

SECONDED NATIONAL EXPERT- JOB PROFILE

Training Officer
(Education Design Sector/ European Border and Coast Guard Academy/ Human Capital Division)

Tasks and responsibilities:

Reporting to the Head of EBCG Academy and under the supervision of the respective Head of Sector the main duties related to this position are:

- Contribute to the achievement of goals of EBCG Academy within assigned area of responsibility
- Design and deliver operational training activities related to professional development of EBCG in line with Agency training quality assurance procedures and standards
- Facilitate the organization and implementation of EBCG related courses and training
- In cooperation with relevant stakeholders develop training activities and courses
- Support Head of Sector in developing and implementing documents related to selected thematic areas of training
- To contribute to preparation of inputs, statistics, and documents with respect to Sector/Academy activity
- To promote best practices and knowledge-sharing in the field of training
- To support training activities under responsibility of the Agency with the tasks and role assigned
- To support development, implementation, evaluation and planning training activities run by the EBCG Academy

Selection criteria:

Professional qualifications, competencies and experience required:

Essential:

- Proven experience with the design and/or implementation of outcomes-based training content for law enforcement/coast guard officials gained at national or international level
- Law enforcement/coast guard operational experience gained at national or international level
- Experience with e-learning environment
- Training delivery experience in at least one of the following areas:
 - Document check (identity and security)
 - Intelligence and Information Awareness
 - Coast Guard and Search and Rescue (SAR) at Sea
 - Return
- Experience in facilitating and moderating European events in English
- Knowledge of international cooperation mechanisms in border management

Assets:

- Experience with applying course design methodology in line with the Sectoral Qualifications Framework in Border Guarding (SQF for BG)
- Graduation of Frontex Train the Trainers course
- Involvement in Frontex training activities as trainer / instructor / training developer
- Certified by Frontex as trainer / instructor / multiplier in one of the following fields: canine training, CIRAM Training, Eurosur training, Coast Guard Training

Personal skills & competencies required:

- Good organization and co-ordination skills including managing priorities, work under heavy workload and time pressure
- Ability to prioritize and keep tough deadlines under minimal supervision
- Strong sense of initiative and responsibility
- Excellent communication skills (both oral and written) and ability to develop and maintain effective working relationships with a wide range of internal and external stakeholders in a multicultural environment