

PUBLIC NOTICE

Call for Proposals for Private Entities 2026 – DGAAAO

Applications for grants to support initiatives aimed at enabling Italian participation in international peace and humanitarian initiatives pursuant to Article 23-ter of Presidential Decree No. 18/1967

Article 1 – Purpose of this Public Notice

1. Pursuant to the provisions of the Decrees of the Director General for Sub-Saharan Africa, Latin America, Asia and Oceania No. 2310/8/2026 and No. 2310/9/2026 of 9 July 2026, the Directorate-General for Sub-Saharan Africa, Latin America, Asia and Oceania (DGAAAO), through this Public Notice, intends to invite project proposals through a public selection procedure for the award of grants supporting the implementation of initiatives, including those promoting and developing training and capacity-building activities, within the framework of Italy's participation in international peace and security initiatives concerning the geographical and thematic priority areas referred to in Article 3 below.
2. The total financial allocation available for the funding of the above-mentioned proposals for the year 2026 amounts to EUR 350,000.00 and will be made available through the 2026 International Missions Decree, the adoption of which is currently pending.
3. DGAAAO reserves the right not to allocate all or part of the funds covered by this Public Notice where all or part of the project proposals received are deemed inadmissible, manifestly inappropriate, or submitted by applicants who do not meet the eligibility requirements laid down in this Public Notice, or where the proposals fail to achieve the minimum evaluation threshold established by the Evaluation Committee.
4. Should the funds provided for under the above-mentioned International Missions Decree not be allocated for reasons unforeseeable at the date of publication of this Public Notice, or should they be allocated in a reduced amount, DGAAAO reserves the right not to award the grants or to reduce the overall financial allocation available under this Public Notice and, accordingly, to reduce proportionally the amount of funding awarded to each individual project.

DGAAAO also reserves the right to allocate the resources referred to in this Public Notice to alternative priorities should circumstances arise which, at the sole discretion of the Administration, are considered of higher priority. Any such decision will be promptly communicated through the official website of the Ministry of Foreign Affairs and International Cooperation (www.esteri.it).

Article 2 – Eligible Applicants and Requirements for Submission

The following Italian and foreign private entities are eligible to apply for funding:

- a) entities for which none of the exclusion grounds set out in Articles 94, 95, 96, 97, 98 and 100 of Legislative Decree No. 36 of 31 March 2023 apply;
- b) entities that are compliant with all tax, social security and insurance obligations under the applicable legislation;
- c) entities that comply with the anti-mafia requirements laid down in Article 85 of Legislative Decree No. 159 of 6 September 2011, as subsequently amended.

Article 3 – Priority Areas and Eligible Activities

1. Grants shall be awarded to initiatives pursuing the objectives referred to in Article 1 and relating to the following geographical and thematic priority areas:
 - a) support for international peace and security initiatives concerning the countries of sub-Saharan Africa;
 - b) support for international peace and security initiatives concerning the countries of Latin America and the Caribbean;
 - c) support for international peace and security initiatives concerning the countries of Asia and Oceania.
 2. Each funded initiative shall have a maximum duration of twelve (12) months, commencing from the date of confirmation of acceptance referred to in Article 9(5).
 3. The selection procedure is divided into three funding lots, each corresponding to one of the geographical areas referred to above.
 4. The total financial allocation amounts to EUR 350,000.00, distributed as follows:
 - Lot A: EUR 170,000.00;
 - Lot B: EUR 90,000.00;
 - Lot C: EUR 90,000.00.
 5. Each selected proposal may receive a grant covering up to 90% of the total eligible project costs, subject to a maximum contribution of:
 - EUR 100,000.00 for Lot A;
 - EUR 50,000.00 for Lot B;
 - EUR 50,000.00 for Lot C.
- General overhead costs, including coordination and secretariat expenses, for which no supporting documentation is required, shall not exceed 8% of the total project costs.
6. The principal activities of the project must be carried out in the beneficiary geographical area.

Article 4 – Submission of Project Proposals: Deadlines and Procedures

1. Project proposals submitted by private entities having their registered office in Italy or another Member State of the European Union shall be submitted exclusively by Certified Electronic Mail (PEC), sent from the applicant's certified email address to: dgaaao.amministrazione@cert.esteri.it. The subject line of the PEC shall read: "Private Call for Proposals 2026".
2. Applications, drafted either in Italian or English, must be submitted exclusively using the application form attached to this Public Notice (Annex A), duly completed in all its parts and signed by the legal representative (or duly authorized attorney). In lieu of notarization of the signature, a photocopy of a valid identity document of the signatory shall be attached.

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3. Applicants having their registered office in a non-EU country shall submit their applications exclusively through the competent Italian Diplomatic Mission.
4. Private entities established in Italy or another EU Member State shall submit a declaration in lieu of certification pursuant to Articles 46 and 47 of Presidential Decree No. 445 of 28 December 2000, as amended. Private entities established in non-EU countries shall instead submit equivalent documentation demonstrating compliance with the requirements set out in Annex A, in accordance with the legislation of their country of establishment. Such documentation shall be drawn up in Italian or English and legalized by the competent Italian Diplomatic Mission.
5. Under penalty of exclusion, applications must be received no later than 12:00 p.m. (Rome time) on 28 August 2026. The date and time of receipt certified by PEC or by the official stamp of the competent Italian Diplomatic Mission shall constitute proof of timely submission. This deadline is mandatory and non-extendable.
6. Any requests for clarification concerning this procedure must be submitted exclusively in writing to: dgaao.amministrazione@cert.esteri.it with the subject line: "Private Call for Proposals 2026 – REQUEST FOR CLARIFICATION" no later than 12:00 p.m. (Rome time) on 21 August 2026.

