**ANNEX**

**Seconded National Expert (SNE)**
**at the General Secretariat of the Council of the European Union**

**Investigations and Threat Assessment (ORG.5.A.S1) – Counterintelligence/counterterrorism Expert**

Ref.: SNE/3/2024 (GSC.ORG.5.A.S1) - 1 post (387407 )

**Job description**

## A. Main tasks and responsibilities

Under the guidance of the Director of the Safety and Security Directorate (DSS) and the head of the Security Strategy and Business Continuity Unit, the expert will work in the unit's Investigations and Threat Assessment Sector, in the Security Investigation and Counterintelligence Team.

The sector performs the full range of tasks connected with the assessment of security threats and risks including security investigations, security threat assessments, open-source intelligence, counterintelligence, counterterrorism, and awareness activities and provides the senior management with reports and advice in those domains.

The expert will have to approach work in a results-oriented, pragmatic, and flexible manner, operating under the direction of either the Head of Sector, the Head of Unit or the Director, depending on the dossier. While enjoying a high degree of autonomy, the expert will closely collaborate with other counterintelligence (CI) experts, the security investigators' team, open-source intelligence (OSINT) and cybersecurity specialists, the operational, internal protection and close protection teams within the Security Directorate. Cooperation with counterparts in other EU institutions with similar roles is also essential.

The selected expert will perform the following tasks:

- The primary responsibility of the expert will be coordinating the activities related to counterintelligence/counterterrorism, assessing security threats, and investigating incidents.
- The expert will collaborate with colleagues specialised in other areas of counterintelligence, for example cyber, and contribute to their cases.
- The expert will, in cooperation with other colleagues of the team, draft reports and give advice regarding the evaluation of security threats to the institutions in Brussels and to the President of the European Council in general, and for each of the missions of the President to high-risk countries in particular.

## B. Qualifications and experience

- Completed university education, supported by a diploma, or equivalent professional experience.
- Minimum of five years, preferably ten years, of professional experience within an EU Member State's Security/ Intelligence Service, with recent expertise in counterintelligence or

counterterrorism.

- Knowledge of other fields, such as cyber is an advantage.
- Proficient in assessing threats, analysing the activities of threat actors, evaluating their capabilities and motivation, and assessing the effectiveness of security threat mitigations.
- Ability to communicate complex concepts in a clear and understandable manner to non-technical colleagues, investigators, operational staff, and management.
- Capable of providing ad hoc operational assessments of the impact of potential terrorism/intelligence threats on operations through written and oral briefings, drawing on experience and information sources
- Skilled in presenting awareness and information briefings
- Experience in collaborating with Member State intelligence services and international organisations.
- Proficient in interviewing techniques and investigations, with the ability to communicate investigation results through clear reports drafted in English.
- Knowledge of the activities of European institutions and the European intelligence structures and security services.
- Have knowledge of at least 2 official EU languages, English or French at minimum B2 level and the other at minimum B1 level. Please note that the minimum levels required above must apply to each linguistic ability (speaking, writing, reading and listening). These abilities reflect those of the Common European Framework of Reference for Languages.

## C. Skills required

- Proficient drafting skills for creating analyses, reports, and presentations on security issues.
- Capability to deliver briefings to diverse audiences, including high-level managers.
- Discretion in managing confidential information.
- Sound judgment skills in urgency situations, good multitasking abilities.
- Versatility, organizational proficiency, and the capacity to prioritize and take initiative.
- Collaborative approach, a team player.

## D. Security clearance

National security clearance at TRES SECRET UE/EU TOP SECRET level. Such clearance needs to be obtained by the candidate from his/her competent authorities before secondment to the General Secretariat of the Council. The validity of the clearance should cover the entire period of thesecondment. In the absence thereof, the General Secretariat reserves the right to refuse thecandidate's secondment as a national expert.

## E. General conditions

According to the Decision [1] applicants must:

- have worked for their employer on a permanent or contract basis for at least 12 months before their secondment;
- remain in the service of their employer throughout the period of secondment;
- have at least three years' full-time experience of administrative, scientific, technical, advisory or supervisory functions relevant to the performance of the duties assigned to them;
- be nationals of one of the Member States of the European Union;
- have fulfilled any obligations imposed by the law concerning military service.
- have a thorough knowledge of one official language of the Union and a satisfactory knowledge of a second language for the performance of their duties.

The GSC is committed to diversity and inclusion. We actively seek diversity and promote inclusion among staff. We embrace all differences based on geographical and demographic characteristics and identities and strongly believe that diversity enriches our perspectives, improves our performance, and increases our well-being. We therefore encourage applications from qualified candidates from diverse backgrounds and on the broadest possible geographical basis amongst the EU Member States.

Please find here the link to the privacy statement about the treatment of your personal data.

Further information on the nature of the post can be obtained from Mr Philip MEULENBERGHS, Head of the Investigations and Threat Assessment Sector, tel. +32 (0)2 281 8034,
email: philip.meulenberghs@consilium.europa.eu.

[1] Council Decision of 23 June 2015 concerning the rules applicable to experts on secondment to the General Secretariat of the Council