

TWINNING PROJECT FICHE

Strengthening the administrative capacities for implementation of Waste Framework Directive (WFD) and Special Waste Streams Directives (WEEE, WBAD and WPD)

Abbreviations

CA	Contracting Authority
BCCL	Beneficiary Country Project Leader
RTA	Resident Twinning Adviser
CFCD	Central Financing and Contracting Department within Ministry of Finance
DEU	Delegation of the European Union
DIS	Decentralized Implementation System
EA	Environmental Administration
EC	European Commission
EIA	Environmental Impact Assessment
EU	European Union
HOS	Head of Operating Structure
LoMPWP	Law on Management of Packaging and Waste Packaging
LoMBAW BA	Law on Management on Batteries and Accumulators and Waste Batteries and Accumulators
LoWEEE	Law on Waste Electrical and Electronic Equipment
IPA	Instrument for Pre-accession Assistance
MIPD	Multi-Annual Indicative Planning Document
MoEPP	Ministry for Environment and Physical Planning
NGOs	Non-Governmental Organisations
OS	Operating Structure
PPWD	Packaging and packaging waste directive
PW	Packaging waste
SAA	Stabilisation and Association Agreement
SEI	State Environmental Inspectorate
SC	Steering Committee
VAT	Value Added Tax
WBA	Waste Batteries and Accumulators
WBAD	Waste Batteries and Accumulators Directive

WMD	Waste management department
WFD	Waste Framework Directive
WEEE	Waste Electrical and Electronic Equipment
WEEED	Waste Electrical and Electronic Equipment Directive

1. BASIC INFORMATION

1.1 Publication reference: EuropeAid/ 137-847/IH/ACT/MK

1.2 Programme:

IPA Transition Assistance and Institution Building - National Programme for 2012

1.3 Twinning number: MK12 IB EN 02

1.4 Title:

Strengthening the administrative capacities for implementation of Waste Framework Directive (WFD) and Special Waste Streams Directives (WEEED, WBAD and PPWD)

1.5 Sector:

Environment and Climate Change, Twinning sector: Environment

1.6 Beneficiary country:

Beneficiary country¹

2. OBJECTIVES

2.1 Overall Objective (s):

The project purpose is to further approximate and implement the environmental *acquis*, through strengthening the administrative capacities for environmental management on central and local level in the field of waste management.

2.2 Project purpose

The project purpose is to strengthen the administrative capacity and undertake measures for implementation of Waste Framework Directive (WFD) and Special Waste Streams Directives (WEEED, WBAD and PPWD) through further development of implementation of the legislation and provision of trainings.

2.3 Contribution to National Development Plan/Cooperation agreement/Association Agreement/Action Plan

The **Accession Partnership**, in its Chapter 27 stipulates its short-term goals:

- Continue legislative alignment with the *acquis*, in particular in the fields of air quality, waste management and water quality, and improve significantly implementation of legislation and environmental monitoring;
- Strengthen administrative capacity at national and local levels and improve coordination between administrative bodies in charge of environment-related issues.
- As stipulated in the MIPD 2011-2013, the environment protection and nature conservation are recognised as fundamental constitutional values and everyone bears the responsibility for their protection and improvement. In addition, the MIPD 2011-2013 recognizes that climate change presents considerable challenge for the country, but also

¹ As per Financing Agreement concerning the National Programme Transition Assistance and Institution Building – TAIB 2010 from the Instrument for Pre-Accession Assistance under the Transition Assistance and Institution Building Component –entered into force on 1st December 2011.

the opportunity to pursue a low-carbon development path, which in turn will help realize sustainable development in the country.

- The project will contribute towards the implementation of the **Stabilisation and Association Agreement**, Article 80 on economic and social policies ensuring that environmental considerations are also fully incorporated from the outset, Article 68 on legal approximation, Articles 85 and 98 on ensuring environmental protection, and Article 103 (Environment and nuclear safety, point 2, line 1, and line 10) on combating environmental degradation, with the view to supporting environmental sustainability.

Link with MIPD

The *objective* for the environment sector in the MIPD 2011-2013 is to support further approximation and implementation of the environmental acquis, through strengthening the administrative capacities for environmental management on central and local level in the fields of water management, waste management, nature protection, air management and climate change. The aim of the proposed project is to acquire the lessons learned from an EU Member State through a twinning mechanism.

One of the Strategic assertion in the MIPD is contribution of the contracts related to Environment will be the strengthening of the administrative capacities in the prioritised sectors on central and local level, thereby contributing to the improvement of environmental management and implementation of legislation. Improved capacities for implementation of environmental legislation and introduction of environmental standards will positively impact the overall sustainability of development in the country, while the improved capacities to develop EU compliant legislation and regulations will have a positive impact on the EU accession process. It is expected that strengthening the public administration on local level will improve the capacity to solve local problems and disputes on local level instead of approaching central administration.

The expected results in the MIPD include:

- The administrative capacity for implementation of Waste Framework Directive through further development of implementing legislation strengthened, trainings provided.
- The administrative capacity strengthened and measures for implementation of the legislation on waste from electrical and electronic equipment undertaken.

Link with national/ sectorial investment plans

The project contributes to the realisation of the following key strategies and action plans in the sector:

- National Waste Management Strategy 2008-2020;
- National Waste Management Plan 2009 – 2015;
- National Strategy for Sustainable Development 2010-2030;
- National Programme for WEEE management (2013-2018);
- Plan for WEEE management (2013-2020)
- Programme for Packaging Waste Management (2011 - 2015);
- Second National communication on Climate Change;
- Plan for Institutional Development of the National and Local Environmental Management Capacity 2009-2014;
- Strategy on Improvement of Energy Efficiency until 2020;

- National Strategy for Environmental Approximation;
- National Environmental Investment Strategy 2009-2013;

Furthermore, as part of the Horizontal Legislation Part, the key priorities in the upcoming period include:

- Comparative analysis of the legislation existing in the field of waste management in relation to the new Waste Management Directive 2008/98 and Regulation 333/2011 and preparation of a new Law on Waste Management.
- Developing RIA for the new legislation.
- Strengthening the administrative capacities for implementation and enforcement of the national legislation regarding the waste from electrical and electronic equipment, packaging, batteries and accumulators;

3. DESCRIPTION

3.1 Background and justification

The Ministry of Environment and Physical Planning (MoEPP) performs environmental tasks related to the legal harmonization process; the preparation of national strategies and action plans; inspection and enforcement including intervention if needed against the bigger polluters; and nationwide monitoring, information systems and cadastres.

