



## VACANCY NOTICE

### SECONDED NATIONAL EXPERT TO THE EUROPEAN COMMISSION

<b>Post identification:</b> (DG-DIR-UNIT)	<b>HOME-A-3</b>
<b>Head of Unit:</b> <b>Email address:</b> <b>Telephone:</b> <b>Number of available posts:</b> <b>Suggested taking up duty:</b> <b>Suggested initial duration:</b> <b>Place of secondment:</b>	<b>Davinia WOOD</b> <a href="mailto:davinia.wood@ec.europa.eu">davinia.wood@ec.europa.eu</a> +32 2 295 10 15 1 3 <sup>rd</sup> quarter 2020 <sup>1</sup> 2 years <sup>1</sup> <input type="checkbox"/> Brussels <input type="checkbox"/> Luxemburg <input checked="" type="checkbox"/> Other: Georgia
	<input type="checkbox"/> With allowances <input checked="" type="checkbox"/> Cost-free
<b>This vacancy notice is also open to</b>  <input type="checkbox"/> <b>the following EFTA countries :</b> <input type="checkbox"/> Iceland <input type="checkbox"/> Liechtenstein <input type="checkbox"/> Norway <input type="checkbox"/> Switzerland <input type="checkbox"/> EFTA-EEA In-Kind agreement (Iceland, Liechtenstein, Norway) <input type="checkbox"/> <b>the following third countries:</b> <input type="checkbox"/> <b>the following intergovernmental organisations:</b>	

#### 1. Nature of the tasks

Overall purpose: to step up coordination to maximize the impact of EU action on migration in third countries and to enhance the engagement of key countries of origin and transit on the entire spectrum of migration issues. Firstly, EMLOs will contribute to the operational implementation of the comprehensive approach presented in the European Agenda on Migration by inter alia contributing to the prevention and countering irregular migration, to better organising legal migration and mobility and mainstreaming migration issues into development cooperation. The EMLOs will also contribute to the implementation of the bilateral and regional cooperation frameworks on migration. Secondly, as highlighted in the EU Action Plan against Migrant Smuggling, EMLOs will play an important role in gathering, exchanging, analysing and reporting on migratory related developments.

The general scope of the tasks carried out by the EMLOs will include legal and irregular migration, smuggling, trafficking of human beings, return, readmission and reintegration, asylum and border management. The actual mandate of each of the EMLO will be adapted to the specific situation of the hosting third country, in particular the migratory and security challenges there and the level of its cooperation with the EU. He/she will be under the direct supervision of the Head of the Political Section and the general supervision of the Head of Delegation. He/she will be based in the country and will be required to travel in the country and in the region, where necessary. The post in Georgia has a regional mandate for the Eastern Partnership Countries.

#### Functions and duties:

Under the supervision of the Head of the Political Section, establish and maintain direct contacts with competent national and regional authorities to promote and support engagement with the EU on the entire spectrum of migration issues.

<sup>1</sup> These mentions are given on an indicative basis only (Art.4 of the SNE Decision).

Gather knowledge and information related to migratory situation and specific migratory trends (flows, routes, risks, modi operandi used by smugglers and related criminal activities) as well as to policy developments in the host country (policy of the official authorities, legislative basis, social/public trends) and in the wider region (for those with a regional mandate). Share these with the Commission, the EEAS, the Council and the relevant EU Agencies, in particular for purpose of risk analysis developed by Frontex and investigations at EU level supported by Europol.

EMLOs will also provide analysis and recommendations and contribute to the reporting of the concerned EU Delegations.

Under the supervision of the Head of the Political Section, coordinate and support the Immigration Liaison Officers' Network in the country or region of posting. EMLO should facilitate contacts between MS immigration liaison officers and other liaison officers dealing with migration issues as part of their duties (e.g. document advisors, airline and law enforcement liaison officers), by organising regular meetings of the Network. By assuming, under the supervision of the Head of the Political Section, the coordination role for the ILO Network, EMLOs will assist in creating a coordinated EU representation vis-à-vis the hosting country to ensure better pooling of resources and better sharing of information.

Under the supervision of the Head of the Political Section, cooperate and liaise with all relevant interlocutors present in the country, including EU and non-EU countries' liaison officers, international organisations, CSDP missions and EU agencies, MS consular authorities, participate in Local Schengen Cooperation (LSC) meetings and support the LSC contact point where relevant. EMLOs should also cooperate closely with the contact points for trafficking in human beings at the EU Delegation. Where relevant, the EMLOs will also contribute to the preparation of migration-related projects.

Under the supervision of the Head of the Political Section, support the effective implementation of the EU return policy, in particular by supporting practical cooperation (and in case necessary, the enforcement of return decisions and return operations from Frontex or from Member States), as well as providing policy analysis, advise and operational support for the implementation of the existing readmission agreements. In this regard, EMLOs will cooperate with those Immigration Liaison Officers (ILOs) who are, in line with the article 2(2) of the Council Regulation 377/2004, tasked with assisting in establishing the identity of third country nationals and facilitating their return to their countries of origin as well as with the Return Liaison Officers deployed as a part of the EURLO network funded under Specific Action of the Asylum, Migration and Integration Fund (AMIF 2014-2020) and other networks on return and readmission (e.g. EURINT).

Regular reporting to the EEAS, relevant Commission services and EU Agencies. In this regard, the reporting obligation of the EMLO should be twofold: 1) ad-hoc flash reports in case of events that require immediate early warning system or alerts and 2) periodical strategic reports on trends, political situation, policy development.

