

## EEAS Vacancy Notice

### Cost-free Seconded National Expert in the Security and Defence Policy Directorate (SECDEFPOL)

#### Counter Terrorism Expert / Policy Officer in SECDEFPOL.3 Division

#### AD level post Job No 303172

#### **We are:**

The European External Action Service (EEAS) supports the High Representative in the exercise of his mandate to conduct and implement an effective and coherent EU Common Foreign and Security Policy (CFSP), of representing the EU and of chairing the Foreign Affairs Council. It also supports the High Representative in his capacity as Vice-President of the Commission with regard to his responsibilities within the Commission in the external relations field including the coordination of other aspects of the EU's external action. The EEAS works in close cooperation with the General Secretariat of the Council, the services of the Commission and the Secretariat General of the European Parliament.

SECDEFPOL.3 - Counter-Terrorism Division is responsible for the coordination of counter-terrorism (CT) and counter violent extremism (CVE) cooperation with third countries and international organisations and for developing and promoting effective CT and CVE external action policies.

It conducts CT political dialogues on behalf of the EU with third countries and international organisations and represents the EU in international and global CT fora.

It further ensures close coordination on all these activities with the EU CT Coordinator, the Commission and Member States, including ensuring input to COTER and the Working Party on Terrorism (TWP), and coordinates the CT/Security experts network deployed in some EU Delegations, as part of the EU's cooperation with the host third countries.

#### **We propose:**

A Policy Officer post responsible for implementing, within the European External Action Service, the EU Counter Terrorism (CT) policies and activities with a particular focus on the prevention and countering of radicalisation, violent extremism and recruitment (PCR/VE/R), including on line and on the programming.

#### Functions and Duties:

- Brief on key CT issues in the Western Balkans, including those related to PCR/VE/R aspects;
- Prepare programming documents covering the Western Balkans in the field of PCR/VE/R and CT, in close coordination with other colleagues from the EEAS and from the Commission;
- Prepare the participation of EEAS to meetings in the Council structures (e.g. FAC, JHA, PSC, other Council working groups), in particular to ensure a comprehensive approach to identifying and responding to root causes of radicalism and violent extremism and external treats in the field of terrorism;
- Actively support in EEAS representation at COTER and other relevant Council working groups including ensuring timely information sharing with EU Member States in advance of meetings.
- Participate to short missions and trips in EU and abroad.

#### **We are looking for:**

Within the area of EU Counter Terrorism (CT) external action, the Policy Officer will contribute to:

- Develop, promote and secure Counter Terrorism cooperation with the countries in the Western Balkans region, including through the organisation of Counter Terrorism political dialogues and travel to the region where relevant;
- Follow the security situation and related developments in the Western Balkans region and support the relevant EEAS/EU structures with advice on matters related to security, with a focus on counterterrorism, radicalisation, and P/CVE and AML/CFT;

- Advise, orient and assist in the programming of Counter Terrorism and Counter Violent Extremism projects from FPI (IcSP - Instrument Contributing to Stability and Peace), DG NEAR, DG INTPA and relevant financing instruments;
- Provide guidance to the CT/Security Expert posted at the EU Delegation Sarajevo and having a regional mandate for the Western Balkans, including in the design of capacity building projects dealing inter alia with the prevention and countering of radicalisation, aviation security or border management;
- Provide country-specific analysis, and monitor the evolution of the security situation in the Western Balkans region in close cooperation with the relevant geographic departments, EU Delegations and INTCEN where appropriate;
- Provide strategic analysis and political advice with regard to the external dimension of EU PCR/VE/R policies and their implementation through various bilateral and multilateral Organizations and fora;
- Providing strategic expertise to the EEAS in the field of PCR/VE/R, enhance internal/external security policy consistency and develop synergies in these domains working closely with relevant institutions;
- Assist the development of orientations and programming guidance for CT and PCR/VE/R activities, in particular with the planning and implementation of the NDICI ( Neighbouring, Development, International, Cooperation Instrument) and IPA instruments in the region;
- Ensure a coherent approach to Counter Terrorism and PCR/VE/R issues in the entire programming cycle;
- Support an effective implementation of the relevant EU Council Conclusions and of specific aspects of the Security Union Strategy, EU CT Agenda and the Council Conclusions on Internal security and European Police partnership.

### **Legal basis:**

- This vacancy is to be filled in accordance with the EEAS Decision of the High Representative of the Union for Foreign Affairs and Security Policy HR DEC(2014) 01 of 04/02/2014 establishing the rules applicable to National Experts seconded to the European External Action Service.

### **Eligibility criteria:**

Candidates must:

- a) Be drawn from public administrations in Member States, from international organisations or, only in exceptional cases and with prior authorisation from other sources;
- b) Have at least three years' full-time experience of administrative, scientific, technical, advisory or supervisory functions equivalent to those of function groups AD or AST as defined in the Staff Regulations of Officials of the European Union and the Conditions of Employment of other servants of the Union<sup>1</sup> or, where justified in the interests of the service, professional training of an equivalent level.<sup>2</sup>;

<sup>1</sup> Regulation (EEC, Euratom, ECSC) No 259/68 of the Council of 29 February 1968 (OJ L 56, 4.3.1968, p.1) and successive amendments.