The Ministry of Environment and Physical Planning is responsible for the chapter 27 – Environment. Department for EU is managing the Governmental Working Group for the Chapter 27 – Environment as well is leading the process of approximation of the national legislation with the EU one. MoEPP mobilize all resources necessary to achieve compliance with the requirements of a coming EU membership, including compliance of the national legislation with the EU Acquis and ensure its implementation. The responsibility of MoEPP for the process is coordinated by the EU Department and consisted of four main functions:

- establishing structure and perform the accession negotiation with EU on Chapter 27- Environment and climate change;
- transpose the EU legislation in national legislation,
- introduce institutional framework and capacity adequate for enforcement of the Environmental and climate change legislation, and
- ensure financial capacity required for the implementation of the adopted legislation and enforcement of the acting principles established at the EU level.

Environmental Administration is a body within MoEPP. The main objective of the Environmental Administration (EA) is to establish efficient and integrated system of environmental protection in the Beneficiary Country a system that will improve the quality of the environment and contribute to the efforts of the Government to achieve sustainable development. The Environmental Administration is responsible authority for implementation of environmental legislation and performs professional activities in the area of nature protection, waste, water, air, soil, noise protection and in other environmental areas. It also responsible for conducting environmental impact assessment (EIA) procedure for projects and the procedure concerning integrated environmental permitting and compliance permitting (IPPC permits).

Waste Management Department (WMD), established in 2010, is the central administrative body responsible for waste management within the Environmental Administration of the MEPP which is responsible for implementation of waste related legislation. It carries out the main administrative, planning, monitoring and development tasks related to the waste management

projects on the national and local/regional level. WMD is appointed as competent for issuing waste related permits, elaboration of waste management plans and programmes of national and regional importance, for monitoring of their execution and for preparation of periodic reports.

In total there are 86 employees in the EA from which 8 are in the WMD

Within the MoEPP the Department for EU is responsible for the approximation process and drafting of national legislation in compliance with the EU one. It is as well responsible for the whole EU integration process of the environmental sector. In addition two units of the EU Department are managing the IPA funds and perform activities as IPA operational structure.

3.2 Linked activities (other international and national initiatives):

The twinning project is connected with the following on-going or recently completed projects and activities and will present their upgrading or it will require close cooperation with the on-going ones. There are no overlaps with the linked activities (projects).

1. Title: “Strengthening the capacity of the Ministry of Environment and Physical Planning for integrated pollution control and hazardous waste management

Source of funding: grant from Norwegian Government 2011-2014, with a value of 612.000 EUR.

Description: project is implemented by Norsk Energy, Centre for Climate Change and WMD; four workshops were organized on hazardous waste management and establishment of collective system for treatment of waste batteries and accumulators and electric and electronic equipment waste for representatives of the local self-government, non-governmental organizations and business community. The Government adopted the Programme for waste electric and electronic equipment management, prepared within this project. Under the same project, the Feasibility Study of hazardous waste elimination from the landfills in REK (mining and energy combine) Oslovej and REK Bitola, and Feasibility Study of hazardous waste treatment in the Beneficiary Country is prepared.

2. Title: “Preparation of regional waste management plans and strategic environmental assessment for East and Northeast regions”

Source of funding: IPA Component III, Priority axis 3, measure 3.2 in the frames of the Operational Programme for Regional Development 2007-2009, with a value of 1.14 million EUR.

Duration: July 2013- September 2014

Description: Within this project a precise analysis of the existing dumpsites and noncompliance landfills have been identified. In each side the waste quantity has been assessed and financial costs for closure have been estimated. The project outputs are: establishment of a register of studied municipal landfills, collection available and expert technical and environmental information and its implementation in the register, assessing the risk of each landfill for individual components of the environment using unified methodology, ranking and prioritization of landfills by various criteria - distribution of remediation activities at the time, planning the next sanitizing activities, implementation of different types of remediation technologies and preparation of Program for the remediation of any landfill by increased prices for different types of work.

3. Title: “Strengthening the central and local level administrative capacities for implementation and enforcement of waste management legislation”

Source of funding: IPA TAIB 2010 - PF 3.5 (total contract value of EUR 750 000)

Duration: finished in 2012

Description: Within this project central and local level administrative capacities for implementation and enforcement of waste management legislation were straitened, also several documents were submitted in this relation and it was recommended that implementing the regional approach require the establishment of the necessary structures allowing effective establishment of the integrated waste management systems. With regards to this issues, East and Northeast Region (as beneficiaries from this project) established Regional Waste Management Bodies (2012). In accordance to this, and to eliminate the possibility that a limited number of municipalities might jeopardize the establishment and operation of an integrated regional waste management system, the Government adopted new Amendments of the Law on waste management (off. Gazette No. 123/12) where the municipalities within the region must establish Inter-Municipal Waste Management Board (IMWMB).

4. Title: Preparation of technical and tendering documentation for closure, rehabilitation and after care of municipal non-compliant landfills and dumpsites in East and North-East Regions.

Source of Financing: Operational Programme Regional Development 2007-2011 (CCI 2007MK16IPO001) under Instrument for Pre-accession Assistance (IPA) - IPA/OPRD2007-2011/3.2/LOT6/13);

Duration: January 2015 – January 2016

The main objective of the project is Preparation of technical and tendering documentation for closure, rehabilitation and after care of municipal non-compliant landfills and dumpsites in East and North-East Regions

The following results are expected from the project:

Output no.1: Prepared Assessment Reports of existing situation for municipal non-compliant landfills and dumpsites in East and North-East Regions;

Output no.2: Prepared Technical reports for closure, rehabilitation and after care of municipal non-compliant landfills and dumpsites in East and North-East Regions;

Output no.3: Prepared design documentation and cost estimations for closure, rehabilitation and after care of municipal non-compliant landfills and dumpsites in East and Northeast region;

Output no.4: Prepared Volume 3, Volume 4 and Volume 5 of the works tender dossier for closure, rehabilitation and after care of municipal non-compliant landfills and dumpsites in East and North-East Regions.

