

EEAS Vacancy Notice

Seconded National Expert in the Policy Planning and Strategic Foresight Division (SG.STRAT.3)

Policy Officer

Religion and Diplomacy

COST-FREE

AD level post

Job No 383271

We are:

The European External Action Service (EEAS) supports the High Representative in the exercise of his mandate to conduct and implement an effective and coherent EU Common Foreign and Security Policy (CFSP), of representing the EU and of chairing the Foreign Affairs Council. It also supports the High Representative in his capacity as Vice-President of the Commission with regard to his responsibilities within the Commission in the external relations field including the coordination of other aspects of the EU's external action. The EEAS works in close cooperation with the General Secretariat of the Council, the services of the Commission and the Secretariat General of the European Parliament.

We propose:

The Seconded National Expert (SNE) will work in the Policy Planning and Strategic Foresight Division (SG.STRAT.3 - STRATPOL). STRATPOL serves as a source of strategic policy analysis and advice to the top Management of the EEAS as well as the HRVP and the Cabinet across a wide range of geographic and thematic topics with a view to inform policy and decision-making. STRATPOL mission is to focus on the global strategic view and the longer-term perspective and on how to advance EU interests and values.

Under the authority of the Head of the Division, the SNE is expected to perform the following tasks:

- Provide monitoring, analysis and recommendations for EEAS policy planning and policy making on the role of religion and related cultural and identity issues in local, regional and global geopolitics with a particular focus in the wider neighbourhood of the EU, and the role of religion in diplomacy in general as well as for EU foreign and security policy and external action. This would typically take the form of policy analysis notes; reports; and other such contributions.
- Advise on EEAS engagement, including the EU Delegations, in activities related to religion and diplomacy, particularly in the areas of freedom of religion or belief, prosecution of religious minorities, and on how to better integrate the religion dimension in the EEAS activities on conflict prevention, peace and mediation and post-conflict stabilization as well as recovery and development.
- Contribute to EEAS policy planning and policy-making in the areas of activity of the EEAS internal working networks dealing with religion, identity, culture diplomacy as well as the role of civil society.
- Represent the EEAS on religion and diplomacy activities and relations in groups and networks with other EU institutions, member states and third countries and organisations, particularly as member of the EU Global Exchange Platform on Religion in Society; member of the Global Steering Committee for the Implementation of the UN Plan of Action for Religious Leaders in the

field of Conflict and Atrocity Prevention, and in the Transatlantic Policy Network on Religion and Diplomacy (TPNRD).

- Contribute to EEAS Public Diplomacy efforts, notably vis-à-vis the think tank community and civil society and the broader public in the area of religion as well as related areas on culture, values and identity.

We are looking for:

The European External Action Service (EEAS) is seeking a dynamic, proactive and highly motivated colleague with strong analytical, drafting and networking skills to occupy this post of Seconded National Expert (SNE).

The candidate should also have a good understanding of EU policy-making and decision-making processes, and an understanding of inter-institutional relations as well as have relevant political experience in the proposed areas of activity, including experience in public speaking and ability to handle sensitive issues.

The candidate will be working in a friendly and dynamic environment and contribute to the work of the Policy Planning and Strategic Foresight Division. He/she will have to work in an international and multicultural environment in close synergy with Member States and EU institutions.

Legal basis:

- This vacancy is to be filled in accordance with the EEAS Decision of the High Representative of the Union for Foreign Affairs and Security Policy HR DEC(2014) 01 of 04/02/2014 establishing the rules applicable to National Experts seconded to the European External Action Service.

Eligibility criteria:

Candidates must:

- a) Be drawn from public administrations in Member States, from international organisations or, only in exceptional cases and with prior authorisation from other sources;
- b) Have at least three years' full-time experience of administrative, scientific, technical, advisory or supervisory functions equivalent to those of function groups AD or AST as defined in the Staff Regulations of Officials of the European Union and the Conditions of Employment of other servants of the Union or, where justified in the interests of the service, professional training of an equivalent level.¹;
- c) Have a thorough knowledge of one Union language and a satisfactory knowledge of a second language for the performance of his/her duties;
- d) Have a security clearance of minimum level **EU-SECRET/SECRET-UE** for the functions that he/she will carry out;
- e) Remain in the service of the employer throughout the period of secondment and shall be paid by that employer;
- f) Remain subject to the social security legislation applicable to the public administration, international administration or entity which employs the SNE and which will assume responsibility for expenses incurred abroad. In case of posting to an EU Delegation, the employer certifies that

¹ Staff Regulations of Officials (SR) and the Conditions of Employment of Other Servants of the European Union (CEOS). For reference, see: <https://eur-lex.europa.eu/legal-content/EN/TXT/?qid=1570023902133&uri=CELEX:01962R0031-20190101>

the SNE is covered for medical expenses incurred at the place of secondment, as well as costs of repatriation on health grounds throughout the full period of secondment;

- g) Ensure that there is no conflict of interest and that he/she will, at all times, safeguard the independence and coherence of EU foreign policy as well as the integrity and confidentiality of EU documentation, information and procedures.

Selection criteria:

Candidates should:

A. Professional knowledge

- University diploma law, political science, economy, business administration or any other related issue.
- High-level experience in the above-mentioned or related areas, knowledge of EU institutions, EU external action and related external/internal policies (geographic and thematic). Knowledge of contexts with strong social prevalence of religion would be an asset.

B. Skills

- Have the capacity to work and communicate under time constraints in an international diplomatic and multilingual environment. Intercultural sensitivity skills are required.
- Have the ability to work in teamwork, to coordinate and to communicate effectively.
- Have solid analytical capability as well as drafting and reporting skills. Rapid grasp of problems and capacity to identify issues and solutions.

C. Languages

- A thorough knowledge (capacity to write and speak) in English is required. Good knowledge in French would be an asset.

D. Personal Qualities

- Be dynamic. Motivated and flexible personality. Able to adapt quickly to new situations and deal with new challenges.

Equal opportunities

- The EEAS is committed to an equal opportunities policy for all its staff and applicants. The EEAS is committed to promoting gender equality and to preventing discrimination on any grounds. It actively welcomes applications from all qualified candidates from diverse backgrounds and from the broadest possible geographical basis amongst the EU Member States. We aim at a service which is truly representative of society, where each staff member feels respected, is able to give their best and can develop their full potential.

- Candidates with disabilities are invited to contact SNE-HQ@eeas.europa.eu in order to accommodate any special needs and provide assistance to ensure the possibility to pass the selection procedure in equality of opportunities with other candidates. If a candidate with a disability is selected for a vacant post, the EEAS is committed to providing reasonable accommodation in accordance with Art 1d.4 of the Staff Regulations.

Conditions of secondment

SNEs shall remain in the service of their employer throughout the period of secondment and shall continue to be paid by that employer.

Duration of the secondment: 2 years, renewable up to 4 years in total

Vacancy available from: Immediately

Place of secondment: Brussels, Belgium

For further information, please contact:

SNE-HQ@eeas.europa.eu
