

END/SNE – JOB DESCRIPTION

Job Framework

Job Title:	SNE – Sanctions Policy Officer
Job Location:	Sanctions Policy Division EEAS HQ
Job Number:	325936
Area of activity:	EU sanctions
Category:	AD
Duration of secondment:	1 year, renewable

Job Content

This is an interesting opportunity in a high profile area and a dynamic team. This is a challenging position offering the possibility to manage one of the EU's concrete tools to promote the CFSP and to deal with a large range of political and legal issues.

Overall purpose of Sanctions Policy Division:

The Sanctions Policy Division currently consists of a Head of Division, a Deputy Head of Division, a Head of Sector, seven policy officers and two administrative assistants. The Division supports the EU's policy as regards restrictive measures (sanctions) in pursuit of specific foreign and security policy objectives. This includes the development and maintenance of more than 30 sanctions regimes, either EU autonomous regimes or UN regimes. The Division works very closely with many services within the EEAS, the Council and Commission in pursuing its mandate.

Functions and Duties:

The seconded national expert will support the sanctions policy as follows:

Sanctions regimes

- Preparing policy and legal documents related to sanctions, in close cooperation with EEAS geographic services and with other EU institutions, Member States and international organisations, as appropriate, including inter-institutional decision-making processes.
- Preparing and supporting the negotiation of sanctions regimes, including legal acts, in relevant Council bodies.
- Carrying out research necessary to maintain and develop EU autonomous sanctions regimes in accordance with EU legal standards.

Sanctions policy

- Developing awareness and capacities and providing policy guidance in the area of sanctions within the EEAS, to other Institutions and to Member States
- Helping to ensure that EU's policy as regards sanctions is applied effectively and consistently (e.g. by addressing issues such as legality and unintended consequences of sanctions);
- Assessing existing sanctions regimes in the light of EU's foreign and security policy objectives to ensure they are well-targeted and implemented, bearing in mind the risk of unintended negative consequences and the political, legal, financial and economic context in which they are imposed.

- Monitoring international trends and developments in the area of sanctions including analysis of political, financial, economic and legal developments and provide the Council Legal Service and other relevant stakeholders with materials to support their interventions in legal challenges relevant to UN and EU autonomous sanctions regimes.
- Contributing to the development of proposals for the improvement of the effectiveness of the EU's designation policy.
- Drafting reports and briefings for hierarchy, as requested.

Dialogue and outreach

- Supporting partnerships with the UN, and third countries in the areas of EU sanctions policy as well as with other actors (e.g. economic operators, civil society etc...) including through participation in dialogue and outreach;
- Establishing and maintaining regular contacts and exchanges with other EU institutions, Member States, third countries, public and/or private international organisations, research institutions and the academic community at large, and financial and economic operators in the area of its responsibility.
- Contributing to communication tools and activities as well as awareness raising initiatives in the area of sanctions within the EEAS and with other EU institutions, Member States, and third countries.

Job Requirements

Education and Training: A university diploma in law, political, economic, or social science, or a related field.

Knowledge and Experience: Candidates should have a good knowledge of external relations, CFSP-related issues and functioning of the Union. At least 2 years' proven, pertinent experience in external relations would be required. An experience and/or knowledge of the legal and institutional framework of EU sanctions policy would be an asset.

Skills

Linguistic skills: A capacity to work in languages of the CFSP is necessary for the performance of duties.

Communication skills: Capacity to communicate in an international diplomatic and multilingual environment. Capacity to present issues of a sometimes legal/technical nature to a wide range of audiences.

Interpersonal skills: Have experience of working in a team in multi-disciplinary and multi-cultural environment. Have an excellent capacity to create constructive working relations with national authorities, international organisations and EU Member States.

Intellectual skills: Strong drafting, communication and analytical skills combined with sound judgement are required. It is essential to have an ability to combine an eye for technical detail with a profound understanding of the political context within which sanctions operate.

Personal Qualities

It is important to be flexible, adaptable and highly organised, willing to take on diverse tasks and able to work on several issues in parallel while sometimes having to meet very short deadlines.