5. Title of the project: Preparation of technical specifications for supply of equipment for waste collection and transferring of waste for East and Northeast regions

Source of financing: Operational Programme Regional Development 2007-2011 (CCI 2007MK16IPO001) under Instrument for Pre-accession Assistance (IPA) - IPA/OPRD2007-2011/3.2/LOT6/12);

Duration: January 2015 – January 2016

The following results are expected from the project:

Output no.1: Prepared Assessment Reports based on the review of existing situation of the waste collection and transferring system in the East and Northeast Regions

Output no.2: Prepared Technical Specification Assessment Report for supply of equipment for waste collection and transferring of waste for the East and Northeast regions

Output no.3: Prepared Market Surveys and costs estimations according to the needs for equipment for waste collection and transferring of waste in the East and Northeast regions

Output no.4: Developed Technical Specifications for supply of equipment for waste collection and transferring of waste in the East and North-East Regions

6. Title: ECRAN (Environment and Climate Regional Accession Network),

Source of funding: financed by EU and managed by the European Commission

Duration: October 2013- October 2016

Description: **ECRAN**, assists the beneficiaries in exchange of information and experience related to preparation for accession. The project is strengthening regional cooperation between the EU candidate countries and potential candidates in the fields of environment and climate action and assists their progress in the transposition and implementation of the EU environmental and climate acquis. ECRAN includes an environment component, a climate action component as well as the NGOs Environment Forum. The tasks of Waste Management Working Group foreseen under ECRAN are focused on analysis of current waste management policies in the countries, possible waste management options, investment actions needed and further strengthening of the capacities of the competent authorities dealing with transposition and implementation of Waste Framework Directive.

7. Title: SEEWA (A comprehensive Assessment of the Current Waste Management Situation in South East Europe and Future Perspectives for the sector including options for regional cooperation recycling of electronic and electric waste),

Source of funding: financed by EU and managed by the European Commission

Duration: January 2015- December 2016

Description: **SEEWA** project is composed to assist the European Commission in identifying a set of objective criteria for the assessment of waste management practice in the Western Balkan countries, based on current EU legal requirements in the waste sector; in analysing the waste management situation in the six (6) Western Balkan countries "on the ground", against the background of national waste management plans and waste prevention programmes, and identifying potential deficiencies in waste management practice that could lead to non-compliance with EU waste legislation, in particular the waste hierarchy and the targets. The project will also propose a set of recommendations ("roadmaps") to address these deficiencies which could help bring the Western Balkan countries up the waste hierarchy; propose options for feasible regional cooperation in the form of shared waste infrastructure in this sector for specific waste streams including electric and electronic waste and present the results of the studies to the stakeholders from all the Western Balkan countries in the framework of national workshops.

3.3 Results:

The project shall provide advisory support to the Ministry of Environment and Physical Planning, more precisely to the Waste Management Department of the Environmental Administration as main beneficiary. The project shall provide strengthening the administrative capacity and

measures for implementation of WFD, WEEE, Packaging Directive and Waste Batteries and Accumulators Directives through further development of implementing legislation, provision of training etc. in particular to the Directive 2008/98 and Regulation 333/2011. The Department for EU from MoEPP shall be involved in the activities related to drafting and amending the relevant legislation.

The mandatory results to be achieved are:

Component 1

The administrative capacity for implementation of Waste Framework Directive strengthened

The mandatory result shall be achieved through the achievement of the following intermediary results:

1. Analysis of available compliance checks of the existing national legislative framework against the EU Waste Framework Directive, and performance of additional assessment if required;
2. Developed draft Law on Waste Management in accordance with the new EU Waste Management Directive 2008/98 and Regulation 333/2011 and priority secondary legislation related to permitting procedures;
3. Administrative capacities of the Environmental Administration strengthened for implementation of the Waste Framework Directive (WFD).

Measurable indicator:

- Report of existing primary and secondary legislation including procedures for issuing waste related permits (holders of waste, waste generation, waste collection and transport, waste storage, etc) taking into account the available compliance check against EU Waste Framework Directive and any additional related assessment;
- Draft new Law on Waste Management developed;
- Draft at least 8 new or amending existing secondary legislation related to WFD and issuing of each of the waste related permits developed;
- Developed manual for implementation of the Waste Framework Directive 2008/98;
- Draft Waste Prevention Plan prepared.
- Performed assessment of the administrative capacities on central and local level for implementation of waste legislation (staff, structure, trained experts in specific areas, equipment, documentation, coordination and competences), including exploration of regional approach in implementation of the draft new Law on Waste Management (such as establishing a joint administration of several municipalities);
- Prepared report on institutional review including key elements of different administrations (central and local) involved in implementation of waste related national legislation with recommendations for improvement;
- Prepared and approved a training programme for strengthening the administrative capacities at central and local level for implementation of the waste related legislation (Long-term and short-term);
- Training curricula and materials for implementation of the WEEE legislation prepared in *македонски* and English version;

- Trainings provided for approximately 100 participants for implementation of Law on Waste Management and relevant secondary legislation.

Component 2

The administrative capacity strengthened and measures for implementation of Waste Electrical and Electronic Equipment Directive (WEEED) undertaken

The mandatory result shall be achieved through the achievement of the following intermediary results:

1. Analysis of available compliance checks of the existing national legislative framework against the EU WEEED, and performance of additional assessment if required;
2. Amending the existing Law on WEEE (LoWEEE) in accordance with the Directive 2012/19/EU of the European Parliament and of the Council of 04 July 2012 on waste electrical and electronic equipment (WEEED) and including measures to improve the registration and permitting of the WEEE producers;
3. Administrative capacities strengthened of WMD on implementation of the WEEED.

Measurable indicator:

- Report of existing primary and secondary legislation taking into account the available compliance checks against EU WEEED and any additional related assessment;
- Report on legal and administrative measures required for improvement in implementation of LoWEEE proposed;
- Assessment prepared for implementation of the WEEED, in particular procedures for issuing permits and calculation of WEE generation, with recommendations to improve the implementation (both administrative and legal);
- Prepared amendments of the LoWEEE and at least 8 new or amending existing relevant secondary legislation on WEEE developed;
- Performed assessment of the administrative capacities on central and local level for implementation of LoWEEE (staff, structure, trained experts in specific areas, equipment, documentation, coordination and competences) with performed review of relevant stakeholders roles and responsibilities in implementation for LoWEEE;
- Prepared and approved a training programme for strengthening the administrative capacities at central and local level for implementation of the LoWEEE (Long-term and short-term);
- Training curricula and materials for implementation of the WEEE legislation prepared in македонски and English version;
- Trainings delivered for approximately 30 participants for implementation of the LoWEEE and relevant secondary legislation.

