

C6bis: Twinning Light Administrative compliance and eligibility grid

Because of the nature of Twinning the Contracting Authority should as a general principle seek clarification from a Member State in case of doubt linked to documentation provided.

Grid completed by _____ Date completed _____

FORMAL CRITERIA (to be checked before the selection meetings)

I. IDENTIFICATION DATA

Publication number	
Twinning Fiche title and number	
Financing decision title and number	
Applicant (Member State)	
Beneficiary Administration	

II. ADMINISTRATIVE COMPLIANCE	Yes	No
1. The proposal is complete and in the correct format		
2. The proposal includes the CV of PL and experts		
3. The full contact details for both the NCP and the Applicant Member State are provided		
4. The proposal is sent from the email address of the NCP of the Applicant Member State		

III. ELIGIBILITY	Yes	No
1. The proposed PL is eligible (nationality, formal years of experience) and meets the criteria		
2. The proposed project duration does not exceed the maximum allowed		
3. The Applicant body is a Member State administration or a registered mandated body		

IV. COMMENTS (Specify any missing information or documents)¹

Does the proposal fulfil the administrative and formal criteria YES NO

¹ In case of incomplete information, further information and/or documents may be requested.