

EEAS Vacancy Notice

Seconded National Expert in the Security and Defence Policy Directorate (MD-PSD.SECDEFPOL)

Policy Officer - SECDEFPOL.3 Division - Counter Terrorism

CO-FINANCED

AD level post

Job No 438406

We are:

The European External Action Service (EEAS) supports the High Representative in the exercise of her mandate to conduct and implement an effective and coherent EU Common Foreign and Security Policy (CFSP), of representing the EU and of chairing the Foreign Affairs Council. It also supports the High Representative in her capacity as Vice-President of the Commission with regard to her responsibilities within the Commission in the external relations field including the coordination of other aspects of the EU's external action. The EEAS works in close cooperation with the General Secretariat of the Council, the services of the Commission and the Secretariat General of the European Parliament.

We propose:

The position of Seconded National Expert, **leading on** Africa within the EU's Network of Counter/Terrorism and Security Experts acting also as a contact point for action, activities and initiatives relating to Africa within the EU's co-Chairing of the GCTF. The position constitutes a "co-financed" secondment, i.e. salary, insurances, accommodation and other costs are to be paid by the EU MS as appropriate and specific allowances to be paid by the EEAS.

Overall purpose: Coordinate the EU's approach to counter terrorism and related security issues across the African continent, including within the context of the EU's co-Chairing of the Global Counter Terrorism Forum (GCTF) and the EU's broader multilateral engagement. The Expert would work across regional contexts. The role would involve collaboration with the European Commission (DG HOME, FPI, DG INTPA and DG NEAR) on developing projects and initiatives to counter the threat of terrorism and violent extremism in Africa. S/he will be based at HQ in Brussels and will be required to travel to relevant regions, as appropriate. The Expert will be a member of the EU CT/Security Experts' Network.

We are looking for:

The European External Action Service (EEAS) is seeking a dynamic and highly motivated colleague to occupy the post of Seconded National Expert (SNE) based at HQ in Brussels, covering counter terrorism and related security issues across the African continent.

The Expert will:

- Act as a contact point for action, activities and initiatives relating to Africa within the EU's co-Chairing of the GCTF) and leading on GCTF Working Groups focusing on Africa and/or initiatives relating to Africa, as well as developing new actions and initiatives with an Africa focus
- Liaise within the Network of EU Counter Terrorism/Security Experts in mainstreaming action on countering terrorism on the African continent;
- Contribute to the preparation of, and participate in, Dialogues with African countries and regional groupings on counter terrorism and security matters that tackle counter terrorism, as well as their

follow-up

- Lead on the EU's engagement in the Global Coalition Against Da'esh Africa Focus Group to ensure synergies with GCTF priorities and action;
- Contribute to briefings and provide general analytical support input;
- Cooperate closely with the Commission services (including FPI, INTPA and HOME) in the identification, formulation and implementation of EU policies, programmes, projects and activities on counter-terrorism in Africa.

Legal basis:

- This vacancy is to be filled in accordance with the EEAS Decision of the High Representative of the Union for Foreign Affairs and Security Policy HR DEC(2014) 01 of 04/02/2014 establishing the rules applicable to National Experts seconded to the European External Action Service.

Eligibility criteria:

Candidates must:

- a) Be drawn from public administrations in Member States, from international organisations or, only in exceptional cases and with prior authorisation from other sources;
- b) Have at least three years' full-time experience of administrative, scientific, technical, advisory or supervisory functions equivalent to those of function groups AD or AST as defined in the Staff Regulations of Officials of the European Union and the Conditions of Employment of other servants of the Union¹ or, where justified in the interests of the service, professional training of an equivalent level.²;
- c) Have a thorough knowledge of one Union language and a satisfactory knowledge of a second language for the performance of his/her duties;
- d) Have a security clearance of minimum level **EU-SECRET/SECRET-UE** for the functions that he/she will carry out; [Decision ADMIN\(2023\) 18 on the security rules for the European External Action Service](#)
- e) Remain in the service of the employer throughout the period of secondment and shall be paid by that employer;
- f) Remain subject to the social security legislation applicable to the public administration, international administration or entity which employs the SNE and which will assume responsibility for expenses incurred abroad. In case of posting to an EU Delegation, the employer certifies that the SNE is covered for medical expenses incurred at the place of secondment, as well as costs of repatriation on health grounds throughout the full period of secondment;
- g) Ensure that there is no conflict of interest and that he/she will, at all times, safeguard the independence and coherence of EU foreign policy as well as the integrity and confidentiality of EU documentation, information and procedures.

Selection criteria:

A. Qualifications and experience required

¹ Regulation (EEC, Euratom, ECSC) No 259/68 of the Council of 29 February 1968 (OJ L 56, 4.3.1968, p.1) and successive amendments.