Component 3

The administrative capacity strengthened and measures for implementation of Packaging and packaging waste directive (PPWD) and Waste Batteries and Accumulators Directive (WBAD) undertaken

The mandatory result shall be achieved through the achievement of the following intermediary results:

1. Analysis of available compliance checks of the existing national legislative framework against the PPWD and WBAD, and performance of additional assessment if required;

2. Amending the existing Law on Management of Packaging and Waste Packaging (LoMPWP) and Law on Management on Batteries and Accumulators and Waste Batteries and Accumulators (LoMBAWBA) in accordance with the European Parliament and Council Directive 94/62/EC of 20 December 1994 on packaging and packaging waste and Directive 2006/66/EC of the European Parliament and of the Council of 6 September 2006 on batteries and accumulators and waste batteries and accumulators and repealing Directive 91/157/EEC and including measures to improve the registration and permitting of the PPW and BAWBA producers;
3. Administrative capacities strengthened of WMD on implementation of the PPWD and WBAD
4. Prepared revised Programme for Management of Waste Packaging;
5. Prepared Programme for Management Waste Batteries and Accumulator.

Measurable indicator:

- Report of existing primary and secondary legislation taking into account the available compliance checks against EU PPWD and WBAD and any additional related assessment;
- Report on legal and administrative measures required for improvement in implementation of LoMPWP and LoMBAWBA proposed;
- Assessment prepared for implementation of the PPWD and WBAD, in particular procedures for issuing permits and calculation of packaging waste and waste from batteries and accumulators generation with recommendation to improve the implementation (both administrative and legal);
- Prepared amendments of the Laws (LoPWP and LoBAWBA) and at least 10 new or amending existing relevant secondary legislation on PPWD and WBAD are developed;
- Performed assessment of the administrative capacities on central and local level for implementation of PPWD and WBAD (staff, structure, trained experts in specific areas, equipment, documentation, coordination and competences) with performed review of relevant stakeholders roles and responsibilities in implementation for PPWD and WBAD;
- Prepared and approved a training programme for strengthening the administrative capacities at central and local level for implementation of the LoPWP and LoBAWBA (Long-term and short-term);
- Training curricula and materials for implementation of the PPWD and WBAD legislation prepared in *македонски* and English version;
- Trainings delivered for approximately 60 participants for implementation of Law on Packaging and Waste Packaging and Law on Batteries and Accumulators and Waste Batteries and Accumulators and relevant secondary legislation.
- Assessment of the implementation of the National Programme for Management of the Packaging Waste;
- National Programme for Management of the Packaging Waste revised;
- Assessment of the quantities of Waste Batteries and Accumulators generated in the country;
- National Programme for Management of the Waste Batteries and Accumulators prepared.

3.4 Activities:

The activities listed below represent the minimum activities to be implemented in the course of the Twinning project. Member State(s) may propose additional activities in line with the methodology elaborated in its proposal.

The Twinning project should not be a one-way assistance from a Member State to a Beneficiary Country. It must help to introduce and share EU wide best practices in connection with EU legislation and specific needs of the Beneficiary Country in the area of implementation of the environmental acquis on waste management.

The set of proposed activities will be further developed with the Twinning partner when drafting the Twinning work plan, keeping in mind that the final list of activities will be decided with the Twinning partner. The components are closely interlinked and need to be sequenced accordingly.

The Twinning assistance will be provided in the form of know-how transfer, and will be delivered through:

a) Advice and coaching sessions: Coaching and advice activities will be the predominant type of activity. They will help for drafting of new legal acts regarding the new EU Waste Management Directive 2008/98 and Regulation 333/2011 and amendments to the existing national legislation which regulates WEEE, on the basis of the mentioned relevant EU legislation in force, further development of procedures, implementing provisions and control mechanisms and strengthening of the administrative and operational capacities of the EU Department/WMD.

b) Tailor made training programme: This project will include the development and implementation of a tailor-made training programme. The programme will be based on a training needs assessment of the target groups. The training programme will focus on all aspects of improving the capacities of the country in the areas outlined above. The Beneficiary prefers on-the-job training, where applicable.

c) Analysis of Legal acts: The Twinning partner should propose better implementation of the environmental acquis, which regulates the area of waste management in line with the Acquis and EU best practice, as well as more effective procedures. This task will be done in close cooperation and consultation with Beneficiaries.

d) Development: The Twinning partner will propose and provide assistance and guidance in the development of a draft Law on waste Management and relevant secondary legislation in accordance with the new EU Waste Management Directive 2008/98 and Regulation 333/2011, including the institutional set up, as well as assist in improving institutional and administrative capacities and competences to successfully implement the waste legislation. This task will be done in close cooperation and consultation with the beneficiaries (EU department and WMD).

In addition, regarding the strengthening the administrative capacities for implementation and enforcement of the national legislation regarding the special waste streams (WEEE, PW and WBA), the Twinning partner is expected to provide written recommendations for improvement of the system in accordance with their experience and best practices, based on which some adaptations shall be made. Recommendations based on the Twinning partner's experience and best practice is also expected for the SEI and local administration in the area of the enforcement of this legislation.

e) Study visit: Study visit will be organised for representatives of the WMD from the AE and EU Department, for exchange of good practices and experience in Waste management. The study visit will be useful for ensuring networking with the representatives of the national institutions of

the Twinning partner, building mutual trust among the administrations as well as to see how the established systems, procedures and processes work in practice.

f) Seminars and workshops: The Twinning project will involve the organisation of several seminars and workshops for vertical transfer of knowledge from the central to the local level, using and sharing the expertise of MS experts and the experience of the BC administration.

3.5 Means/input from the MS Partner Administration:

The project will be implemented in the form of a twinning contract between the Beneficiary country and an EU Member State. Details of implementation shall be agreed during the preparation of the work plan. The implementation of the project requires one Project Leader with responsibility for the overall coordination of project activities, one Resident Twinning Adviser responsible for management and implementation of project activities foreseen, and pool short-term experts within the limits of the budget. It is essential that the team have sufficiently broad expertise to cover all the areas included in the project description.

The interested Member State institution shall include in its proposal the CVs of the designated Project Leader and Resident Twinning Adviser. The details of implementation of the Twinning project will be agreed upon/during the preparation of the work plan.

3.5.1 Profile and tasks of the Project Leader

The Project Leader from the Member State must be a high-ranking public servant of a Member State administration, but preferably the Head of a structure engaged in issues related to the area of implementation of the waste legislation within the Ministry (or relevant institution), with relevant working experience of at least 3 years.

The MS Project Leader will continue to work at his/her Member State administration but will devote some of his/her time to conceive, supervise and co-ordinate the overall thrust of the Twinning Project, and ensure the attainment of the projected outputs. The Project Leader is fully responsible for co-ordination of the work of the experts.

The MS Project Leader will manage the implementation of the project with the Project Leader from the Beneficiary Country and is expected to devote a minimum of 3 days per month to the project in his/her home administration with an on-site visit at least every 3 months. The Project Leader's seniority will ensure his/her ability to mobilise the necessary staff in support of the efficient implementation of the project. In addition, he/she should coordinate, on the Member State side, the Project Steering Committee (PSC), which will meet in Skopje at least every three months.