<sup>2</sup> Staff Regulations of Officials (SR) and the Conditions of Employment of Other Servants of the European Union (CEOS). For reference, see: <https://eur-lex.europa.eu/legal-content/EN/TXT/?qid=1570023902133&uri=CELEX:01962R0031-20190101>

- c) Have a thorough knowledge of one Union language and a satisfactory knowledge of a second language for the performance of his/her duties;
- d) Have a security clearance of minimum level **EU-SECRET/SECRET-UE** for the functions that he/she will carry out;
- e) Remain in the service of the employer throughout the period of secondment and shall be paid by that employer;
- f) Remain subject to the social security legislation applicable to the public administration, international administration or entity which employs the SNE and which will assume responsibility for expenses incurred abroad. In case of posting to an EU Delegation, the employer certifies that the SNE is covered for medical expenses incurred at the place of secondment, as well as costs of repatriation on health grounds throughout the full period of secondment;
- g) Ensure that there is no conflict of interest and that he/she will, at all times, safeguard the independence and coherence of EU foreign policy as well as the integrity and confidentiality of EU documentation, information and procedures.

### **Selection criteria:**

#### **A. Qualifications and experience required**

- university diploma in law, political science, economy, business administration or any other relevant area is required.
- two years' relevant professional experience and ideally professional experience in multinational organisations;
- have experience and knowledge of CFSP and CSDP;
- relevant experience in areas of counter-terrorism policy.

#### **B. Skills required**

- have the ability to remain objective in complex scenarios and to display sensitivity and sound judgement;
- have good organisational skills, the ability to work under pressure and with tight deadlines and to manage multiple tasks and unexpected demands;
- have excellent drafting and communication skills;
- have excellent negotiating skills in a multinational environment;
- have the ability to work professionally as a member of the division, in mixed-composition task forces and working groups, in an interesting but challenging environment;
- good computer skills are essential, notably in word processing, spreadsheets, presentations software, Internet / Intranet and email systems. Knowledge of other IT tools would be an asset.
- national security clearance at SECRET UE level. Such clearance needs to be obtained from the competent authorities before secondment to the European External Action Service. It must be valid for the entire period of secondment. In its absence, the EEAS reserves the right to refuse the secondment as a national expert.

#### **C. Languages**

- thorough knowledge of one EU working language and satisfactory knowledge of another one are required; in practical terms, in order to perform required duties, that means an excellent command of written and spoken English, in particular good report-writing skills; good knowledge of written and spoken French is desirable;
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#### **D. Personal Qualities**

- maintain the highest standards of personal integrity, impartiality and self-discipline. The expert must exercise the greatest discretion with regard to all facts and information coming to his/her knowledge in the performance of his/her duties;
- possess dynamic motivated and flexible personality Be able to adapt quickly to new situations and deal with new challenges, including missions in conflict area.

#### **Equal opportunities**

- The EEAS is committed to an equal opportunities policy for all its staff and applicants. The EEAS is committed to promoting gender equality and to preventing discrimination on any grounds. It actively welcomes applications from all qualified candidates from diverse backgrounds and from the broadest possible geographical basis amongst the EU Member States. We aim at a service which is truly representative of society, where each staff member feels respected, is able to give their best and can develop their full potential.
- Candidates with disabilities are invited to contact [SNE-CSDP@eeas.europa.eu](mailto:SNE-CSDP@eeas.europa.eu) in order to accommodate any special needs and provide assistance to ensure the possibility to pass the selection procedure in equality of opportunities with other candidates. If a candidate with a disability is selected for a vacant post, the EEAS is committed to providing reasonable accommodation in accordance with Art 1d.4 of the Staff Regulations.

#### **Conditions of secondment**

Cost-free SNEs shall remain in the service of their employer throughout the period of secondment and shall continue to be paid by that employer.

**Duration of the secondment:** Initial period up to two years, renewable annually up to four years.

#### **The EEAS will cover:**

- costs of professional travels (missions) incurred by the SNE posted in the EEAS HQ;
- accident insurance 24/7 for SNE (not family members).

Other costs such as removal costs, allowances, salary, insurance, schooling (other than the European School fee), etc. shall not be covered by the EEAS.

**Vacancy available from: immediately**

**Place of secondment: Brussels, Belgium**

**For further information, please contact:**

**Administrative questions:** [SNE-CSDP@eeas.europa.eu](mailto:SNE-CSDP@eeas.europa.eu)

**Selection and profile related questions:** Oronzo Console, acting Head of Division, +32 2 584 3458  
[oronzo.console@eeas.europa.eu](mailto:oronzo.console@eeas.europa.eu)

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