

## EEAS Vacancy Notice

### Cost-free Seconded National Expert

#### EU Delegation in Strasbourg (Council of Europe)

AD level post

Job No 314904

#### **We are:**

The European External Action Service (EEAS) supports the High Representative in the exercise of his mandate to conduct and implement an effective and coherent EU Common Foreign and Security Policy (CFSP), of representing the EU and of chairing the Foreign Affairs Council. It also supports the High Representative in his capacity as Vice-President of the Commission with regard to his responsibilities within the Commission in the external relations field including the coordination of other aspects of the EU's external action. The EEAS works in close cooperation with the General Secretariat of the Council, the services of the Commission and the Secretariat General of the European Parliament.

#### **We propose:**

The position of Seconded National Expert (Political and Legal Advisor) at the EU Delegation in **Strasbourg (Council of Europe)**, a "cost-free" secondment, i.e. salary, insurances, schooling and other costs to be paid by the EU MS as appropriate.

#### **We are looking for:**

The European External Action Service (EEAS) is seeking a highly motivated colleague to occupy the post of Seconded National Expert (SNE) (Political and Legal Advisor) at the EU Delegation of Strasbourg (COE), in the Political Affairs Section

#### **Overall purpose:**

Under the direct supervision of the Head of Delegation,

- Analyse and report on the overall situation and development in the Council of Europe, including in political relations with the EU and Member States, and in particular policy development in the fields of CFSP, human rights, democracy and the rule of law, with a specific focus on human rights
- Promote EU strategic objectives and priorities

#### **Functions and Duties:**

##### **Monitoring, reporting, advising**

- Participate in and report on all relevant CoE meetings in the above fields and drafting briefings and information notes;
- Contribute to the formulation of the EU strategy and to the coherence of EU external policy activities in relation with CoE, to political dialogue and strategy; as well as to the implementation of Council of Europe initiatives;
- Monitor the activities of the CoE in the areas of CFSP, human rights, democracy, the rule of law,, with a specific focus on human rights;
- Participate in all relevant CoE meetings in the above fields and drafting reports on such meetings for the purpose of reporting to Headquarters or sharing information with EU Member States' Missions in Strasbourg;
- Analyse and Advice/Monitor and Report: contribute to / assist / prepare reports regularly and timely for HoD (including early warnings, specific requests, info flashes and "think pieces") and briefings; contribute to advice on coherence of EU external policy activities in the CoE;
- Participate in and report upon the CoE Committee of Minister's meetings on the execution of ECtHR judgements (CM-DH), and report on ECtHR case law
- Assist the Head of Delegation to the preparation of negotiations meetings, including the EU participation and accession to CoE conventions, the ECHR and progress on joint programmes inter alia in Eastern Partnership countries and Western Balkans.
- Organise and report on internal EU coordination meetings at expert level in his/her field of expertise.

### Networking and co-ordination:

- Develop contacts with Council of Europe secretariat and bodies and with representatives of EU Member States' diplomatic missions;
- Monitor activities supported by Council of Europe with a view to ensuring coordination in the elaboration of joint projects;
- Assist in the organisation and follow up to visits to Strasbourg of EU officials for events related to human rights;
- Contribute to the Delegation's reporting, liaising as appropriate with headquarters, etc.

### Information and communication:

- Where mandated to do so by and under the HoD supervision, contribute to explain and defend the EU/ Commission positions & EU policies to Council of Europe counterparts and member states;
- Contribute to the Press and Information activities of the Delegation in all relevant areas;
- Present EU positions and EU thematic policies or operational responses in meetings and to EU member States, CoE bodies, third countries and civil society in Strasbourg.

### Legal basis:

This vacancy is to be filled in accordance with EEAS Decision of the High Representative of the Union for Foreign Affairs and Security Policy HR DEC (2014)01 of 04/02/2014 establishing the rules applicable to National Experts seconded to the European External Action Service.