Article 5 – Supporting Documentation

1. The application for funding and the substitute declaration of certification shall be accompanied by the following documentation:
 - a) A descriptive note outlining the activities to be carried out, specifying the subject area(s) to be addressed, the materials and working methodologies to be used, the project outputs, the expected results and any other elements subject to evaluation by the Committee pursuant to Article 8 below. The descriptive note shall not exceed 5,000 words;
 - b) The programme of activities, including an indication of the timeframe for their implementation (implementation timetable);
 - c) A detailed budget estimate, accompanied by a detailed description of the expenditure items, demonstrating compliance with the eligibility criteria set out in Article 6(1), letters a) and b);
 - d) A summary description of the type of activities carried out by the applicant, highlighting—where applicable—previous experience acquired in the sector relevant to the proposal (implemented projects and their overall value). The summary shall not exceed 2,000 words;
 - e) Administrative details of the entity (legal name, address, contact person, email address and, for Italian entities, Tax Identification Code and/or VAT number);
 - f) Bank account details.
2. The following documents shall also be attached to the application:
 - a) Articles of incorporation and bylaws of the Entity (certified true copy of the original);
 - b) Company registration certificate issued by the Italian Chamber of Commerce or, for foreign entities, equivalent documentation issued by the competent national authorities;

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- c) Annual financial statements for commercial entities or the documentation required for Third Sector Entities not primarily engaged in commercial activities (Balance Sheet, Management Report, Mission Report and Cash Flow Statement), and equivalent financial documentation for foreign entities, relating to the 2025 financial year and approved by the competent statutory bodies;
- d) Budget forecast for the 2026 financial year and any related budget adjustment note, approved by the competent statutory bodies;
- e) Reports issued by statutory auditors on the above-mentioned financial statements, where an auditing body is provided for under the applicant entity's bylaws;
- f) List of members of the governing bodies;
- g) List of public and private funding/contributions received in 2025;
- h) Organizational chart and a summary list of the facilities and equipment available to the applicant for carrying out its institutional activities.

3. The above-mentioned documentation shall be prepared on the applicant entity's official letterhead and electronically signed by the competent governing bodies. Where electronic signature is not available, the documentation may alternatively be accompanied by a photocopy of a valid identity document of the signatory. The declaration of conformity of copies to the originals may be submitted using the template provided in Annex B.

4. The application and all supporting documentation shall be submitted as PDF files attached to the PEC transmission email. Where documents are not drafted in Italian or English, the application and supporting documentation shall be duly translated and legalized.

5. In the event of incomplete documentation or any other irregularity identified by DGAAAO in the submitted documentation, DGAAAO may grant the applicant a mandatory deadline of no more than ten days to supplement or regularize the required declarations and/or documents. Failure to comply within this deadline shall result in automatic exclusion from the procedure. Irregularities that cannot be remedied include deficiencies in the documentation preventing identification of the content of the proposal or of the entity responsible for its submission.

Article 6 – Eligibility Criteria

1. In order to be considered eligible, the proposal must:

- a) be consistent with the institutional mandate carried out by DGAAAO within the Ministry of Foreign Affairs and International Cooperation;
- b) request a total contribution not exceeding: EUR 100,000.00 for Lot A; EUR 50,000.00 for Lots B and C, respectively;
- c) request a contribution not exceeding 90% of the total cost of the initiative;
- d) provide for a duration not exceeding **12 months**, with the obligation to commence actual activities by **1 December 2026**. Failure to commence activities by that date shall result in forfeiture of the grant;

e) be accompanied by the documentation referred to in Article 5;

f) demonstrate awareness of potential risk situations (particularly concerning security) and the capacity to prevent them, ensuring in particular the safety of personnel involved. Activities carried out in areas where the Crisis Unit of the Ministry of Foreign Affairs and International Cooperation (MAECI), through the website **www.viaggiaresicuri.it**, advises against travel for any purpose shall not be eligible. For other countries where security risk profiles nevertheless require particular attention, applicants shall provide a written commitment, included in the submitted documentation (**Annex E**), to implement, under their sole responsibility, all necessary measures—following the updated guidance available on the above-mentioned website **www.viaggiaresicuri.it** and in coordination with the competent local authorities and Italian diplomatic and consular missions present in the country of implementation—to ensure the safety of all personnel involved in any capacity in carrying out the proposed projects. Where the proposed activities do not comply with the provisions of this Article, the application for funding shall be deemed inadmissible. The assessment of eligibility requirements shall also take into account any health security measures in force in the locations where the initiative is planned to take place.

