

JOB DESCRIPTION FORM SNE (co-financed)
ISP.3 - Strategic Planner (job no. 303135)

I. IDENTIFICATION OF THE JOB

Type of post:	Seconded National Expert
Job title:	Senior Police/Rule of Law Strategic Planner
Entity:	Integrated Strategic Planning for CSDP and Stabilisation Division (ISP.3)
Sensitive post:	
Specialised post:	Yes
Security clearance:	SECRET EU

II. TASKS

Under the authority of the Head of Integrated Strategic Planning for CSDP and Stabilisation Division, and in cooperation with other Departments concerned within the European External Action Service (EEAS) and other EU Institutions, the Strategic Planner will plan and monitor the European Union CSDP missions at strategic level in the Sahel region, in particular the EUCAP Sahel Mali mission, and also contribute as ISP.3 Police/Rule of Law Expert to works pertaining to “internal-external security nexus”. The expert will carry out the tasks outlined below:

- Conduct planning at politico-strategic level, develop planning documents (option papers, crisis management concepts, strategic analysis papers, strategic reviews) and to that end, coordinate inputs from other EEAS services and relevant EU interlocutors;
- Coordinate with CSDP Missions in the Sahel region on strategic aspects;
- Liaise and establish working relationships within the EEAS, the General Secretariat of the Council of the EU, the European Commission and with diplomatic representatives and officials of EU Member States and other stakeholders on matters such as Rule of law, Sector Security Reform (SSR), the external dimension of Justice and Home Affairs (JHA), in particular EUROPOL, EUROJUST, and the European Border Coast Guard Agency;
- Participate in operational planning and monitor the conduct phase, as required;
- Analyse, follow-up and updates on the political, economic, military and/or humanitarian situation; Conduct or participate in missions to the field (including fact finding missions) and be responsible for preparing respective reports; Coordinate with international organisations such as the UN, AU, OSCE, NATO, AU etc., third states, host nations and potential OHQ's;
- Assist with the preparation of meetings of the Council and of its preparatory working parties and represent the Head of Division or Sector at these meetings;
- Provide police and rule of law expertise to the ISP.3 Division;
- Other tasks and duties in the interest of service.

III. QUALIFICATIONS AND EXPERIENCE REQUIRED

- University diploma;
- At least ten years of senior professional experience in the field of Police/Rule of Law aspects, including some professional experience in crisis management or in multinational organisations;
- Have practical experience of planning at a strategic level, ideally on Police/Rule of Law aspects;
- In order to perform required duties, an excellent command of written and oral English, in particular good report-writing skills; excellent knowledge of written and oral French is also required;
- Good computer skills are essential, notably in word processing, spreadsheets, presentations software, Internet / Intranet and email systems. Knowledge of other IT tools would be an asset.

IV. CONDITIONS/ SKILLS REQUIRED

- Have the ability to remain objective in complex scenarios and to display sensitivity and sound judgement;
- Have good organisational and managerial skills, the ability to work under pressure and with tight deadlines and to manage multiple tasks and unexpected demands;
- Have excellent negotiation skills in a multinational environment;
- Have the ability to work professionally as a member of the division, in mixed-composition task forces and working groups, in an interesting but challenging environment with unpredictable working hours and a considerable workload.
- Must be willing to travel frequently and at short notice, including to missions in conflict areas is also essential;
- Maintain the highest standards of personal integrity, impartiality and self-discipline. The expert must exercise the greatest discretion with regard to all facts and information coming to his/her knowledge in the performance of his/her duties;
- National security clearance at SECRET UE level. Such clearance needs to be obtained from the competent authorities before secondment to the European External Action Service. It must be valid for the entire period of secondment. In its absence, the EEAS reserves the right to refuse the secondment as a national expert.

V. GENERAL CONDITIONS

National experts must be nationals of one of the Member States of the European Union and enjoy full rights as citizens.

The EEAS applies an equal opportunities policy.