

## **EEAS Vacancy Notice**

### **Seconded National Expert in the Directorate for Global Affairs**

#### **Policy Officer, Economic and Global Issues Division (GLOBAL.2)**

**COST-FREE**

**AD level post**

**Job No 255376**

#### **We are:**

The European External Action Service (EEAS) supports the High Representative in the exercise of his mandate to conduct and implement an effective and coherent EU Common Foreign and Security Policy (CFSP), of representing the EU and of chairing the Foreign Affairs Council. It also supports the High Representative in his capacity as Vice-President of the Commission with regard to his responsibilities within the Commission in the external relations field including the coordination of other aspects of the EU's external action. The EEAS works in close cooperation with the General Secretariat of the Council, the services of the Commission and the Secretariat General of the European Parliament.

#### **We propose:**

The post of "cost-free" Seconded National Expert on the position of "Green Deal/ Climate diplomacy" desk officer in the EEAS Division, Economic and Global Issues, GLOBAL.2.

The successful candidate will join the Green Deal team of the Division. The Division 'Economic and Global Issues - GLOBAL.2' is the focal point within the EEAS for policymaking, guidance and information on economic issues, energy, climate and environment.

As part of the broader efforts to contribute to the development of a coherent EU strategy and approach to promote global issues in EU external policy, the expert will cover the external dimensions of the Green Deal, encompassing the policy areas of climate change, environment and green recovery, in close cooperation within the other members of the team, the relevant Commission services and EU Member States.

#### **Functions and Duties:**

Under the direct supervision of the Head of Division and within a cluster dealing with climate change, environment, water and energy issues, the Seconded National Expert is expected to perform the following tasks:

- Provide, in close cooperation with other members of the team working on climate change, environment, energy and wider economic issues, analysis and political advice with regard to the implementation of the external dimension of EU climate change policies, including on the EEAS activities to promote the green recovery for 'building back better' after the Covid-19 crisis
  - o In this regard, particularly in order to ensure a coordinated EU approach under the relevant "Team Europe" initiatives with EU Member States, it would be essential to regularly integrate in such EU work the domestic policy perspective
- Contribute to diplomatic outreach with third countries and international organisations (seminars/webinars, bilateral discussions with partners, policymakers' roundtables, donor and IFI discussions)

- Prepare policy papers and provide advice in the areas of work, speeches, briefings on EU external relations on for the High Representative/Vice President, EEAS hierarchy, European Commission, and other stakeholders
- Further develop the Division's efforts to promote the EEAS role in forming and implementing policy on climate change and related matters in the wider Green Deal perspective, through political dialogues encompassing climate action, providing diplomatic value added in these domains and to promote activities in this field
- Work in close cooperation with the officials in the Division to help ensure good coordination within the EU and its institutions (other EEAS departments, Commission services, Council bodies, European Parliament, EU Member States' Foreign Ministries) as well as with third country partners and multilateral organisations (industry, think tanks, civil society organisations)
- Work with other EEAS departments and Commission services to ensure that the necessary consideration is given to climate action in financial and technical cooperation with partner countries, under the new Multiannual Financial Framework
- Contribute to the management of the activities of the EEAS Green Diplomacy Network, including through chairing regular network meetings as regards climate diplomacy; assist the Division in other coordination activities such as the EU Director Generals for Global Issues meetings.

### **We are looking for:**

The European External Action Service (EEAS) is seeking a dynamic, proactive and highly motivated colleague with strong analytical and networking skills to occupy the post of Seconded National Expert (SNE).

The candidate should have a good understanding of EU policy-making and decision-making processes, and an understanding of inter-institutional relations as well as have relevant experience in the proposed areas with strong focus on the EU Green Deal. The candidate will be working in a friendly and dynamic environment and contribute to the work of the Global 2 Division and Global Directorate. He/she will have to work in an international and multicultural environment in close synergy with Member States and EU institutions.

### **Legal basis:**

- This vacancy is to be filled in accordance with the EEAS Decision of the High Representative of the Union for Foreign Affairs and Security Policy HR DEC(2014) 01 of 04/02/2014 establishing the rules applicable to National Experts seconded to the European External Action Service.