2. The lot for which the applicant intends to apply must be indicated in the application form.

3. Each applicant may submit only one proposal. Should an applicant submit two or more proposals as lead applicant, only the proposal submitted last in chronological order, within the deadline set out in Article 4, shall be considered for evaluation purposes.

Article 7 – Evaluation Committee and Assessment Procedure for Project Proposals

The evaluation procedure shall consist of the following phases:

1. Following the expiry of the deadline for submission of applications, the Director General for Sub-Saharan Africa, Latin America, Asia and Oceania shall appoint an Evaluation Committee responsible for assessing the proposals. The Committee shall be chaired by a diplomatic official with a rank not lower than **Counsellor of Embassy** and shall consist of at least three members. The Secretariat of the Committee shall be provided by the DGAAAO Secretariat. The appointment decision and composition of the Committee shall be published in a dedicated section of the institutional website of the Ministry of Foreign Affairs and International Cooperation.

2. The Committee shall verify:

- compliance with the requirements set out in Article 2;
- compliance with the deadlines and procedures established in Article 4;
- compliance with the eligibility criteria pursuant to Article 6,

on the basis of the documentation referred to in Article 5.

3. The Committee shall award each eligible initiative a score based on the criteria established in Article 8 below and shall draw up a single ranking list and ranking lists by individual lots.

4. When assessing project proposals, the Committee may remove costs deemed ineligible and adjust the requested contribution percentage in accordance with the criteria established in this Public Notice.

Article 8 – Evaluation Criteria and Scores

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The Committee referred to in Article 7 shall assign each eligible initiative a score according to the following evaluation criteria:

a) Quality of the proposals submitted in terms of consistency with the objectives set out in this Public Notice, with reference to:

- i. support for international peace and security initiatives concerning the countries of sub-Saharan Africa;
- ii. support for international peace and security initiatives concerning the countries of Latin America and the Caribbean for proposals submitted under Lot B;
- iii. support for international peace and security initiatives concerning the countries of Asia and Oceania for proposals submitted under Lot C;
- iv. support for training and capacity-building activities; support for conflict prevention and resolution processes.

Maximum score: 30 points

b) Quality of the proposals submitted in terms of effectiveness and technical soundness, as demonstrated by:

- i. clearly defined activities and expected results;
- ii. in-depth analysis of the operational context and appropriate consideration of previous similar initiatives, including lessons learned;
- iii. integration of the proposed activities with other initiatives in the same area/sector of intervention, also with a view to avoiding duplication;
- iv. appropriate risk analysis and adequate assessment of external and/or local conditions, including, where relevant, security considerations pursuant to Article 6(f).

Maximum score: 20 points

c) Quality of the overall structure of the applicant entity in relation to the initiative to be implemented, with regard to:

- i. adequacy of the organizational structure;
- ii. proportionality of personnel costs compared with the overall project budget;
- iii. adequacy of facilities and equipment available to the applicant;
- iv. positive financial balance for the previous year or low level of indebtedness.

Maximum score: 30 points

d) Adequacy of the initiative in promoting the creation of partnerships and ad hoc consortia between two or more entities, or its integration within international networks involving foreign entities, and in ensuring, where relevant, appropriate involvement of local authorities, beneficiaries and local communities.

Maximum score: 10 points

e) Previous experience in the geographical area or in relation to the activities covered by the proposed initiative, demonstrated through the implementation and successful completion of projects in the relevant geographical or thematic area, or related areas, during the previous five years.

Maximum score: 10 points

Article 9 – Identification of Projects Eligible for Funding

1. Based on the scores assigned to the proposals, the Committee shall draw up a single ranking list and, on the basis thereof, shall allocate the initiatives among the lots referred to in Article 3. Initiatives shall be considered eligible for funding where they have obtained an evaluation score equal to or higher than **60 points**. Projects shall be funded until the financial allocation available for each individual lot has been exhausted.
2. The amount of the grant awarded may be lower than the amount requested by the Entity, based on the distribution of the available financial resources among the eligible projects. Following this allocation, any unallocated funds shall be used to finance eligible project proposals included in the single ranking list referred to in paragraph 1, according to the order established therein and regardless of the lot allocation mechanism described above.
3. Should additional resources become available beyond those referred to in Article 1(2), DGAAAO reserves the right to finance further proposals deemed suitable by proceeding through the ranking list.
4. By decree of the Director General, the project proposals admitted for funding and selected by the Evaluation Committee shall be transmitted to the DGAAAO offices responsible for the relevant geographical area and/or thematic sector. The competent offices shall carry out the subsequent administrative procedures required for the commencement of the grant award process, including the legally required checks and verifications.
5. Applicants whose initiatives are ranked in a position eligible for funding shall be informed through a Certified Electronic Mail (PEC) communication sent by the competent offices responsible for the relevant geographical area. The applicant shall reply within a mandatory deadline of 10 days to confirm acceptance, failing which the grant shall automatically be forfeited.
6. Beneficiaries of the grant shall inform the competent DGAAAO territorial offices of the commencement of activities by submitting a specific declaration via PEC to the relevant addresses.