² Staff Regulations of Officials (SR) and the Conditions of Employment of Other Servants of the European Union (CEOS). For reference, see: <https://eur-lex.europa.eu/legal-content/EN/TXT/?qid=1570023902133&uri=CELEX:01962R0031-20190101>

- Have professional experience of at least 5 years, preferably in the Ministry of Foreign Affairs, Ministry of Interior, Ministry of Justice or Police, with experience in counter terrorism, de-radicalisation, prevention of violent extremism, peace and security, ideally with field experience.
- Have extensive knowledge of the above-mentioned policy areas, including conflict sensitive analytical capacities, counter terrorism/security policies in Member States or international organisations and diplomatic representations. Good working knowledge of the EU (institutional) environment and instruments in the area of external and peace/security policy is desirable, as well as previous experience related to the region. Proven reporting and analysis capacity is necessary.

B. Skills required

- Objectivity, sensitivity and sound judgement.
- Good organisational skills, the ability to work under pressure and to tight deadlines, and to manage multiple tasks, as well as unexpected demands.
- Excellent analytical capability as well as drafting and reporting skills.
- Excellent coordination and communication skills.
- Rapid grasp of problems and the capacity to identify issues and solutions.
- Excellent negotiating skills and the ability to thrive in a multicultural environment.
- Be a team worker.

C. Languages

- thorough knowledge of one EU working language and satisfactory knowledge of another one are required; in practical terms, in order to perform required duties, that means an excellent command of written and spoken English, in particular good report-writing skills; good knowledge of written and spoken French is desirable;

D. Personal Qualities

- Dynamic, motivated and flexible personality. Candidates must be able to maintain the highest standards of personal and professional integrity and impartiality. They must exercise discretion with regard to all information received in the performance of their duties

Equal opportunities

- The EEAS is committed to an equal opportunities policy for all its staff and applicants. The EEAS is committed to promoting gender equality and to preventing discrimination on any grounds. It actively welcomes applications from all qualified candidates from diverse backgrounds and from the broadest possible geographical basis amongst the EU Member States. We aim at a service which is truly representative of society, where each staff member feels respected, is able to give their best and can develop their full potential.
- Candidates with disabilities are invited to contact SNE-CSDP@eeas.europa.eu in order to accommodate any special needs and provide assistance to ensure the possibility to pass the selection procedure with equal opportunities as other candidates. If a candidate with a disability is selected for a vacant post, the EEAS is committed to providing reasonable accommodation in accordance with Art 1(d) (4) of the Staff Regulations.

Conditions of secondment

SNEs shall remain in the service of their employer throughout the period of secondment and shall continue to be paid by that employer. The EEAS will provide for the allowances in order to contribute to

cover the SNE's living expenses in the place of secondment on a flat-rate basis. These allowances shall not be construed as remuneration paid by the EEAS.

Duration of the secondment: Initial period up to two years, renewable up to 4 years.

Co-financed SNEs shall be entitled to:

- daily allowance (**43.84 €/per calendar day for the distance 0-150km or 175.38 €/calendar day for the distance >150 km³**) throughout the period of secondment;
- monthly allowance calculated on the basis of the distance between the place of origin (the employer's head office) and the place of secondment (**between 0 to 989.64 €/month⁴**);
- reimbursement of travels take up duties/end of secondment on a flat-rate basis (if not paid by the employer).

The EEAS will cover:

- costs of professional travels (missions) incurred by the SNE posted in the EEAS HQ;
- accident insurance 24/7 for SNE (not family members).

Other expenses such as removal costs, allowances, salary, insurance, schooling (while the SNE maintains the right to enrol the children in an [European School Type I](#))^[5] and costs related to the enrolment to the Interinstitutional nurseries or the After-school centre managed by the early childhood centre of the European Commission shall not be covered by the EEAS. However, in case the SNE makes use of these two facilities for their dependent children, the EEAS shall recover any invoiced cost (including the institutional and the parental contribution, estimated at approximately EUR 18,000 per year and per child) from the Seconded National Expert concerned on a yearly basis. For further information, please contact RM-01-COORDINATION@eeas.europa.eu.

Vacancy available: 01/04/2025

Place of secondment: Brussels, Belgium

For further information, please contact:

Administrative questions: SNE-CSDP@eeas.europa.eu

Selection and profile related questions: Nadia Costantini, Special Envoy/Head of SECDEFPOL.3 Division, +32 2 584 3891 Nadia.Costantini@eeas.europa.eu

³ Daily allowance Decision of the Director General for Budget and Administration of the European External Action Service adjusting the allowances provided for in Decision HR DEC(2014) 01 of 4 February 2014 - ADMIN(2025) 14 of 07/05/2025

⁴ Monthly allowance Decision of the Director General for Budget and Administration of the European External Action Service adjusting the allowances provided for in Decision HR DEC(2014) 01 of 4 February 2014 - ADMIN(2025) 14 of 07/05/2025

^[5] <https://www.eursec.eu/en/Accredited-European-Schools/About>