

**Seconded National Expert (SNE) on a cost-free, short-term secondment
to the General Secretariat of the Council**

LIFE, Directorate 4 – Employment and Social Policy

Ref.: SNE/02/2023 (LIFE.4) - 1 post (420632)

Job description

A. Main tasks and responsibilities

Under the supervision of the Director of LIFE.4, contributing to the work of the General Secretariat of the Council (GSC) on the Employment, Social Policy, Health and Consumer Affairs Council (EPSCO) and following the instructions of the person in charge, the selected candidate will perform the following duties:

- Provide advice, as appropriate, to the President of the European Council and/or members of the Council, the presidencies and the Secretary-General.
- Maintain relations with the relevant services in the European Parliament, the European Commission and the GSC in respect of the ordinary legislative procedure.
- Provide the Council and the presidency with the expertise and assistance necessary for the efficient handling of files subject to the ordinary legislative procedure.
- Provide advice and internal training to team members on policy issues under the remit of LIFE.4, ideally in the area of working time, labour law, the gig economy, social dialogue and collective bargaining.
- Contribute to EU debates and reflections on policy issues, in particular on the changing world of work in the light of the digital transition, including platform work, working time and the gig economy, and on the future of collective labour law.
- Draft substantive papers with policy options under the remit of LIFE.4 including in matters concerning working conditions and collective labour law.

B. Qualifications and experience

Candidates must:

- have completed a university education, as evidenced by a diploma, in the area of labour law, or have equivalent professional experience;
- have at least seven years of work experience in fields relevant to the tasks in point A gained in governmental or international organisations in the field of employment and social policy;
- have sectoral expertise in area of labour law, social dialogue and collective bargaining;
- have a clear understanding of the EU institutional set-up;
- have a thorough knowledge of one EU language and a satisfactory knowledge of a second language in order to be able to perform these duties. In practice, in the interests of the service, as drafting, editing and communication skills are especially needed, a thorough written and oral command of English is required. Knowledge of French would be an asset.

C. Conditions and skills required

- the ability to take an analytical and critical approach to complex issues and problems;
- adaptability and autonomy;
- excellent drafting and editing skills with the ability to conduct or assist with preparing complex briefings;
- the ability to work effectively as a team member in a multinational environment and to cooperate with other team members on a daily basis;
- a sense of initiative and good organisational skills;
- discretion;
- the ability to work under time pressure and in difficult circumstances;
- good interpersonal skills and the ability to work with staff at all levels of the organisation.

D. General conditions

Candidates must:

- be nationals of one of the Member States of the European Union and enjoy full rights as a citizen;
- have fulfilled any obligations imposed by the laws concerning military service.

The General Secretariat of the Council applies a diversity and inclusion policy.

If necessary, further information can be obtained from the General Secretariat of the Council by contacting Paul Reiderman (tel. +32 2 281 8704, paul.reiderman@consilium.europa.eu) or Petra Cerna (tel. +32 2 281 3084, petra.cerna@consilium.europa.eu).