He/she will be supported by his/her Member State administration for logistic, accounting and administrative affairs.

Qualifications and skills:

- At least a University degree, preferably in field of environmental science or law, or any other discipline related to this project;
- At least 3 years of relevant experience in a MS public administration in the field of implementation of waste management legislation and adoption of WFD into national legislation;
- Fluent knowledge of spoken and written English language.

Tasks:

- Conceive, supervise and coordinate the overall preparation of the project;
- Coordinate and monitor the overall implementation of the project including coordination and direction of the MS TW partner;
- Co-ordinate MS experts' work and availability;
- Communicate with the beneficiary, CFCD and EUD;
- Ensure the backstopping functions and financial management;
- Guarantee the successful implementation of the Project's Work Plan;
- Co-chairing the regular Project Steering Committee meeting with the Beneficiary Country Project Leader;
- Prepare operative side letter, prepare and draft interim, quarterly and final report.

Project Leader Counterpart

The Beneficiary Country Project Leader (BC PL) will act as the counterpart of the MS PL and will ensure close cooperation in the overall steering, co-ordination and management of the project from the beneficiary side. He/she will support the Twinning project team in organizational and technical matters and will also coordinate the Project Steering Committee (PSC) on behalf of the BC. The role of the BC PL and the MS PL are complementary.

3.5.2 Profile and tasks of the Resident Twinning Adviser (RTA)

One RTA will be appointed and he/she will be located in the premises of the MoEPP in the Beneficiary country.

The secondment of the Resident Twinning Adviser (RTA) will last for 21 months, during which he/she will be responsible for the direct implementation of the project under the overall supervision of the MS Project Leader.

He/she will come from an EU Member State to work on a full time and day-to-day basis with the beneficiary administration. The Resident Twinning Adviser will have a key role in the coordination of the inputs required for the successful implementation of all the project activities. He/she shall be supported by short – term experts.

Qualifications and skills:

- Be a national of a Member State of the European Union;
- Be a civil servant or equivalent staff seconded to work within departments/units of the institution in charge of waste management implementation in a Member State;
- At least a University degree preferably in field of law, or any other discipline related to this project;
- At least 3 years of experience in MS administration in the environmental field with an emphasis on implementation of waste management legislation;
- Active knowledge of English language;

The RTA will lead project implementation. He/she will be the primary interlocutor for both the Beneficiary and the Contracting Authority.

Tasks of the RTA:

As to the general responsibility of the day-to-day implementation of the Twinning project in the Beneficiary Country, the Resident Twinning Adviser (RTA) tasks will include:

- Coordination of all project activities and experts' inputs in the country;
- To provide technical advice, support and assist the beneficiary institution in the context of a predetermined work plan;
- Make recommendations on the organizational structure optimization;
- To assist the further development of a sustainable institutional framework (system and mechanisms) which would ensure the efficient and effective functioning;
- Ensuring day-to-day implementation of the Twinning project in the BC
- Ensuring smooth correlation between the activities, deadlines and the envisaged results in the Work Plan;
- Ensuring smooth implementation of the different activities delivered;
- Assess continuously the Twinning Project in all stages and provide link to compare it with the specified benchmarks/results and time-frame;
- Prepare the material for regular monitoring and reporting;
- Preparation of side letters;
- Taking corrective actions, if necessary, inside the terms of the signed contract.

3.5.3 Profile and tasks of the short-term experts

Other specialist staff will be made available by the Twinning Partner to support the implementation of activities. Specific and technical matters not directly covered by the Resident Twinning Advisers can be taken over by a pool of short-term experts within the limits of the budget. The detailed expert input shall be established when drawing up the twinning work-plan.

Qualifications and skills:

Short-Term Experts will:

- Have a University-level degree² in an area relevant to the project;
- Be civil servants or equivalent staff seconded to work within departments/units/structures related to implementation of WFD and special waste streams regulations (WEEED, WBAD and PPWD) into national legislation;
- Minimum 3 years of practical experience in implementation of institutional aspects targeted by the Twinning Contract;
- Have experience in developing training programmes and implementation of training sessions directed towards staff members and/or operators in the scope of the project;
- Be fluent in English, both oral and written.

Tasks:

² For reference on equivalent qualification see: EPSO website-Annex 1 (http://europa.eu.int/epso/on-line-applications/pdf/guide-1242-171104_en.doc)

More specifically, the Short-Term experts will:

- Prepare and implement specific tasks based mainly on practical cases and experience in compliance with their mission description and in accordance with Project activities;
- Provide practical expertise/advices to relevant staff for execution of different tasks related to the project;
- Assist in key tasks, e.g. in the field of drafting and amending legislation, administrative capacity building in EA and WMD, conducting trainings, etc.;
- Address cross-cutting issues.

3.5.4 Profile and tasks of the RTA assistants

3.5.4.1 RTA Assistant:

The RTA will be provided with a full-time RTA assistant acting as an assistant for technical and organizational support. The assistant will be contracted according to Twinning rules and paid from the Twinning budget. The assistant will be selected through an open call. The role of RTA Assistant is to support the RTA in the project management. In addition, the assistant will be responsible for organisation of meetings, seminars etc. and their logistics as well as for providing translation and interpretation services on a daily basis.

3.5.4.2 Full-time translator / interpreter:

A full-time translator / interpreter will be selected through an open call. The full-time translator / interpreter will be involved in all necessary project activities (training sessions, translation of project documents/reports and materials, organizational activities, etc.). The role of the translator / interpreter will be to provide translation and editing as well as interpretation services to the Twinning project in general.

4. INSTITUTIONAL FRAMEWORK

The Contracting Authority for this Twinning project is Central Financing and Contracting Department within the Ministry of Finance.

4.1 Beneficiary Institution(s)

Main beneficiary and coordinator of the project will be Ministry of Environment and Physical Planning, more precisely the Waste Management Department of the Environmental Administration (EA). EA is functionally a part of the Ministry of Environment and Physical Planning responsible for the implementation of the environmental legislation. EA is responsible for provision of the available staff to maximize the benefits from the activities within this project, coordination and implementation of the project in Beneficiary Country. The Department for EU from MoEPP shall be involved in the activities related to drafting and amending the relevant legislation.

Other relevant representatives from the local self-government, waste holders, organisations for collecting waste streams, the industry, NGO's will be informed for the results of the project and involved in certain project workshops. The Ministry of Environment and Physical Planning will be directly responsible for co-ordination and management of the project from the beneficiary side and will support the Twinning project team in organizational and technical matters.