### **Eligibility criteria:**

Candidates must:

- a) Be drawn from public administrations in Member States, from international organisations or, only in exceptional cases and with prior authorisation from other sources;
- b) Have at least three years' full-time experience of administrative, scientific, technical, advisory or supervisory functions equivalent to those of function groups AD or AST as defined in the Staff Regulations of Officials of the European Union and the Conditions of Employment of other servants

of the Union or, where justified in the interests of the service, professional training of an equivalent level.<sup>1</sup>;

- c) Have a thorough knowledge of one Union language and a satisfactory knowledge of a second language for the performance of his/her duties;
- d) Have a security clearance of minimum level **EU-SECRET/SECRET-UE** for the functions that he/she will carry out;
- e) Remain in the service of the employer throughout the period of secondment and shall be paid by that employer;
- f) Remain subject to the social security legislation applicable to the public administration, international administration or entity which employs the SNE and which will assume responsibility for expenses incurred abroad. In case of posting to an EU Delegation, the employer certifies that the SNE is covered for medical expenses incurred at the place of secondment, as well as costs of repatriation on health grounds throughout the full period of secondment;
- g) Ensure that there is no conflict of interest and that he/she will, at all times, safeguard the independence and coherence of EU foreign policy as well as the integrity and confidentiality of EU documentation, information and procedures.

### **Selection criteria:**

#### **Candidates should:**

##### **A. Professional knowledge**

- Have a professional experience of at least 5 years, preferably connected to the above mentioned areas in Member States or international organizations and diplomatic representations.
- Have a good working knowledge of the EU (institutional) environment and instruments in the area of external and security policy.
- Be in possession of proven reporting and analytical capacity.
- Hold an university diploma in law, political science, economy, business administration or any other related issue

##### **B. Skills**

- Have the capacity to work and communicate under time constraints in an international diplomatic and multilingual environment. Intercultural sensitivity skills are required.
- Have the ability to work in teamwork, to coordinate and to communicate effectively.
- Rapidly grasp problems and have responsive capacity to identify issues and solutions
- Have solid analytical capability as well as drafting and reporting skills.

##### **C. Languages**

- A thorough knowledge (capacity to write and speak) in French and English is required. Knowledge of the local language(s) would be a strong asset.

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<sup>1</sup> Staff Regulations of Officials (SR) and the Conditions of Employment of Other Servants of the European Union (CEOS). For reference, see: <https://eur-lex.europa.eu/legal-content/EN/TXT/?qid=1570023902133&uri=CELEX:01962R0031-20190101>

#### **D. Personal Qualities**

- Be dynamic. Motivated and flexible personality. Committed to team work. Able to adapt quickly to new situations and deal with new challenges.

#### **Equal opportunities**

- The EEAS is committed to an equal opportunities policy for all its staff and applicants. The EEAS is committed to promoting gender equality and to preventing discrimination on any grounds. It actively welcomes applications from all qualified candidates from diverse backgrounds and from the broadest possible geographical basis amongst the EU Member States. We aim at a service which is truly representative of society, where each staff member feels respected, is able to give their best and can develop their full potential.
- Candidates with disabilities are invited to contact [SNE-HQ@eeas.europa.eu](mailto:SNE-HQ@eeas.europa.eu) in order to accommodate any special needs and provide assistance to ensure the possibility to pass the selection procedure in equality of opportunities with other candidates. If a candidate with a disability is selected for a vacant post, the EEAS is committed to providing reasonable accommodation in accordance with Art 1d.4 of the Staff Regulations.

#### **Conditions of secondment**

SNEs shall remain in the service of their employer throughout the period of secondment and shall continue to be paid by that employer.

**Duration of the secondment:** 2 years, renewable up to 4 years in total

**Vacancy available from:** 1 September 2021

**Place of secondment:** Brussels, Belgium

**For further information, please contact:**

[SNE-HQ@eeas.europa.eu](mailto:SNE-HQ@eeas.europa.eu)

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