

EEAS Vacancy Notice

CO-FINANCED

Seconded National Expert

Office of the European Union to Kosovo

AD level post – Post No 323806

We are:

The European External Action Service (EEAS) supports the High Representative in the exercise of his mandate to conduct and implement an effective and coherent EU Common Foreign and Security Policy (CFSP), of representing the EU and of chairing the Foreign Affairs Council. It also supports the High Representative in his capacity as Vice-President of the Commission with regard to his responsibilities within the Commission in the external relations field including the coordination of other aspects of the EU's external action. The EEAS works in close cooperation with the General Secretariat of the Council, the services of the Commission and the Secretariat General of the European Parliament.

We propose:

The position of Seconded National Expert (Political Officer in the Political Section), at the **EU Office to Kosovo** as a **“co-financed”** secondment, i.e. salary, insurances, accommodation and other costs are to be paid by the EU MS as appropriate.

Overall purpose:

Under the supervision of the Head of Section “Legal Matters and Advisory on Rule of Law”:

To cooperate with Kosovo Police and other relevant Kosovo institutions and offer his/her expertise in the field of countering radicalization, recruitment and violent extremism to Kosovo Police and relevant Kosovo institutions both at central and local level, especially as regardssupporting those at risk from violent extremist recruitment and radicalization.

We are looking for:

The European External Action Service (EEAS) is seeking a highly motivated colleague (SNE) to occupy the post of Seconded National Expert (SNE) to the **EU Office to Kosovo** to:

POLICY DEVELOPMENT - Contribution to policy development

- To advise on identifying specific geographic, institutional or social “communities” of concern from a violent extremism vulnerability perspective
- To advise on understanding the drivers and dynamics of violent extremism within these communities - including both underlying vulnerabilities (push factors) and how these are exploited by violent extremism organizations (pull factors)
- To advise on addressing vulnerabilities in these communities in a targeted way, including identifying where developmental approaches can add value
- To advise on radicalization and recruitment as well as multi-disciplinary inter-agency cooperation, vertical and horizontal coordination and implementation of strategies and action plans onto the local level
- To assist in donor mapping, including by identifying areas of duplication, potential for greater synergy and critical gaps
- To undertake any other related tasks as requested by the Head of Section

INTERNAL COMMUNICATION (general) - Reporting to Headquarters

- To identify best practice and lessons learned within the field of responsibility
- To ensure timely reporting on activities within the field of responsibility as per planning documents, in particular progress and/or lack of progress

INSTITUTION REPRESENTATION and NEGOTIATION - Representation activities

- To contribute in his/her field of expertise to the EU Office mandate implementation by monitoring, mentoring and advising the institutions addressing the risk from violent extremist recruitment and radicalization
- To liaise closely with the EU funded projects
- To liaise, as appropriate, with other external stakeholders
- To provide expert contribution to the work of the Legislative Review Mechanism with a view of helping establishing the EU-wide coordinated position on any legislative initiative by the government of interest for the EU.

Legal basis:

This vacancy is to be filled in accordance with EEAS Decision of the High Representative of the Union for Foreign Affairs and Security Policy Decision HR DEC (2014)01 of 04/02/2014 establishing the rules applicable to National Experts seconded to the European External Action Service.

Eligibility criteria:

Candidates must:

- a) Be drawn from public administrations in Member States, from international organisations or, only in exceptional cases and with prior authorisation from other sources.
- b) Have at least three years' full-time experience of administrative, scientific, technical, advisory or supervisory functions equivalent to those of function groups AD or AST as defined in the Staff Regulations of Officials of the European Union and the Conditions of Employment of other servants of the Union¹ or, where justified in the interests of the service, professional training of an equivalent level.
- c) Have a thorough knowledge of one Union language and a satisfactory knowledge of a second language for the performance of his/her duties.
- d) Have a security clearance of minimum level **EU-SECRET** for the functions that he/she will carry out.
- e) Remain in the service of the employer throughout the period of secondment and shall be paid by that employer.
- f) Remain subject to the social security legislation applicable to the public administration, international administration or entity which employs the SNE and which will assume responsibility for expenses incurred abroad. In case of posting to an EU Delegation, the employer certifies that the SNE is covered for medical expenses incurred at the place of secondment, as well as costs of repatriation on health grounds throughout the full period of secondment
- g) Ensure that there is no conflict of interest and that they will, at all times, safeguard the independence and coherence of EU foreign policy as well as the integrity and confidentiality of EU documentation, information and procedures.