4.2 Co-ordination mechanisms between institutions

A project Steering Committee (SC) will be established at the beginning of the project comprising senior representatives of the Beneficiary Institution, the Delegation of the European Union, the

Secretariat for European affairs and the Central Financing and Contracting Department within the Ministry of Finance, and will be co-chaired by the MS PL and BC PL.

The SC will monitor, supervise and co-ordinate the overall progress and implementation of the project. The SC will provide guidance for the different components of the project, will define priorities, approve and monitor budgets and approve the results.

4.3 Reporting requirements as per Art 6.4 of the Twinning Manual

Reports will follow the templates of Annex C4 of the Common Twinning Manual. In addition to these formal reporting stages, the twinning partners are obliged to inform in writing the Contracting Authority as well as the final beneficiary of the action of any critical aspects or conditions of project implementation, or any amendments/modifications necessary within the budget.

All reports must be produced in the English in electronic and hard copy. These reports shall be signed by both Project Leaders. Each report must be presented in electronic format one week prior to the Steering Committee meetings and in two hard copies to the following addresses:

Central Financing and Contracting Department

Ministry of Finance

“Dame Gruev” 12, 1000 Skopje

The final versions should incorporate any comments and discussions during the Steering Committee meetings.

5. BUDGET

The project will be implemented through a Twinning Contract estimated at a maximum of EUR 1.010.526,30 out of which IPA contribution will amount to EUR 960.000 while national contribution will amount to EUR 50.526,3.

Twinning Contract	Total (EUR)	IPA Community contribution		National Public contribution	
		EUR	%	EUR	%
	1.010.526,30	960.000	95	50.526,3	5

The co-financing requirement foreseen under IPA will be considered fulfilled according to the provision of the relevant Financing Agreement.

In addition to the IPA and National co-financing as part of the Twinning Contract amount, as a rule, all twinning contracts must provide additional co-financing on the side of the Beneficiary Institution (Ministry of Environment and Physical Planning), for the purpose of covering costs not covered under the project budget as per Twinning manual, point 5.13, as follows:

- Direct and indirect cost of the Beneficiary administration, civil servants and national private experts working for the project;
- Travel by the beneficiary officials from their capitals to a MS or between MS;
- Organization of seminars/ workshops/ trainings (incl. hall rental, printing seminar materials and other logistical support).
- Facilities for the Member State experts: adequately equipped office space; telephone; e-mail services; fax; photocopiers; computer; internet access; secretarial support; access to information.

The following expenses are also to be covered with the project funds:

- Visibility Costs and
- Audit certificate cost.

The project will be located in the premises of the MoEPP which will also ensure providing the Member State experts with the documents necessary for project implementation.

The twinning partner (project beneficiary) shall provide all available assistance to solve unforeseen problems that the Member State twinning partner(s) might face.

6. IMPLEMENTATION ARRANGEMENTS

6.1 Implementing Agency responsible for tendering, contracting and accounting

The Central Financing and Contracting Department (CFCD) will be the Contracting Authority and will be responsible for all administrative and procedural aspects of the tendering process, contracting matters and financial management including payment of project activities, upon conferral of management. The Head of CFCD will act as the Programme Authorizing Officer (PAO) of the project.

Contact person

Mrs. Radica Koceva (PAO)

Head of Central Financing and Contracting Department

Ministry of Finance

“Dame Gruev” 12, 1000 Skopje

6.2 Main counterparts in the BC, including contact person and contact details

Ministry of Environment and Physical Planning will be the leading beneficiary institution. Head of Department for EU in the MoEPP acts as a SPO.

Senior Programme Officer:

Mrs. Jadranka Ivanova,

Ministry of Environment and Physical Planning

Head of Department for EU,

Senior Programme Officer

In the implementation of the project the following body will be included:

RTA counterparts:

Ms. Ana Karanfilova Mazneva

Head of Waste Management Department

Project Leader Counterpart:

Mr. Daniel Eftimov

Acting Head of Administration for Environment

6.3 Contracts:

The project shall be implemented through one Twinning contract.

7. IMPLEMENTATION SCHEDULE

7.1 Launching of the call for proposals:

The estimated date for the launching of the call for proposals is: February 2016

7.2 Start of project activities:

The estimated date for start of project activities is: October 2016

7.3 Project completion:

The project implementation period (duration of the work plan) is 21 months after the commencement date of the Project.

7.4 Duration of the execution period:

The overall execution period of the Twinning project is 24 months with an implementation period of 21 months. (The execution period of the contract shall enter into force upon the date of notification by the Contracting Authority of the contract signed by all parties, whereas it shall end 3 months after the implementation period of the Action).

8. SUSTAINABILITY

The main contribution of this project will be the strengthening of the administrative capacities in the prioritised sectors on central level, thereby contributing to the improvement of environmental management and implementation of legislation. The capacities of the EA and EU Department will be significantly boosted by this project which will enable further independent operation thereof.

Improved capacities for implementation of environmental legislation and introduction of environmental standards will positively impact the overall sustainability of development in the country, while the improved capacities to develop EU compliant legislation and regulations will have a positive impact on the EU accession process.

The Member State Twinning partners shall transfer their best practices and know-how necessary to achieve the mandatory results to the Beneficiary administration. Staff benefiting from trainings shall transfer knowledge through subsequent training to their colleagues. Moreover and at the end of the implementation period a lesson learnt seminar will be held to disseminate the results and the best practices acquired and to foresee future relevant activities.

9. CROSSCUTTING ISSUES

9.1 Equal Opportunities and non-discrimination

The training activities may include a specific component to train the ministerial staff in the implementation of the Government Gender Strategy, while reference will be made to the EC Programme of Action for the mainstreaming of gender equality in community development cooperation (2001-06). An output of this training component will be to assist the beneficiary to implement an 'internal gender assessment' to identify areas where it could improve its internal performance vis-à-vis gender.

9.2 Environmental considerations

The project is directly related and contributes to environmental improvement. It affects the environment positively, since it refers to strengthening of environmental management on central and local level.

9.3 Support to minorities and vulnerable groups

The twinning partners in formulation the proposal and implementation the contract shall ensure respect of Ohrid Framework Agreement, and “Race directive” 2000 (200/43/EC of 29 June), which has an important impact on employment (incl. vocational training, working conditions, social protection etc.) and is also a crucial aspect of the acquis. Also, the training activities will include a specific component to train beneficiary staff in the different aspects of mainstreaming minority and vulnerable groups in programme and project development as well as monitoring and evaluation.