Article 10 – Payment of the Grant and Procedures for Reporting Project Expenditure

1. The grant may be paid upon submission of the final financial report, in a single instalment. The timing of payment shall depend on the actual availability of funds under the 2026 International Missions Decree.
2. The relevant documentation shall be submitted by the applicant in Italian or English.
3. Payment of the grant shall be subject to submission of a report on the activities carried out and a financial statement of the expenditure incurred, consisting of:
 - a) A summary statement of expenditure incurred, prepared on official letterhead and signed by the competent governing bodies in accordance with the procedures indicated in Article 5(3). The statement shall be broken down by type of expenditure (e.g. travel expenses, accommodation, translation services, rental of premises, general expenses, etc.) and shall demonstrate that general expenses, including coordination and secretariat costs, do not exceed **8% of total expenditure**.

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b) A detailed list of the same expenses (e.g. airline tickets indicating the cost for each individual guest, hotel receipts, catering invoices, etc.), accompanied by the originals of all invoices/receipts issued in the name of the Entity, together with the relevant proof of settlement or payment. Instead of originals, copies of the above documentation may also be submitted, provided that they are accompanied by a declaration, using the template set out in **Annex C**, certifying that the copies conform to the originals held by the private entity and that the originals are retained by the entity for any verification purposes.

c) A declaration specifying, according to the template provided in **Annex D**, that the expenses incurred relate to services actually performed and are relevant to the initiative.

d) A declaration stating that the Entity has not received other contributions or reimbursements for the same expenditure items.

e) A letter containing the beneficiary's tax details and bank account information.

f) Evidence of any adjustments made to the approved budget and the related authorizations issued by the Project Manager responsible for the procedure regarding such adjustments.

4. If the applicant intends to request payment of the grant during 2026, because the project submitted at the time of application has already been completed and all accounting documentation is available, the relevant request must be submitted by **1 November 2026**. Requests submitted after that date shall be processed according to the availability of financial resources during 2026.

5. Payment of the grant in a single instalment shall also be subject to submission of a concise report on the results achieved through the implementation of the initiative. If the total project cost is lower than the approved budget, the percentage borne by MAECI, calculated on the basis of the estimated total expenditure, shall be applied to the actual expenditure incurred, resulting in a proportional reduction of the amount to be paid.

Example: if the beneficiary requested and obtained a ministerial contribution of EUR 25,000.00, equal to 50% of the total cost of a EUR 50,000.00 project, and the final verified eligible expenditure amounts to EUR 45,000.00, the beneficiary shall receive EUR 22,500.00, in accordance with the percentage originally approved.

6. The documentation referred to above shall be electronically signed and sent to the PEC address of the DGAAAO office responsible for the relevant geographical area and, for information purposes, to: dgaaao.amministrazione@cert.esteri.it. The same documentation shall be subject to formal checks by the competent DGAAAO geographical area offices.

Article 11 – Amendments During Implementation

1. The use of the grant shall be restricted to the project as submitted and approved (**Annex A**).

2. Any amendment or reallocation of the project shall require prior express written authorization from the relevant DGAAAO office responsible for the geographical area. The competent DGAAAO offices reserve the right to grant cost-neutral extensions and budget reallocations, which must in any case be adequately justified. The request shall be promptly submitted to the PEC address of the office responsible for the relevant geographical area that informed the beneficiaries of admission to funding, or through the competent Italian Diplomatic Mission. The request shall include:

- a detailed report on the activities carried out and the reasons supporting the request for extension;
- an updated implementation timetable;

- the resulting amendments made to the original project.

The request shall subsequently be assessed by the relevant DGAAAO geographical area offices. The request must be submitted before the originally scheduled end date of activities, and the revised proposal must provide for completion of the project by the end of **October of the following year**. Where amendments result in a reduction of project activities and expenditure, the competent DGAAAO offices reserve the right to recalculate the amount of the grant proportionally.

Article 12 – Transparency

The ranking list of proposals admitted to receive funding, as well as the results of projects eligible for funding, shall be published in a dedicated section of the institutional website of the **Ministry of Foreign Affairs and International Cooperation**. Failure to appear on the ranking list shall constitute notification of non-admission to funding.

Article 13 – Indemnity and Release from Liability

The beneficiary Entity shall indemnify and hold harmless the Ministry of Foreign Affairs and International Cooperation from any potential civil or criminal liability towards third parties arising in any way in connection with the implementation of the activities provided for under this Public Notice. No further obligation or liability may therefore be imposed on MAECI beyond the disbursement of the funds provided for under this Public Notice. MAECI shall have no involvement in any legal relationship concerning the activities of third parties engaged by the beneficiary Entity for the fulfilment of the obligations arising from this Public Notice.

Article 14 – Personal Data Protection

The processing of personal data requested for participation in the procedure referred to in this Public Notice shall be carried out in accordance with the principles of lawfulness, fairness and transparency, in order to safeguard the fundamental rights and freedoms of natural persons. For this purpose, pursuant to Article 13 of the **General Data Protection Regulation (EU) 2016/679**, the following information is provided:

a) The data controller is the Ministry of Foreign Affairs and International Cooperation (MAECI), which, in this specific case, operates through the DGAAAO Secretariat: PEC: dgaaao.amministrativo@esteri.it
Tel.: +39 06 36912604;

b) For questions or complaints concerning the protection of personal data, the data subjects may contact the **Data Protection Officer (DPO)** of MAECI: Piazzale della Farnesina 1, 00135 Rome
Tel.: +39 06 36911 (switchboard)
Email: rpd@esteri.it PEC: rpd@cert.esteri.it

c) The processing of data is carried out exclusively for the purpose of selecting the beneficiaries of the grants referred to in this public procedure.

d) The legal bases for processing are this Public Notice, the provisions on administrative transparency and the consent of the data subject. Failure to provide the requested data or withdrawal of consent shall result in the project proposal being deemed inadmissible.

