

# EUROPEAN EXTERNAL ACTION SERVICE



DG Resource Management  
The Director-General

Brussels,  
EEAS.DG RM.BHR.3/anv

To Permanent Representatives of the  
Member States of the European Union

Your Excellency,

I am pleased to inform you that we are looking for two “cost-free” national experts (SNEs) for secondment to the “Consular Affairs” Division (SG.CRC.2) pursuant to the Decision of the High Representative of 4 February 2014 establishing the rules applicable to SNEs<sup>1</sup>.

Could you kindly forward the enclosed profile to the various relevant Ministries in order to generate adequate applications.

Please send applications by e-mail to the EEAS.RM.BHR.3 Division, “Selection & recruitment of staff”: [SNE-HQ@eeas.europa.eu](mailto:SNE-HQ@eeas.europa.eu).

Candidates must draft their **CV and a motivation letter** in English or in French in a PDF or Word version, following the European CV form, which can be found at the following internet address: <http://europass.cedefop.europa.eu/en/documents/curriculum-vitae>.

Only applications received in the above-mentioned format **by 28 April 2023 noon** (Brussels time) will be considered for this call for applications.

My services will examine the applications and organise the interviews as soon as possible.

Please note that the delivery of a security clearance (minimum level EU SECRET/SECRET UE) is a prerequisite for all postings as an SNE to the EEAS.

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<sup>1</sup> Decision of the High Representative of 4 February 2014 establishing the rules applicable to National Experts Seconded to the European External Action Service

Would you kindly alert the relevant Ministries and services to the proper treatment of personal data and inform them that the EEAS implements data protection rules according to Regulation (EU) 2018/1725 of the European Parliament and of the Council.

Consequently, possible applicants should be informed that their CV will be circulated to the EEAS services involved in the selection and management of their possible secondment, as well as within the Division concerned.

Thank you very much for your cooperation.

Yours faithfully,



Gianmarco Di Vita

Enc.: – Vacancy Notice

Cc: Ms K. de Peyron, Director, EEAS.RM.BHR  
Ms C. Véron-Réville, Head of Division, EEAS.RM.BHR.3  
Ms A. Marchal, Head of Division, EEAS.GLOBAL.GI.4