9.4 Civil Society development and dialogue

Civil society issues will be taken into consideration of such issues where relevant and appropriate in the project.

9.5 Good governance, with particular attention to fight against corruption

The Government is strongly determined to fulfil all criteria needed for EU accession and membership, and all the necessary actions are being taken to reach the aim. Through transparent policies and involvement of different stakeholders in the process of policy design the accountability and responsiveness vis-a-vis the citizens will be being strengthened.

9.6 Communication and publicity

All requirements to ensure the visibility of EU financing will be fulfilled in accordance with R. (EC). N. 718/2007³.

10. CONDITIONALITY AND SEQUENCING

10.1 Conditionality

The following conditionality predetermines the project:

- 1) Appointment of counterpart personnel by the beneficiary before the launch of the project;
- 2) Staffing of units receiving support is sufficient to implement the mandate of the unit
- 3) Allocation of working space and facilities by the beneficiary for the Twinning partner before the launch of the tender process;
- 4) Organization, selection and appointment of members of working groups, steering and coordination committees, seminars by the beneficiary as per work plan of the project.

10.2 Sequencing

Key milestones will be:

- Approval of the Twinning project fiche;

³ _ See. Article 62 and 63. of R. (EC). N. 718/2007

- Completion of the selection of the twinning partner;
- Signature of the Twinning Contract, including the Twinning Work Plan;
- Commencement of the implementation of the twinning (inter alia, the arrival in the country of the Resident Twinning Adviser);
- End of the implementation period;
- Submission of the final report.

ANNEXES TO PROJECT FICHE

1. Logical framework matrix in standard format (compulsory)

LOGFRAME PLANNING MATRIX FOR: Strengthening the administrative capacities for implementation of Waste Framework Directive (WFD) and Special Waste Streams Directives (WEEED, WBAD and PPWD)		Programme name and number: IPA Transition Assistance and Institution Building - National Programme for 2012	
Project purpose The project purpose is to strengthen the administrative capacity and undertake measures for implementation of Waste Framework Directive (WFD) and Special Waste Streams Directives (WEEED, WBAD and PPWD) through further development of implementation of the legislation and provision of trainings.	Objectively verifiable indicators	Sources of Verification	Assumptions
Component 1 The administrative capacity for implementation of Waste Framework Directive strengthened through further development of implementing legislation and trainings provided The mandatory result shall be achieved through the achievement of the following intermediary results: <ol style="list-style-type: none"> 1. Analysis of available compliance checks of the existing national legislative framework against the EU Waste Framework Directive, and performance of additional assessment if required; 2. Developed draft Law on Waste Management in accordance with the new 	Objectively verifiable indicators regarding Component 1 intermediary results: <ul style="list-style-type: none"> - Report of existing primary and secondary legislation including procedures for issuing waste related permits (holders of waste, waste generation, waste collection and transport, waste storage, etc) taking into account the available compliance check against EU Waste Framework Directive and any additional related assessment; - Draft new Law on Waste Management developed; - Draft at least 8 new or amending existing secondary legislation related to WFD and issuing of each of the waste related 	<ul style="list-style-type: none"> - Annual performance reports prepared; - Mission reports; - Study visit reports; - Manuals for implementation of WFD prepared; - Report on the existing primary and secondary legislation and procedures for issuing waste related permits prepare; - Secondary legislation related to issuing of waste related permits developed; -Waste Prevention 	<ul style="list-style-type: none"> - Good cooperation between institutions, in particular in relation to the dissemination of information and data; - Commitments from responsible persons in key institutions; - Sufficient number of relevant data gathered.

<p>EU Waste Management Directive 2008/98 and Regulation 333/2011 and priority secondary legislation related to permitting procedures;</p> <p>3. Administrative capacities of the Environmental Administration strengthened for implementation of the Waste Framework Directive (WFD).</p>	<p>permits developed;</p> <ul style="list-style-type: none"> - Developed manual for implementation of the Waste Framework Directive 2008/98; - Draft Waste Prevention Plan prepared. - Performed assessment of the administrative capacities on central and local level for implementation of waste legislation (staff, structure, trained experts in specific areas, equipment, documentation, coordination and competences), including exploration of regional approach in implementation of the draft new Law on Waste Management (such as establishing a joint administration of several municipalities); - Prepared report on institutional review including key elements of different administrations (central and local) involved in implementation of waste related national legislation with recommendations for improvement; - Prepared and approved a training programme for strengthening the administrative capacities at central and local level for implementation of the waste related legislation (Long-term and short-term); - Training curricula and materials for implementation of the WEEE legislation prepared in <i>македонски</i> and English 	<p>Plan prepared;</p> <ul style="list-style-type: none"> - Report on institutional review including key elements of different administrations (central and local) involved in implementation of waste related national legislation with recommendations for improvement prepared; - Assessment report of the administrative capacities on central and local level for implementation of waste legislation (staff, structure, trained experts in specific areas, equipment, documentation, coordination and competences) including exploration of regional approach in implementation of the draft Law on Waste Management (such as establishing a joint administration of several municipalities) prepared; - Training programme for strengthening the administrative capacities at central and local level for implementation of the waste related legislation (Long-term and short-term) prepared; - Gap assessment 	
<p>Component 2</p> <p>The administrative capacity strengthened and measures for implementation of Waste Electrical and Electronic Equipment Directive (WEEED) undertaken</p> <p>The mandatory result shall be achieved through the achievement of the following intermediary results:</p> <ol style="list-style-type: none"> 1. Analysis of available compliance checks of the existing national legislative framework against the EU WEEED, and performance of additional assessment if required; 2. Amending the existing Law on WEEE (LoWEEE) in accordance with the Directive 2012/19/EU of the European Parliament and of the Council of 04 July 2012 on waste electrical and electronic equipment (WEEED) and including measures to improve the registration and permitting of the WEEE producers; 3. Administrative capacities 			