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e) Data processing shall be carried out through both manual and automated procedures by the members of the Evaluation Committee and by specifically authorized personnel of the DGAAAO offices.

f) The above-mentioned data may be communicated to MAECI supervisory and control bodies.

g) Data shall be retained for **10 years**, except in cases of suspension or interruption of the limitation period under civil law, starting from the date of completion of the project for selected applicants and from the date of completion of the public procedure for the other applicants, pursuant to Articles 2220 and 2946 of the Italian Civil Code.

h) Data subjects may request access to their personal data and their rectification under the conditions established by applicable legislation, without prejudice to any consequences for participation in this public procedure. They may also withdraw their consent, request deletion of data, request restriction of processing, or object to processing. In such cases, the data subjects shall submit a specific request to the office indicated under letter a), informing the MAECI Data Protection Officer. If they consider that their privacy rights have been violated, data subjects may submit a complaint to the MAECI Data Protection Officer. If they are not satisfied with the response received, they may contact the **Italian Data Protection Authority (Garante per la Protezione dei Dati Personali)**:

Piazza Venezia 11

00187 Rome

Tel.: +39 06 696771 (switchboard)

Email: protocollo@gdpd.it

PEC: protocollo@pec.gdpd.it

Article 15 – Responsible for the Process

Pursuant to Article 5 of Law No. 241 of 7 August 1990, as subsequently amended and supplemented, the person responsible for the procedure is the Secretary of legation Andrea Giordano of the Directorate General for Sub-Saharan Africa, Latin America, Asia and Oceania of the Ministry of Foreign Affairs and International Cooperation.

Article 16 – Publication

This Public Notice shall be published in a dedicated section of the institutional website of the Ministry of Foreign Affairs and International Cooperation (www.esteri.it) on 10 July 2026. Any amendments or additions to this Public Notice shall be communicated through publication on the same website.

Article 17 - Language and original text

This Call for proposals is written in Italian and English. In the event of disputes, the Italian text will prevail.

[AGENCY LETTERHEAD].

**To the Directorate-General for Sub-Saharan Africa, Latin America, Asia and Oceania
Ministry of Foreign Affairs and International Cooperation**
dgaaao.amministrazione@cert.esteri.it

OR

Via the Embassy/Permanent Representation/Consulate of

Subject: Publicity Notice - Applications for contributions to initiatives having the purpose of enabling Italian participation in peace and humanitarian initiatives in international for a pursuant to Article 23-ter of Presidential Decree 18/1967.

The undersigned

born in (prov.....) on

tax code

resident in the municipality of (prov.....)

in the street/square ZIP CODE

as the legal representative of the entity

with registered office in

street/square zip code

tax code VAT NO.,

HEREBY APPLIES FOR

the disbursement of the contribution of €(...../00) equal to a percentage of% of the total amount of the costs necessary for the implementation of the proposed activities

in favor of the project (INSERT TITLE).....

of the duration of months

Within the scope of the following funding lot referred to in Article 3(1) of the Call for Proposals: (TICK THE RELEVANT BOX)

☐ a) Support for international peace and security initiatives concerning the countries of the sub-Saharan Africa;

☐ b) Support for international peace and security initiatives concerning the countries of Latin America and the Caribbean.

☐ c) Support for international peace and security initiatives concerning the countries of Asia and Oceania

To this end, pursuant to Presidential Decree No. 445 of December 28, 2000, under its sole responsibility and aware of the penalties provided for by criminal legislation and special laws regarding falsity in documents, with express reference to the entity it represents.

HEREBY DECLARES

1. ☐ that they have no criminal convictions;

or

☐ that they have the following criminal convictions: SPECIFY.....

An

☐ that they have no pending criminal proceedings;

or

☐ that they have the following criminal proceedings pending: SPECIFY

.....

2. ☐ that the entity is registered at
by order No. of, for activities corresponding to
the statutory purposes (for entities based in a foreign state, indicate the registration data in the
official Register or List of the State of origin)

or

☐ that the entity is not registered in any register as an entity without legal personality;

3. ☐ that the entity has the capacity to operate having structural, technical organizational and economic-financial reliability;

4. ☐ that with reference to the entity there are no grounds for exclusion under Art. 94 et seq. Legislative Decree no. 36 of March 31, 2023;

5. ☐ that the institution is in compliance with the tax, social security contributions and insurance obligations required by current legislation;

6. ☐ that the entity is in compliance with anti-mafia documentation, pursuant to Art. 85 of Legislative Decree 159 of 2011, et seq;

7. ☐ that the entity is also committed to implementing the project with its own funds in the amount of € (...../00) and/or with funds received from other Administrations or entities and institutions in the amount of €