### Eligibility criteria:

Candidates must:

- a) Be drawn from public administrations in Member States, from international organisations or, only in exceptional cases and with prior authorisation from other source
- b) Have at least three years' full-time experience of administrative, scientific, technical, advisory or supervisory functions equivalent to those of function groups AD or AST as defined in the Staff Regulations of Officials of the European Union and the Conditions of Employment of other servants of the Union<sup>1</sup> or, where justified in the interests of the service, professional training of an equivalent level.
- c) Have a thorough knowledge of one Union language and a satisfactory knowledge of a second language for the performance of his/her duties.
- d) Remain in the service of the employer throughout the period of secondment and shall be paid by that employer.
- e) Remain subject to the social security legislation applicable to the public administration, international administration or entity which employs the SNE and which will assume responsibility for expenses incurred abroad. In case of posting to an EU Delegation, the employer certifies that the SNE is covered for medical expenses incurred at the place of secondment, as well as costs of repatriation on health grounds throughout the full period of secondment
- f) Ensure that there is no conflict of interest and that they will, at all times, safeguard the independence and coherence of EU foreign policy as well as the integrity and confidentiality of EU documentation, information and procedures.

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<sup>1</sup> Staff Regulations of Officials (SR) and the Conditions of Employment of Other Servants of the European Union (CEOS). For reference, see: <https://eur-lex.europa.eu/legal-content/EN/TXT/?qid=1570023902133&uri=CELEX:01962R0031-20190101>

## **Selection criteria:**

### **Candidates should:**

#### **A. Professional knowledge**

Experience of at least 3 years in the above mentioned areas at institutional level; legal/judicial experience, including in the field of human rights; expertise in human rights and ECtHR case-law, and experience with the CoE is an asset; good capacity to analyse and report on complex subject matters; sound knowledge of EU institutions, CFSP, JHA, EU external action.

#### **B. Skills**

Capacity to work and communicate under time constraints in an international diplomatic and multilingual environment.

Teamwork. Coordination and communication skills. The heavy workload at the EU Delegation to the UN (in particular in the Political Section) means that good collegiality and team work skills are of particular importance.

Solid analytical capability as well as drafting and reporting skills. Rapid grasp of problems and capacity to identify issues and solutions. Ability to work in a politically and culturally sensitive environment.

#### **C. Languages**

Thorough knowledge (capacity to write and speak) in English, French is required.

#### **D. Personal Qualities**

Be dynamic and stress resilient. Motivated and flexible personality. Able to adapt quickly to new situations and deal with new challenges.

## **Equal opportunities**

The EEAS is committed to an equal opportunities policy for all its employees and applicants for employment. As an employer, the EEAS is committed to promoting gender equality and to preventing discrimination on any grounds. It actively welcomes applications from all qualified candidates from diverse backgrounds and from the broadest possible geographical basis amongst the EU Member States. We aim at a service that is truly representative of society, where each staff member feels respected, is able to give their best and can develop their full potential.

Candidates with disabilities are invited to contact (SNE-Delegations@eeas.europa.eu) in order to accommodate any special needs and provide assistance to ensure the possibility to pass the selection procedure in equality of opportunities with other candidates. If a candidate with a disability is selected for a vacant post, the EEAS is committed to providing reasonable accommodation in accordance with Art 1d.4 of the Staff Regulations

## **Conditions of secondment**

SNEs shall remain in the service of their employer throughout the period of secondment and shall continue to be paid by that employer.

Duration of the secondment: Initial period up to two years, renewable up to 4 years.

The EEAS will cover for certain security costs and missions' costs incurred by the SNE posted in the EU Delegation. **Costs such as accommodation, removal costs, salary, insurance, schooling, etc. shall not be covered by the EEAS.**

**Vacant available from: 16 September 2023**

**For further information, please contact:**

[SNE-DELEGATIONS@eeas.europa.eu](mailto:SNE-DELEGATIONS@eeas.europa.eu)