

EEAS Vacancy Notice

COST-FREE

Seconded National Expert/ Adviser on Human Rights

Delegation of the European Union to the UN and other International Organisations in Geneva

AD level post

Job No 430292

We are:

The European External Action Service (EEAS) supports the High Representative in the exercise of his mandate to conduct and implement an effective and coherent EU Common Foreign and Security Policy (CFSP), of representing the EU and of chairing the Foreign Affairs Council. It also supports the High Representative in his capacity as Vice-President of the Commission with regard to his responsibilities within the Commission in the external relations field including the coordination of other aspects of the EU's external action. The EEAS works in close cooperation with the General Secretariat of the Council, the services of the Commission and the Secretariat General of the European Parliament.

We propose:

The position of Seconded National Expert covering Human Rights issues at the **EU Delegation to the UN and other International Organisations in Geneva** as a "cost-free" secondment, i.e. salary, insurances, schooling and other costs to be paid by the EU MS as appropriate.

The selected SNE will assist the EU Delegation to provide expertise on a range of human rights issues, analyse and report on the proceedings of the Human Rights Council and related fora; liaise with the Office of the High Commissioner for Human Rights and other relevant parts on the UN system, as well as other stakeholders, UN member states' diplomatic missions and the civil society; contribute to coordination with EU Member States on human rights issues, while maintaining close contact with EEAS HQ and relevant EU Delegations on a range of human rights issues; under the direct supervision of the Head of Section and/or Head of Delegation (HOD), present EU positions and negotiate resolutions in the context of the Human Rights Council; prepare briefings and contribute to the implementation of EU initiatives with the UN and other organisations and contribute to formulation of the EU strategy in relevant areas of thematic and geographic human rights priorities of the EEAS.

We are looking for:

The European External Action Service (EEAS) is seeking a highly motivated colleague to occupy the post of Seconded National Expert (SNE) at the EU Delegation to the UN and other International Organisations in Geneva. The expert will assist / contribute, among others:

- Follow, contribute to and prepare reports on specific human rights issues in the context of the Human Rights Council and related UN fora in a timely manner to Head of section, HoD and EEAS HQ and Delegations.
- Prepare briefings and contribute to the implementation of EU initiatives in/with the UN and other organisations followed by the expert.

- Contribute to formulation of the EU positions and strategy in relevant areas of thematic and geographic human rights priorities of the EEAS, including through coordination with representatives of the EU Member States' diplomatic missions in Geneva.
- Under the supervision of the Head of Delegation/Deputy HoD and Head of section: present and defend EU positions and policies on key thematic and geographic human rights priorities to counterparts in international organisations and in relevant multilateral fora; including through negotiations of resolutions/initiatives in the UN Human Rights Council.
- Help animate discussions on human rights challenges in selected thematic and geographic areas, and EU human rights priorities and actions, with third countries, the UN system and the civil society.
- Develop and maintain contacts with representatives of international organisations in the areas covered, other stakeholders, and representatives of the EU Member States' and other UN member states' diplomatic missions.
- Monitor activities implemented by the organisations in question, with a view to ensuring coordination in the elaboration of projects and strategies and to contributing to the EU-OHCHR Strategic Dialogue and its follow-up; etc.
- To undertake any other duties that may be required by the EU Delegation, such as preparing or representing the EU in relevant side-events, preparing and assisting visits of EU officials, MEPs and Council working bodies, as well as contribute to the Press and Information activities in all relevant areas.

Legal basis:

- This vacancy is to be filled in accordance with EEAS Decision of the High Representative of the Union for Foreign Affairs and Security Policy HR DEC (2014)01 of 04/02/2014 establishing the rules applicable to National Experts seconded to the European External Action Service.

Eligibility criteria:

Candidates must:

- a) Be drawn from public administrations in Member States, from international organisations or, only in exceptional cases and with prior authorisation from other sources;
- b) Have at least three years' full-time experience of administrative, scientific, technical, advisory or supervisory functions equivalent to those of function groups AD or AST as defined in the Staff Regulations of Officials of the European Union and the Conditions of Employment of other servants of the Union or, where justified in the interests of the service, professional training of an equivalent level.¹
- c) Have a thorough knowledge of one Union language and a satisfactory knowledge of a second language for the performance of his/her duties.
- d) Remain in the service of the employer throughout the period of secondment and shall be paid by that employer.
- e) Remain subject to the social security legislation applicable to the public administration, international administration or entity which employs the SNE and which will assume responsibility for expenses incurred abroad. In case of posting to an EU Delegation, the employer certifies that

¹ ¹ Staff Regulations of Officials (SR) and the Conditions of Employment of Other Servants of the European Union (CEOS). For reference, see: <https://eur-lex.europa.eu/legal-content/EN/TXT/?qid=1570023902133&uri=CELEX:01962R0031-20190101>

the SNE is covered for medical expenses incurred at the place of secondment, as well as costs of repatriation on health grounds throughout the full period of secondment.

- f) Ensure that there is no conflict of interest and that they will, at all times, safeguard the independence and coherence of EU foreign policy as well as the integrity and confidentiality of EU documentation, information and procedures.

Selection criteria:

Candidates should:

A. Professional knowledge

- Have a professional experience of at least 5 years, preferably in the Ministry of Foreign Affairs, Development or Justice.
- Have extensive knowledge of the policy areas that include international human rights law, human rights policies of the EU, in Member States or international organizations. Good working knowledge of the EU (institutional) environment and instruments in the area of foreign and security policy. Proven reporting, analysis and negotiating capacity.

B. Skills

- Have the capacity to work and communicate under time constraints in an international diplomatic and multilingual environment. Intercultural sensitivity skills are required.
- Have the ability to teamwork, to coordinate and to communicate effectively.
- Have solid analytical capability as well as drafting and reporting skills, rapid grasp of problems and capacity to identify issues and solutions.
- Have solid negotiation skills, and the ability to build rapport and confidence, while remaining assertive, considerate and courteous in difficult situations.

C. Languages

A thorough knowledge (capacity to write and speak) in French and English is required. Knowledge of other official UN languages would be an asset.

D. Personal Qualities

Be dynamic and stress resilient. Motivated and flexible personality. Able to adapt quickly to new situations and deal with new challenges. Able to periodically handle very heavy workload during the Human Rights Council sessions.

Equal opportunities

- The EEAS is committed to an equal opportunities policy for all its employees and applicants for employment. As an employer, the EEAS is committed to promoting gender equality and to preventing discrimination on any grounds. It actively welcomes applications from all qualified candidates from diverse backgrounds and from the broadest possible geographical basis amongst the EU Member States. We aim at a service that is truly representative of society, where each staff member feels respected, is able to give their best and can develop their full potential.

- Candidates with disabilities are invited to contact (SNE-Delegations@eeas.europa.eu) in order to accommodate any special needs and provide assistance to ensure the possibility to pass the selection procedure in equality of opportunities with other candidates. If a candidate with a disability is selected for a vacant post, the EEAS is committed to providing reasonable accommodation in accordance with Art 1d.4 of the Staff Regulations

Conditions of secondment

SNEs shall remain in the service of their employer throughout the period of secondment and shall continue to be paid by that employer.

Duration of the secondment: Initial period up to two years, renewable up to 4 years

The EEAS will cover for certain security costs and missions' costs incurred by the SNE posted in the EU Delegation. **Other costs such as removal costs, salary, insurance, schooling, etc. shall not be covered by the EEAS.**

Vacant available from: Immediately

For further information, please contact:

SNE-DELEGATIONS@eeas.europa.eu