8. to undertake to provide, at the request of the Administration, the necessary certifications to prove possession of the requirements listed above;

9. to authorize the Administration to issue copies of all documentation if the right of access to records is exercised pursuant to Law 241/90;

10. to be aware that the Administration reserves the right to proceed ex officio with verifications, including sample verifications, regarding the truthfulness of declarations pursuant to Article 71 of Presidential Decree 445/2000;

11. to be aware that, should the contents of this declaration be found to be untrue, this entity will be excluded from the procedure for which it is issued or, if found to be an assignee, will forfeit the same assignment which will be cancelled and/or revoked;

12. to be informed, pursuant to and for the purposes of the General Data Protection Regulation (EU) 2016/679, that the personal data collected will be processed, including by computer, exclusively within the scope of the procedure for which this declaration is made;

13. that I have read and fully accept without reservation all the conditions of the procedure;
14. that, for all legal purposes, all communications will be sent by certified email or through the Representation to the following certified email address dgaaao.amministrazione@cert.esteri.it, indicating in the subject line the reference to the procedure and the name of the applicant

HEREBY ATTACHES

- a descriptive note of the project for which financial support is requested, bearing a clear indication of the aims to be pursued (*outcome*), the activities to be carried out (output) and the resources to be employed (*inputs*), as well as any other element subject to evaluation by the Commission, of a maximum length of 5,000 words;
- the program of activities with an indication of the time frame for their implementation (timetable);
- an analytical budget, accompanied by a detailed description of the expenses, from which compliance with the eligibility criteria can be inferred; the financial statement must describe in detail the expenses to be incurred, divided into costs to be borne by the proposing party and/or any other contributions and contributors and the costs to be borne by MAECI, with the relevant percentage; any item relating to general expenses must not exceed 8% of the subtotal of the direct costs of the initiative;
- a description of the proposing entity, with a summary of the type of activities carried out by the same, highlighting previous experience in the area covered by the proposal (projects carried out and total value), of a maximum length of 2,000 words;
- the administrative data of the entity (company name, address, contact person, email address and, if Italian, the tax code and/or VAT number);
- the coordinates of the bank account, which must be in the name of the applicant entity, to which the contribution will be credited if the proposal is selected;
- articles of incorporation and bylaws of the Entity (in a true copy of the original);
- final budget for the financial year 2025, approved by the competent statutory bodies (true copy of the original);
- budget for the financial year 2026 and any note of variation thereof, approved by the competent statutory bodies (true copy of the original);
- auditors' reports on the aforementioned budgets, if an auditing body is provided for in the bylaws of the applicant body (certified true copy of the original);
- list of names of the members of the governing bodies;
- list of public and private funding/contributions received in 2025 and planned or received in 2026;

- staffing plan, showing staff with permanent contracts and managers;
- summary list of facilities and equipment available to the entity for carrying out the activities of the institute;
- other documentation deemed useful in evaluating the initiative.

Date and Location

THE LEGAL REPRESENTATIVE

(signature) _____

Please note, the declarations referred to in this annex are considered valid if submitted in accordance with the procedures provided for in art. 65 of Legislative Decree N° 82/2005 as amended and supplemented. For non-EU entities, this declaration must be legalized at the Diplomatic Representation.

To Directorate-General for Sub-Saharan Africa, Latin America, Asia and Oceania
Ministry of Foreign Affairs and International Cooperation
P.le della Farnesina, 1 - Rome
dgaao.amministrazione@cert.esteri.it

SUBJECT: Call for Proposals for Private Entities 2026 - [Project Title] _____

Self-certification: true copy of original (ex. DPR no. 445/2000)

The undersigned
born in (prov.....) on
tax code
resident in the municipality of (prov.....)
in the street/square ZIP CODE
as the legal representative of the entity
with registered office in
street/square zip code
tax code VAT NO.,

Pursuant to Presidential Decree No. 445 of December 28, 2000, under its sole responsibility and aware of the penalties provided for by criminal legislation and special laws regarding falsity in documents, with express reference to the entity it represents

HEREBY DECLARES

That the copy(s) of the following documents:

- articles of association and statute of the Entity;
- final budget for the financial year 2025, approved by the competent statutory bodies;
- budget for the financial year 2026 and any note of variation thereof, approved by the competent statutory bodies;
- auditors' reports on the aforementioned budgets;
- other:

are true copies of the originals kept at the headquarters of the entity in
(Prov.....), Street/Square, available for possible verification.

Date and Location

THE LEGAL REPRESENTATIVE

(signature) _____

Please note, the declarations referred to in this annex are considered valid if submitted in accordance with the procedures provided for in art. 65 of Legislative Decree N° 82/2005 as amended and supplemented.
For non-EU entities, this declaration must be legalized at the Diplomatic Representation.

[AGENCY LETTERHEAD].