The EMLOs shall work closely with the other members of the delegation to ensure that migration is mainstreamed, as appropriate, in other issues such as development cooperation or the implementation of the bilateral and regional cooperation frameworks on migration in order to ensure consistent implementation of the EU policy and better achieve the above mentioned objectives.

## **2. Main qualifications**

### **a) Eligibility criteria**

The following eligibility criteria must be fulfilled by the candidate in order to be seconded to the Commission. Consequently, the candidate who does not fulfil all of these criteria will be automatically eliminated from the selection process.

- **Professional experience**: at least three years of professional experience in administrative, legal, scientific, technical, advisory or supervisory functions which are equivalent to those of function group AD;

- Seniority: candidates must have at least one year seniority with their employer, that means having worked for an eligible employer as described in Art. 1 of the SNE decision on a permanent or contract basis for at least one year before the secondment;
- Linguistic skills: thorough knowledge of one of the EU languages and a satisfactory knowledge of another EU language to the extent necessary for the performance of the duties. SNE from a third country must produce evidence of a thorough knowledge of one EU language necessary for the performance of his duties.

## b) Selection criteria

### Diploma

- university degree or
- professional training or professional experience of an equivalent level

in the field(s) : law, political science, economy, business administration or any other related fields.

### Professional experience

#### Essential:

- Solid knowledge of the migration context and specific experience in relation to third countries on migration issues;
- Have the capacity to strategically collect and analyze information on migration issues;

#### Desired:

- Professional experience in the field of migration, in particular with regard to third countries,
- The European Union and international organizations; experience as immigration liaison officers, as well as other liaison officers or diplomats for an EU Member State in a third country which, as part of their duties, dealt with migration issues would be an asset.

### Language(s) necessary for the performance of duties

Thorough knowledge of oral and written English. Knowledge of the official language of the host country would be a major asset.

## 3. Submission of applications and selection procedure

Candidates should send their application according to the **Europass CV format** (<http://europass.cedefop.europa.eu/en/documents/curriculum-vitae>) in English, French or German **only to the Permanent Representation / Diplomatic Mission to the EU of their country**, which will forward it to the competent services of the Commission within the deadline fixed by the latter. The CV must mention the date of birth and the nationality of the candidate. **Not respecting this procedure or deadlines will automatically invalidate the application.**

Candidates are asked not to add any other documents (such as copy of passport, copy of degrees or certificate of professional experience, etc.). If necessary, these will be requested at a later stage. Candidates will be informed of the follow-up of their application by the unit concerned.

## 4. Conditions of the secondment

The secondment will be governed by the **Commission Decision C(2008)6866 of 12/11/2008** laying down rules on the secondment to the Commission of national experts and national experts in professional training (SNE Decision).

The SNE will remain employed and remunerated by his/her employer during the secondment. He/she will equally remain covered by the national social security system.

Unless for cost-free SNE, allowances may be granted by the Commission to SNE fulfilling the conditions provided for in Art. 17 of the SNE decision.

During the secondment, SNE are subject to confidentiality, loyalty and absence of conflict of interest obligations, as provided for in Art. 6 and 7 of the SNE Decision.

If any document is inexact, incomplete or missing, the application may be cancelled.

Staff posted in a **European Union Delegation** are required to have a security clearance (up to SECRET UE/EU SECRET level according to Commission Decision (EU, Euratom) 2015/444 of 13 March 2015, OJ L 72, 17.03.2015, p. 53).

The selected candidate has the obligation to launch the vetting procedure before getting the secondment confirmation.

## **5. Processing of personal data**

The selection, secondment and termination of the secondment of a national expert requires the Commission (the competent services of DG HR, DG BUDG, PMO and the DG concerned) to process personal data concerning the person to be seconded, under the responsibility of the Head of Unit of DG HR.DDG.B4. The data processing is subject to the SNE Decision as well as the Regulation (EU) 2018/1725.

Data is kept by the competent services for 10 years after the secondment (2 years for not selected or not seconded experts).

You have specific rights as a ‘data subject’ under Chapter III (Articles 14-25) of Regulation (EU) 2018/1725, in particular the right to access, rectify or erase your personal data and the right to restrict the processing of your personal data. Where applicable, you also have the right to object to the processing or the right to data portability.

You can exercise your rights by contacting the Data Controller, or in case of conflict the Data Protection Officer. If necessary, you can also address the European Data Protection Supervisor. Their contact information is given below.

### **Contact information**

#### **- The Data Controller**

If you would like to exercise your rights under Regulation (EU) 2018/1725, or if you have comments, questions or concerns, or if you would like to submit a complaint regarding the collection and use of your personal data, please feel free to contact the Data Controller, HR.DDG.B.4, [HR-MAIL-B4@ec.europa.eu](mailto:HR-MAIL-B4@ec.europa.eu).

#### **- The Data Protection Officer (DPO) of the Commission**

You may contact the Data Protection Officer ([DATA-PROTECTION-OFFICER@ec.europa.eu](mailto:DATA-PROTECTION-OFFICER@ec.europa.eu)) with regard to issues related to the processing of your personal data under Regulation (EU) 2018/1725.

#### **- The European Data Protection Supervisor (EDPS)**

You have the right to have recourse (i.e. you can lodge a complaint) to the European Data Protection Supervisor ([edps@edps.europa.eu](mailto:edps@edps.europa.eu)) if you consider that your rights under Regulation (EU) 2018/1725 have been infringed as a result of the processing of your personal data by the Data Controller.

To the attention of candidates from third countries: your personal data can be used for necessary checks.