

EEAS Vacancy Notice

Seconded National Expert in the SecDefPol.5 Division, Security and Defence Policy Directorate

Space Policy Officer – GTRA-DO (Galileo Threat Response Architecture Duty Officer)

CO-FINANCED

AD level post

Job No 383342

We are:

The European External Action Service (EEAS) supports the High Representative in the exercise of his policy mandate to conduct and implement an effective and coherent EU Common Foreign and Security Policy (CFSP), of representing the EU and of chairing the Foreign Affairs Council. It also supports the High Representative in his capacity as Vice-President of the Commission with regard to his responsibilities within the Commission in the external relations field including the coordination of other aspects of the EU's external action. The EEAS works in close cooperation with the General Secretariat of the Council, the services of the Commission and the Secretariat General of the European Parliament.

The High Representative has also operational responsibilities, on the one hand in relation to the threats on the security of systems and services deployed, operated and used under the Union Space Programme which may affect the security of the Union ¹ (Galileo, EGNOS, Copernicus, SSA and GovSatCom), as well as for space foreseen to be developed in the future such as secure connectivity; and on the other hand by providing operational direction to the EU Satellite Centre² (SatCen).

The involvement of the High Representative and the EEAS in space activities is growing with the greater role of the EU in space, and the increase of space threats.

A Special Envoy for Space has been nominated to support the HR in the space domain to support his policy mandate and his operational responsibilities.

The Special Envoy for Space is Head of the SecDefPol.5/Space Division reporting to the Director for Security and Defence Policy.

Under his/her operational role in support of the HR, the Special Envoy for Space supported by his/her team of Space Threat Response Architecture - Duty Officers (STRA-DO) operates a permanent and direct chain of command to the Managing Director for Common Security and Defence Policy – Crisis Response and to the High Representative to handle emergency situations related to the EU Space Programme or to SatCen's support to crisis situations.

We propose:

We propose a post within the SecDefPol.5/Space Division of EEAS reporting to the Special Envoy for space, Head of Division for an expert in space security and defence and member of the STRA-DO team.

Functions and Duties:

The main functions of the members of SecDefPol.5/Space Division / STRA-DO team are as follows:

¹ Council Decision (CFSP) 2021/698

² Council Decision 2014/401/CFSP

- Support the High Representative and the EEAS with specific expertise in the field of space and security, including international cooperation, security and defence dimensions;
- Collaborate with the other EEAS divisions; the services of the Commission and the Council on: space-related matters including the EU space programme; relationships with SatCen; international cooperation on space issues; etc.
- Contribute to the implementation of Council Decision (CFSP) 698/2021 on the security of systems and services deployed, operated and used under the Union Space Programme which may affect the security of the Union
- Contribute to the implementation of Council Decision 2014/401/CFSP and to the operational direction of the EU Satellite Centre (SatCen)
- Contribute to exercises by taking part in the preparation, the execution and/or the follow up process
- Follow up on space related activities in specific third countries and regions in close cooperation with the relevant geographic desks.

During duty weeks, as part of the STRA-DOs team, the Duty Officer is present at the office during working hours, and "on call" outside working hours 24/7 with the ability to re-join the EEAS premises on a short notice.

We are looking for:

A policy officer with a strong policy, technical and operational background in space and security to

- a) support the special envoy for space in the implementation of his/her duties related to space for security and defence in his/her area of technical expertise
- b) as a member of the STRA-DO team, take part of the 24/7 duty.

Specific Experience in the field of intelligence, geospatial and Earth observation would be an asset for the job.

Legal basis:

This vacancy is to be filled in accordance with the EEAS Decision of the High Representative of the Union for Foreign Affairs and Security Policy HR DEC(2014) 01 of 04/02/2014 establishing the rules applicable to National Experts seconded to the European External Action Service.

Eligibility criteria:

Candidates must:

- a) Be drawn from public administrations in Member States, from international organisations or, only in exceptional cases and with prior authorisation from other sources;
- b) Have at least three years' full-time experience of administrative, scientific, technical, advisory or supervisory functions equivalent to those of function groups AD or AST as defined in the Staff Regulations of Officials of the European Union and the Conditions of Employment of other servants of

the Union³ or, where justified in the interests of the service, professional training of an equivalent level.⁴;

- c) Have a thorough knowledge of one Union language and a satisfactory knowledge of a second language for the performance of his/her duties;
- d) Have a security clearance of minimum level **EU-SECRET/SECRET-UE** for the functions that he/she will carry out;
- e) Remain in the service of the employer throughout the period of secondment and shall be paid by that employer;
- f) Remain subject to the social security legislation applicable to the public administration, international administration or entity which employs the SNE and which will assume responsibility for expenses incurred abroad. In case of posting to an EU Delegation, the employer certifies that the SNE is covered for medical expenses incurred at the place of secondment, as well as costs of repatriation on health grounds throughout the full period of secondment;
- g) Ensure that there is no conflict of interest and that he/she will, at all times, safeguard the independence and coherence of EU foreign policy as well as the integrity and confidentiality of EU documentation, information and procedures.