TO

the Directorate-General for Sub-Saharan Africa, Latin America, Asia and Oceania

Ministry of Foreign Affairs and International Cooperation

P.le della Farnesina, 1 - Rome

dgaao.amministrazione@cert.esteri.it

SUBJECT: Call for Proposals for Private Entities 2026 - [Project Title] _____

Declaration regarding original supporting documents pursuant (ex. DPR no. 445/2000)

The undersigned

born in (prov.....) on

tax code

resident in the municipality of (prov.....)

in the street/square ZIP CODE

.....

as the legal representative of the entity

with registered office in

street/square zip code

tax code VAT NO.,

Pursuant to Presidential Decree No. 445 of December 28, 2000, under its sole responsibility and aware of the penalties provided for by criminal legislation and special laws regarding falsity in documents, with express reference to the entity it represents

HEREBY DECLARES

- That the copies of the attached supporting documentation are true to the originals and that these are kept at the institution in prov (.....) Street/Square , available for possible inspection/verification.

Date and Location

THE LEGAL REPRESENTATIVE

(signature) _____

Please note, the declarations referred to in this annex are considered valid if submitted in accordance with the procedures provided for in art. 65 of Legislative Decree N° 82/2005 as amended and supplemented. For non-EU entities, this declaration must be legalized at the Diplomatic Representation.

(Annex D)

Courtesy translation
[AGENCY LETTERHEAD].

the Directorate-General for Sub-Saharan Africa, Latin America, Asia and Oceania
Ministry of Foreign Affairs and International Cooperation
P.le della Farnesina, 1 - Rome
dgaao.amministrazione@cert.esteri.it

SUBJECT: Call for Proposals for Private Entities 2026 - [Project Title] _____

Declaration of relevance of expenses to the project, ex. DPR 445/2000

The undersigned
born in (prov.....) on
tax code
resident in the municipality of (prov.....)
in the street/square ZIP Code
as the legal representative of the entity
with registered office in
street/square ZIP code
tax code VAT No.,
regarding the reporting of expenses related to the subject matter,

Pursuant to Presidential Decree No. 445 of December 28, 2000, under its sole responsibility and aware of the penalties provided for by criminal legislation and special laws regarding falsity in documents, with express reference to the entity it represents

HEREBY DECLARES

That all expenses relating to the submitted report concerning the project in question, for a total amount of € (...../00), refer to services actually performed and pertinent to the initiative in question.

Date and location

THE LEGAL REPRESENTATIVE

(signature) _____

Please note, the declarations referred to in this annex are considered valid if submitted in accordance with the procedures provided for in art. 65 of Legislative Decree N° 82/2005 as amended and supplemented.

For non-EU entities, this declaration must be legalized at the Diplomatic Representation.

Entity Letterhead

Declaration of Commitment to Ensure the Safety of Personnel Deployed in Potentially High-Risk Areas

(Insert the name of the Entity or Association _____) hereby confirms that it is aware of any potential risks (particularly those relating to security) associated with the implementation of the project and has the capacity to prevent and manage such risks, ensuring, in particular, the safety of the personnel engaged in the project entitled “(insert project title _____)”, should it be approved.

In this regard, (Insert the name of the Entity or Association _____) acknowledges that activities to be carried out in areas for which the Crisis Unit of the Italian Ministry of Foreign Affairs and International Cooperation (MAECI), through its website www.viaggiaresicuri.it, advises against travel for any purpose, shall not be eligible for funding.

With regard to other countries whose security risk profiles nonetheless require particular caution, (Insert the name of the Entity or Association _____) undertakes, under its sole responsibility, to adopt all necessary measures—following the updated guidance available on the website www.viaggiaresicuri.it and in coordination with the competent local authorities and the Italian diplomatic and consular missions in the country of implementation—to ensure the safety of all personnel involved, in any capacity, in the implementation of the projects it submits.

Place and Date

LEGAL REPRESENTATIVE (or Authorized Delegate)

Breakdown of estimated costs - Dettaglio delle voci di costo

No.	Budget item and description (quantity, man/hour etc)/Voci del budget con descrizione (quantità, uomo/ora etc)	Unit cost/Costo unitario (in euro)	Total (in euro)	Requested grant/Contributo richiesto (in euro)
1	Staff/Personale			
1a	x	0,00 €	0,00 €	0,00 €
1b		0,00 €	0,00 €	0,00 €
2	Travels/Viaggi			
2a	y	0,00 €	0,00 €	0,00 €
2b		0,00 €	0,00 €	0,00 €
3	Accommodation/Ospitalità			
3a		0,00 €	0,00 €	0,00 €
3b		0,00 €	0,00 €	0,00 €
4	Meetings and Conferences/Riunioni e conferenze			
4a		0,00 €	0,00 €	0,00 €
4b		0,00 €	0,00 €	0,00 €
5	Supplies/ Attrezzature			
5a		0,00 €	0,00 €	0,00 €
5b		0,00 €	0,00 €	0,00 €
6	Training/Formazione			
6a		0,00 €	0,00 €	0,00 €
6b		0,00 €	0,00 €	0,00 €
7	Promotion/Promozione			
7a		0,00 €	0,00 €	0,00 €
7b		0,00 €	0,00 €	0,00 €
8	Administrative Costs/Costi amministrativi			
8a		0,00 €	0,00 €	0,00 €
8b		0,00 €	0,00 €	0,00 €
9	Other (specify)/Altro (specificare)			
9a		0,00 €	0,00 €	0,00 €
9b		0,00 €	0,00 €	0,00 €
TOTAL/TOTALE		0,00	0,00	- €

SIGNATURE/FIRMA

For the Applicant:

I [name, surname] confirm that I am duly authorised by [name of the applicant organisation] to sign this application and that information provided in the application is correct and accurate. I confirm that [name of the applicant organisation] by me represented is fully committed to the implementation and managing of the project.