Selection criteria:

Candidates should:

A. Professional knowledge

Successful completion of a full course of university studies of at least 4 years, attested by a degree in Law or other related university studies OR having obtained educational qualification of the second cycle in Law or other related university studies under the framework of qualifications of the European Higher Education Area e.g. Master's Degree; OR having obtained educational qualification in Law or other related university studies equivalent/referenced to level 7 in the European Qualifications Framework.

Knowledge and Experience:

- A minimum of 10 years of relevant professional experience after having fulfilled the educational requirements
- Knowledge of the drivers of radicalization and terrorism
- Knowledge of counter-terrorism and preventing/countering violent extremism as well as those organisations engaged in these activities

¹ Staff Regulations of Officials (SR) and the Conditions of Employment of Other Servants of the European Union (CEOS). For reference, see: <https://eur-lex.europa.eu/legal-content/EN/TXT/?qid=1570023902133&uri=CELEX:01962R0031-20190101>

- Experience with conducting interviews, workshops and building relationships ensuring high quality, influential research
- The ability to produce concise and tailored written reports for a policy audience
- International experience, particularly in crisis areas with multi-national and international organizations
- Knowledge of EU institutions, related decision processes, CFSP-CFSD, JFS, EU external action and related EU external policies (geographic and thematic); of geographic area in question and relevant regional integration processes
- The expert should be a senior officer from a Member State's Ministry of Interior, the police, or any other related organization, with international experience, particularly in areas with multi-national and international organizations. Experience from previous work in Kosovo is an advantage.

B. Skills

- Capacity to work and communicate under time constraints in an international diplomatic and multilingual environment. Intercultural sensitivity skills are required.
- Teamwork, coordination and communication skills.
- Solid analytical capability as well as drafting and reporting skills. Rapid grasp of problems and capacity to identify issues and solutions.
- Manage high workload efficiently under time constraint and pressure coupled with the capacity to multi-tasking in a volatile and politically charged environment. Must be able to motivate others (including local staff) and work collaboratively in a team across sections.

C. Intellectual skills

Solid analytical capability as well as drafting and reporting skills. Rapid grasp of problems and capacity to identify issues and solutions.

D. Communication skills

Capacity to work and communicate under time constraints in an international diplomatic and multilingual environment. Very good communication skills, both written and oral.

E. Interpersonal skills

Teamwork and coordination. Proven ability to mentor and motivate local counterparts

F. Languages

Thorough knowledge (capacity to write and speak) in English is required. Knowledge of the (official/working) language of the host country (or of the region) is an advantage.

G. Personal Qualities

Dynamic. Highly motivated and flexible personality. Able to adapt quickly to new situations and deal with new challenges in a complex multicultural environment.

H. Equal opportunities

- The EEAS is committed to an equal opportunities policy for all its employees and applicants for employment. As an employer, the EEAS is committed to promoting gender equality and to preventing discrimination on any grounds. It actively welcomes applications from all qualified candidates from diverse backgrounds and from the broadest possible geographical basis amongst the EU Member States. We aim at a service that is truly representative of society, where each staff member feels respected, is able to give their best and can develop their full potential.
- Candidates with disabilities are invited to contact (SNE-Delegations@eeas.europa.eu) in order to accommodate any special needs and provide assistance to ensure the possibility to pass the selection procedure in equality of opportunities with other candidates. If a candidate with a disability is selected for a vacant post, the EEAS is committed to providing reasonable accommodation in accordance with Art 1d.4 of the Staff Regulations.

I. Conditions of secondment

The SNE shall remain at the service of her/his employer throughout the period of secondment and shall continue to be paid by that employer. The EEAS will provide for the allowances in order to contribute to cover the SNE's living expenses in the place of secondment on a flat-rate basis. These allowances shall not be construed as remuneration paid by the EEAS.

Duration of the secondment: Initial period of **two years**, renewable (2+2) up to 4 years.

The co-financed SNE shall be entitled to a:

- daily allowance (150.58€/ calendar day) throughout the period of secondment
- monthly allowance calculated according to the distance between the point of origin of the employer and the place of secondment (between 0 to 849.67 €/month)
- Living Condition Allowance Kosovo) : 20%

The EEAS will cover for certain security and missions costs incurred by the SNE posted in the EU Delegation. Other costs such as **removal costs, salary, insurance, accommodation, schooling, etc. shall not be covered by the EEAS.**

Post available: immediately

For further information, please contact: SNE-DELEGATIONS@eeas.europa.eu