Selection criteria:

A. Qualifications and experience required

- university diploma in international relations, space policy, security policy, defence or related areas;
- Relevant experience of at least 5 years in the above mentioned areas at institutional level, including operational experience;
- Analysis and reporting on technical subjects;
- Knowledge of EU institutions and related decision processes, CFSP/CFSD and EU external action;

B. Security clearance

National security clearance at SECRET UE level is indispensable for the job. Such clearance needs to be obtained from the competent authorities before secondment to the European External Action Service. It must be valid for the entire period of secondment. In its absence, the EEAS reserves the right to refuse the secondment as a national expert.

C. Skills required

- have the ability to remain objective in complex scenarios and to display sensitivity and sound judgement;
- have good organisational skills, the ability to work under pressure and with tight deadlines and to manage multiple tasks and unexpected demands;
- have excellent drafting and communication skills;
- have excellent negotiating skills in a multinational environment;
- have the ability to work professionally as a member of the division, in mixed-composition task forces and working groups, in an interesting but challenging environment;
- good computer skills are essential, notably in word processing, spreadsheets, presentations software, Internet / Intranet and email systems. Knowledge of other IT tools would be an asset.

³ Regulation (EEC, Euratom, ECSC) No 259/68 of the Council of 29 February 1968 (OJ L 56, 4.3.1968, p.1) and successive amendments.

⁴ Staff Regulations of Officials (SR) and the Conditions of Employment of Other Servants of the European Union (CEOS). For reference, see: <https://eur-lex.europa.eu/legal-content/EN/TXT/?qid=1570023902133&uri=CELEX:01962R0031-20190101>

D. Languages

Thorough knowledge of one EU working language and satisfactory knowledge of another one are required; in practical terms, in order to perform required duties, that means an excellent command of written and spoken English, in particular good report-writing skills; good knowledge of written and spoken French is desirable;

E. Personal Qualities

- To maintain the highest standards of personal integrity, impartiality and self-discipline. The expert must exercise the greatest discretion with regard to all facts and information coming to his/her knowledge in the performance of his/her duties;
- To possess dynamic motivated and flexible personality, to be able to adapt quickly to new situations and deal with new challenges, including missions in conflict area.

Equal opportunities

- The EEAS is committed to an equal opportunities policy for all its staff and applicants. The EEAS is committed to promoting gender equality and to preventing discrimination on any grounds. It actively welcomes applications from all qualified candidates from diverse backgrounds and from the broadest possible geographical basis amongst the EU Member States. We aim at a service which is truly representative of society, where each staff member feels respected, is able to give their best and can develop their full potential.
- Candidates with disabilities are invited to contact SNE-CSDP@eeas.europa.eu in order to accommodate any special needs and provide assistance to ensure the possibility to pass the selection procedure in equality of opportunities with other candidates. If a candidate with a disability is selected for a vacant post, the EEAS is committed to providing reasonable accommodation in accordance with Art 1d.4 of the Staff Regulations.

Conditions of secondment

SNEs shall remain in the service of their employer throughout the period of secondment and shall continue to be paid by that employer. The EEAS will provide for the allowances in order to contribute to cover the SNE's living expenses in the place of secondment on a flat-rate basis. These allowances shall not be construed as remuneration paid by the EEAS.

Duration of the secondment: Initial period up to two years, renewable up to 4years.

Co-financed SNEs shall be entitled to:

- daily allowance (**37.65€/per calendar day for the distance 0-150 km or 150.58€/calendar day for the distance >150 km⁵**) throughout the period of secondment;
- monthly allowance calculated on the basis of the distance between the place of origin (the employer's head office) and the place of secondment (**between 0 to 849.67 €/month⁶**);
- reimbursement of travels take up duties/end of secondment on a flat-rate basis (if not paid by the employer);
- a standby duty allowance.

⁵ Daily allowance Decision of the Director General for Budget and Administration of the European External Action Service adjusting the allowances provided for in Decision HR DEC(2014) 01 of 4 February 2014 - ADMIN(2022) 48 of 01/07/2022

⁶ Monthly allowance Decision of the Director General for Budget and Administration of the European External Action Service adjusting the allowances provided for in Decision HR DEC(2014) 01 of 4 February 2014 - ADMIN(2022) 48 of 01/07/2022

The EEAS will cover:

- costs of professional travels (missions) incurred by the SNE posted in the EEAS HQ;
- accident insurance 24/7 for SNE (not family members).

Other costs such as removal costs, salary, insurance, schooling (other than the European School fee), etc. shall not be covered by the EEAS.

Vacancy available from: immediately

Place of secondment: Brussels, Belgium

For further information, please contact:

Administrative questions: SNE-CSDP@eeas.europa.eu

Selection and profile related questions:

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