Date:

Position:

Name:

SIGNATURE

Per il soggetto proponente:

Io sottoscritto [nome cognome] residente a in via, in qualità di legale rappresentante dell'ente [nome dell'ente], CF, ai sensi e per gli effetti di cui agli artt. 46 e 47 del D.P.R. n. 445/2000, consapevole delle pene stabilite per le false attestazioni e mendaci dichiarazioni previste dal Codice Penale e dalle leggi speciali in materia e delle conseguenti responsabilità civili e contrattuali, dichiaro che tutte le informazioni fornite nel presente formulario sono accurate e corrispondenti al vero. Altresì impegno il soggetto giuridico che qui rappresento [nome dell'ente] a realizzare il Progetto proposto nelle modalità e nelle tempistiche qui descritte.

Data:

Posizione:

Nome/Cognome:

FIRMA

Project Financing - Piano finanziario				
Sources of financing/Fonti di finanziamento	Budget item(s) covered/Voc(i) di budget coperte dalla Fonte	Amount/Totale (in euro)	Of which in-kind contributions/di cui in-kind (in euro)	% of total project cost/% del costo totale del progetto
Requested grant/Contributo richiesto	F.i. 1a, 2b etc (with reference to Breakdown of estimated costs/con riferimento al Dettaglio delle voci di costo)			
	F.i. 1a, 2b etc (with reference to Breakdown of estimated costs/con			
Applicant's own resources/Risorse finanziarie del soggetto richiedente				
Resources of Applicant's partners (if any)/Risorse dei partner di progetto (se applicabile)				
Partner #1	F.i. 1a, 2b etc (with reference to Breakdown of estimated costs/con riferimento al Dettaglio delle voci di costo)			
	Partner #2	...		
	Partner #3	...		
Other (please specify)/Altro (specificare)	F.i. 1a, 2b etc (with reference to Breakdown of estimated costs/con riferimento al Dettaglio delle voci di costo)			
Total/Totale				100%

For each Source of financing (column A) indicate (column B) each budget item that the source covers, f.i.: 1a, 2b etc (with reference to budget items as reported in "Breakdown of estimated costs")
Per ogni Fonte di finanziamento (colonna A), indicare (colonna B) tutte le voci di budget coperte da quella fonte, es.: 1a; 1b etc (con riferimento alle voci di budget di cui al foglio "Dettaglio delle voci di costo")

SIGNATURE/FIRMA

For the Applicant:
I [name, surname] confirm that I am duly authorised by [name of the applicant organisation] to sign this application and that information provided in the application is correct and accurate. I confirm that [name of the applicant organisation] by me represented is fully committed to the implementation and managing of the project.
Date:
Position:
Name:
SIGNATURE

Per il soggetto proponente:
Io sottoscritto [nome cognome] residente a in via in qualità di legale rappresentante dell'ente [nome dell'ente], CF...../P.IVA....., ai sensi e per gli effetti di cui agli artt. 46 e 47 del D.P.R. n. 445/2000, consapevole delle pene stabilite per le false attestazioni e mendaci dichiarazioni previste dal Codice Penale e dalle leggi speciali in materia e delle conseguenti responsabilità civili e contrattuali, dichiaro che tutte le informazioni fornite nel presente formulario sono accurate e corrispondenti al vero. Altresì impegno il soggetto giuridico che qui rappresento [nome dell'ente] a realizzare il Progetto proposto nelle modalità e nelle tempistiche qui descritte.
Data:
Posizione:
Nome/Cognome:
FIRMA

Bando Privati 2025

Allegato E - BUDGET

Detail of the expenses - Elenco dettagliato delle spese sostenute

Budget heading reference (number-name): 2. Staff/Personale

Budget line reference (number-name): 1a ...

Budget item reference/Riferime nto voce di budget	Name of supplier of goods or Provider of services/Nome del fornitore di beni o servizi	Description of expenses/Descrizione del pagamento	Date of payment/Data del pagamento	Amount in local currency (specify)/Importo nella valuta locale (specificare)	Exchange rate at the moment of the expense/Tasso di cambio al momento della spesa	Amount in EUR/Importo in EURO
1a						
1b						
1c						
TOTAL FOR STAFF/TOTALE PER PERSONALE				0		0

Budget heading reference (number-name): 2. Travels/Viaggi

Budget line reference (number-name): 2a ...

Budget item reference/Riferime nto voce di budget	Name of supplier of goods or Provider of services/Nome del fornitore di beni o servizi	Description of expenses/Descrizione del pagamento	Date of payment/Data del pagamento	Amount in local currency (specify)/Importo nella valuta locale (specificare)	Exchange rate at the moment of the expense/Tasso di cambio al momento della spesa	Amount in EUR/Importo in EURO
2a						
2b						
2c						
TOTAL FOR TRAVELS/TOTALE PER VIAGGI				0		0

...