



Council of the European Union
General Secretariat
DG ORG - Directorate for Human Resources
The Director

His/Her Excellency the Ambassador

Permanent Representative of the
Member States to the
European Union

(by email)

Brussels, 29 April 2022

Subject: Secondment to the Council General Secretariat of national experts specialised in Operational cooperation on internal security/EMPACT

Ref.: SNE/4/2022 (JAI 1) - 1 post (311068)

Dear Madam/Sir,

Directorate 1 'Home Affairs' (JAI.1) of DG 'Justice and Home affairs' of the General Secretariat of the Council supports the Council and its rotating Presidency, as well as the European Council and its President, in developing the relevant EU policies and identifying priorities for actions in the area of migration, asylum and internal security. Within Directorate JAI.1, the Internal security and counter terrorism team is responsible for the handling of policy and legislative files in the area.

Under the supervision of the JAI.1 Director, the team supports the smooth functioning of the Standing Committee on Operational Cooperation on Internal Security (COSI) and its Support Group, including the governance, monitoring and coordination of EMPACT (European Multidisciplinary Platform against Criminal Threats), as well as the Law Enforcement Working Party (police and customs cooperation) and the Counter Terrorism Working Party. The work of the team is coordinated by a Head of Unit equivalent.

To meet the current needs of the service, Directorate JAI.1 is looking to recruit a seconded national expert specialised in EMPACT. The expert will be involved in the programming, monitoring and coordination of EMPACT activities, as well as other relevant internal security files. The job description, as well as the qualifications and experience required, can be found in the annex to this letter.

The expert should take up his/her duties at the General Secretariat of the Council by **1 September 2022**. The duration of the secondment is two years, with the possibility of extension up to a maximum of four years in total. Please note that, according to Article 5 of Council Decision 2015/1027/EC, this secondment could be extended for an additional period of up to two years in exceptional cases.

The conditions of the secondment, including allowances paid by the Council, are set out in the Council Decision of 23 June 2015 on the rules applicable to national experts on secondment to the General Secretariat of the Council (2015/1027/EC, OJ L 163, 30.06.2015, repealing Decision 2007/829/EC). According to Article 2 of this Decision, seconded national experts should be nationals of an EU Member State. Member States are hereby invited to propose candidates qualified for this post.

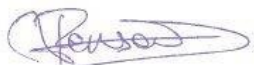
Proposals should indicate the national contact point(s) responsible for each candidate's submission. Submissions should be accompanied by a curriculum vitae detailing all posts held to date as well as education, and by a letter stating the motivation for the application. Only applications in English or French will be accepted.

Replies to this letter should be sent by email, no later than **30 May 2022, 17h00 Brussels time**, to the following address: sne.recruitment@consilium.europa.eu.

The relevant department, together with the Human Resources Directorate, will examine the applications received, decide which candidates to shortlist, and conduct the interviews. The Appointing Authority will decide on the appointment based on the outcome of the selection procedure. The General Secretariat of the Council may also decide to use the list of suitable candidates to cover possible future vacancies with the same profile.

If necessary, further information can be obtained from the General Secretariat of the Council by contacting: Mr Kim Freidberg (kim.freidberg@consilium.europa.eu) Tel. + 32 2 281 7729/
Ms Milena Petkova (milena.petkova@consilium.europa.eu) Tel. + 32 2 281 8903

Sincerely yours,



Nathalie Pensaert

Annexes

Annex 1 - Job description

**Seconded National Expert (SNE)
at the General Secretariat of the Council of the European
Union
Directorate 1 Home Affairs of DG Justice and Home
Affairs - Operational cooperation on internal
security/EMPACT**

Ref: END/4/2022 (JAI 1) - 1 post (311068)

Job description

A. Main tasks and responsibilities

Seconded to DG JAI.1 of the General Secretariat of the Council in Brussels, under the authority of the Director for Home Affairs, working closely with the other members of the Internal security and counter terrorism team which is coordinated by a Head of Unit equivalent, the expert will be called upon to:

- Support and advise the Presidency in the preparation, conduct, and follow-up of the meetings of relevant Council preparatory bodies in the area of internal security, e.g. COSI and its Support Group, Law Enforcement Working Party, in particular as regards the programming, monitoring, coordination, and follow-up of EMPACT (European multidisciplinary platform against criminal threats) activities.
- Provide expert advice to the GSC hierarchy in a proactive manner.
- Maintain and develop relations with the EMPACT Support team at Europol, and other external stakeholders, e.g. relevant Commission services, EU JHA agencies, EEAS, and national administrations.
- Keep abreast of wider developments in the field of operational law enforcement cooperation in order to identify upcoming issues and suggest solutions for action.
- Draft policy papers and notes; provide briefings to the rotating Presidency of the Council, the President of the European Council and the hierarchy.
- Attend meetings and prepare meeting reports.

B. Qualifications/experience

- A level of education which corresponds to completed university studies of at least three years attested to by a diploma, or equivalent vocational training attested to by a diploma or a certificate issued by an institute for advanced studies in a relevant field or by an institute, such as a police academy or a military academy;
- Professional experience of at least five years in a law enforcement authority or Ministry of Interior which includes experience related to EMPACT;
- Prior experience in administering EMPACT activities and a thorough knowledge of the EMPACT methodology would be an asset;
- A thorough knowledge of one official language of the European Union¹ and a satisfactory knowledge of a second language are required for the performance of these duties. In practice, in the interest of the service, as drafting and editing skills are especially needed, a thorough oral and written command of English is required.

¹ The languages of the EU are: Bulgarian, Croatian, Czech, Danish, Dutch, English, Estonian, Finnish, French, Irish, German, Greek, Hungarian, Italian, Latvian, Lithuanian, Maltese, Polish, Portuguese, Romanian, Slovak, Slovenian, Spanish, Swedish.

C. Skills/abilities

- strong organisational and planning skills;
- ability to work systematically in an autonomous manner;
- ability to work effectively in a team;
- sense of initiative and proactive thinking;
- excellent drafting skills;
- ability to adapt and reorganise priorities, as necessary, while performing effectively;
- very good interpersonal communication skills with the ability to build trusting relationships with a range of interlocutors in an international and multicultural environment;
- ability to handle information with discretion.

D. Security clearance

- Have a national security clearance at EU SECRET level. Such clearance must be obtained by the candidate from his/her competent authorities before his/her secondment at the General Secretariat of the Council. This clearance must be valid for the whole period of secondment. The General Secretariat reserves the right to refuse the secondment as national expert if a security clearance is not presented.

E. General conditions

Applicants must:

- be nationals of one of the Member States of the European Union and enjoy full rights as citizens;
- have fulfilled any obligations imposed by the laws on military service.

The General Secretariat of the Council applies an equal opportunities policy.
