Horizontal Coordination/Chief of Staff Division in CPCC, the Training Expert is expected to perform the following tasks:

- To support the operational planning and conduct of civilian CSDP missions, notably to provide advice on training to CPCC and civilian CSDP Missions;
- Act as focal point on training matters for CPCC, coordinate the training cluster within the Section, ensure CPCC and Mission input into all relevant training aspects and act as main focal point in the section for all training matters;
- In line with implementation of civilian Compact, steer CPCC input regarding civilian CSDP training requirements and curricula (pre-deployment training, in-mission training, advanced and specialized training, high level courses) with support from all Divisions;
- Prepare CPCC part of organization of the annual CSDP training Conference;
- Liaise with relevant training providers, notably ESDC, CEPOL, ENTRI, EUPST and training institutions from MS;
- To contribute from Training a perspective to the development of concepts, operational guidelines and recommendations for improved planning, conduct, management and support of civilian CSDP missions;
- To participate as appropriate in assessment and/or fact-finding missions and to contribute to strategic reviews and/or assessments of civilian CSDP missions perspective;
- To maintain close contacts with other relevant services within EEAS, the European Commission, the Council of the EU, Member States especially the relevant Training Institutes and other EU actors for the purposes of assigned tasks;
- To cooperate with external partners involved in crisis management the training area (e.g. UN, OSCE, NATO, AU, academic institutions and CSOs);
- To contribute to the identification, selection of CSDP mission personnel.
- To contribute to related visibility and strategic communication, civilian capability development, training, exercises and lessons;
- To provide briefings and lectures on training relevant matters;
- To undertake any other tasks assigned by line management.

B. Qualifications and Experience

- A University degree preferably in the field of Public Administration/Humanities;
- A minimum of eight years of professional experience in the sector of an EU Member State, preferably as a trainer in the Police and/or Judicial academy or an equivalent experience in the administration;
- Previous experience in training, crisis management and Security Sector Reform; related experience in the field would be an asset;
- Knowledge of the Common Foreign and Security Policy (CFSP), and in particular the Common Security and Defence Policy (CSDP);
- Knowledge of Training policy and practice in law enforcement and criminal justice;
- Ability to work in the CSFP languages (English and French). Good knowledge of the other language would be desirable;
- Good grasp of standard IT-tools.

C. Requirements

- Ability to maintain objectivity in complex scenarios and to display sound judgement;
- Strong organisational and negotiating skills in a multinational environment, as well as communication, drafting, analytical and presentational skills;
- Sense of initiative and ability to work under pressure within short deadlines and to manage multiple tasks and unexpected demands;
- Ability to work professionally as a member of the section/division, in task forces and working groups with mixed composition (police, judicial, civilian and military staff), in an interesting but challenging environment with unpredictable working hours and a considerable workload;
- Excellent interpersonal skills;
- Excellent drafting skills;
- To be ready to travel frequently and on short notice to mission areas and other countries with high risk environment;
- To maintain the highest standards of personal integrity, impartiality and self-discipline; to exercise the greatest discretion with regard to all facts and information coming to his/her knowledge in the course of or in connection with the performance of his/her duties;
- National security clearance at SECRET level. Such clearance needs to be obtained from the national competent authority before secondment to the EEAS and remains valid for the entire period of secondment. In the absence thereof, the EEAS reserves the right to refuse the candidate's secondment as a national expert.

D. General conditions

- Be a national of one of the Member States of the European Union and enjoy full rights as a citizen.

**[For more information related to the selection, please contact Mr Michael Merker,
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