<p>strengthened of WMD on implementation of the WEEED.</p> <p><u>Component 3</u></p> <p>- Packaging and packaging waste directive (PPWD) and Waste Batteries and Accumulators Directive (WBAD) undertaken</p> <p>The mandatory result shall be achieved through the achievement of the following intermediary results:</p> <ol style="list-style-type: none"> 1. Analysis of available compliance checks of the existing national legislative framework against the PPWD and WBAD, and performance of additional assessment if required; 2. Amending the existing Law on Management of Packaging and Waste Packaging (LoMPWP) and Law on Management on Batteries and Accumulators and Waste Batteries and Accumulators (LoMBAWBA) in accordance with the European Parliament and Council Directive 94/62/EC of 20 December 1994 on packaging and packaging waste and Directive 2006/66/EC of the European Parliament and of the Council of 6 September 2006 on batteries and accumulators and waste batteries and accumulators and 	<p>version;</p> <ul style="list-style-type: none"> - Trainings provided for approximately 100 participants for implementation of Law on Waste Management and relevant secondary legislation. <p><u>Objectively verifiable indicators regarding Component 2 intermediary results:</u></p> <ul style="list-style-type: none"> - Report of existing primary and secondary legislation taking into account the available compliance checks against EU WEEED and any additional related assessment; - Report on legal and administrative measures required for improvement in implementation of LoWEEE proposed; - Assessment prepared for implementation of the WEEED, in particular procedures for issuing permits and calculation of WEE generation, with recommendations to improve the implementation (both administrative and legal); - Prepared amendments of the LoWEEE and at least 8 new or amending existing relevant secondary legislation on WEEE developed; - Performed assessment of the administrative capacities on central and local level for implementation of LoWEEE (staff, structure, trained experts in specific 	<p>reports of the degree of compliance of LoWEEE, LoMPWP and LoMBAWBA and related secondary legislation for prepared;</p> <ul style="list-style-type: none"> - Draft law on Amending the LoWEEE prepared; - Draft secondary legislation (new or amended) prepared; - Assessment reports prepared for implementations of WEEED, PPWD and WBAD prepared; - Programme for Management of Waste Packaging revised; - Programme for Management of Waste Batteries and Accumulators prepared; - Training/ workshop materials prepared and delivered; - Planned trainings delivered and training reports prepared; 	
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<p>repealing Directive 91/157/EEC and including measures to improve the registration and permitting of the PPW and BAWBA producers;</p> <p>3. Administrative capacities strengthened of WMD on implementation of the PPWD and WBAD</p> <p>4. Prepared revised Programme for Management of Waste Packaging;</p> <p>5. Prepared Programme for Management Waste Batteries and Accumulator.</p>	<p>areas, equipment, documentation, coordination and competences) with performed review of relevant stakeholders roles and responsibilities in implementation for LoWEEE;</p> <ul style="list-style-type: none"> - Prepared and approved a training programme for strengthening the administrative capacities at central and local level for implementation of the LoWEEE (Long-term and short-term); - Training curricula and materials for implementation of the WEEE legislation prepared in <i>македонски</i> and English version; <p>Trainings delivered for approximately 30 participants for implementation of the LoWEEE and relevant secondary legislation.</p> <p><u>Objectively verifiable indicators regarding Component 3 intermediary results:</u></p> <ul style="list-style-type: none"> - Report of existing primary and secondary legislation taking into account the available compliance checks against EU PPWD and WBAD and any additional related assessment; - Report on legal and administrative measures required for improvement in implementation of LoMPWP and LoMBAWBA proposed; 		
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	<ul style="list-style-type: none"> - Assessment prepared for implementation of the PPWD and WBAD, in particular procedures for issuing permits and calculation of packaging waste and waste from batteries and accumulators generation with recommendation to improve the implementation (both administrative and legal); - Prepared amendments of the Laws (LoPWP and LoBAWBA) and at least 10 new or amending existing relevant secondary legislation on PPWD and WBAD are developed; - Performed assessment of the administrative capacities on central and local level for implementation of PPWD and WBAD (staff, structure, trained experts in specific areas, equipment, documentation, coordination and competences) with performed review of relevant stakeholders roles and responsibilities in implementation for PPWD and WBAD; - Prepared and approved a training programme for strengthening the administrative capacities at central and local level for implementation of the LoPWP and LoBAWBA (Long-term and short-term); - Training curricula and materials for implementation of the PPWD and WBAD 		
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	<p>legislation prepared in <i>македонски</i> and English version;</p> <ul style="list-style-type: none"> - Trainings delivered for approximately 60 participants for implementation of Law on Packaging and Waste Packaging and Law on Batteries and Accumulators and Waste Batteries and Accumulators and relevant secondary legislation. - Assessment of the implementation of the National Programme for Management of the Packaging Waste; - National Programme for Management of the Packaging Waste revised. - Assessment of the quantities of Waste Batteries and Accumulators generated in the country; - National Programme for Management of the Waste Batteries and Accumulators prepared. 		
Activities	Means	Costs	Assumptions
<p>The set of proposed activities will be further developed with the Twinning partner when drafting the Twinning work plan, keeping in mind that the final list of activities will be decided with the Twinning partner.</p> <p>The Twinning assistance will be provided in the form of know-how transfer, and will be delivered through:</p>	<ul style="list-style-type: none"> - Twinning contract 	<p>Total EUR 1.010.526,30 (EUR 960 000 IPA and 50,526.3 national contribution)</p>	<ul style="list-style-type: none"> - Support and commitment from involved stakeholders; - Sufficient administrative capacity on central and local level for issuing of permits; - Problems with implementation of secondary

<u>a) Advice and coaching sessions</u> <u>b) Tailor made training programme</u> <u>c) Analysis of Legal acts,</u> <u>d) Development</u> <u>e) Study visit</u> <u>f) Seminars and workshops</u>			legislation; - Interest by public; - Providing relevant data/information.
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2. List of relevant Laws and Regulations (optional)

- Law on Environment (“Official Gazette No. 53/05, 81/05, 24/07, 159/08, 83/09, 48/10, 124/10, 51/11, 123/12 and 93/13);
- Law on Waste Management (“Official Gazette No. 68/04, 71/04, 107/07, 102/08, 134/08, 09/11 and 123/12);
- Law on electrical and electronical equipment and waste electrical and electronical management (“Official Gazette No. 06/12);
- Law on Packaging and Waste Packaging (Official Gazette No. 161/09, 17/11, 47/11, 136/1, 6/12 and 163/13)
- Law on Batteries and Accumulators and Waste Batteries and Accumulators (“Official Gazette No. 140/10, 47/11148/11 and 163/13)
- Law on Local Self-Governance (“Official Gazette No. 05/02);
- Law on Inter-municipalities cooperation (“Official Gazette No. 79/09);
- Law on territory organization (“Official Gazette No. 55/04, 12/05, 98/08 and 106/08).

3. Reference to relevant Government Strategic plans and studies (may include Institution Development Plan, Business plans, Sector studies etc.) (optional)

- National Waste Management Strategy 2008-2020;
- National Waste Management Plan 2009 – 2015;
- National Strategy for Sustainable Development 2010-2030;
- Programme for Management of Waste Packaging (2011 – 2015)
- Second National communication on Climate Change;