



CALL FOR PROPOSALS

Bando Privati 2026 - Applications for contributions to initiatives having the purpose of enabling Italian participation in peace and humanitarian initiatives in international fora pursuant to Article 23-ter of Presidential Decree 18/1967.

Article 1 Subject

1. As defined by D.D.G. 2100/317 of July 13th 2026, which, pursuant to Law No. 241/1990, established in advance, in accordance with the principle of administrative transparency, the criteria and procedural arrangements governing the award of grants under Article 23-ter of Presidential Decree No. 18/1967 to public and private entities wishing to submit projects aimed at the maintenance of international peace and security, the implementation of humanitarian initiatives, and the protection of human rights, and in particular to Article 6 thereof, the Directorate General for Political Affairs and International Security (DGAP), through this Call for Proposals, intends to invite, by means of a public selection procedure, project proposals seeking financial support for the implementation of projects within the framework of Italy's participation in international humanitarian and peace initiatives, relating to the thematic areas referred to in Article 3 below.

2. The total financial resources available for the funding of the above-mentioned project proposals for the year 2026 amounts to 1,000,000.00 euros (one million/00) and will be allocated from the funds made available through the Decision of the Council of Ministers concerning the extension, for the year 2026, of International Missions and cooperation interventions, whose approval proceeding process is still ongoing (pursuant to Law 145/y2016). Should additional financial resources become available, DGAP reserves the right to increase the amount allocated for the awards of grants.

3. DGAP also reserves the right not to allocate all or part of the funding specified in this Call for Proposals in case all or part of the received project proposals prove to be wholly or partially:

- Ineligible;
- manifestly inconsistent;
- undermined by unsuitability of the applicants;
- not considered sufficient after evaluation by the Examining Committee.

4. If all or part of the resources under the above-mentioned International Missions Decision should fail to be assigned for unforeseeable reasons as of this date, or should they be assigned for a lesser amount, DGAP reserves the right not to disburse such contributions or to reduce the total financial contribution referred to in this Call for Proposals correspondingly and proportionately, as well as to be entitled to equally reduce the specific amount foreseen for single projects.

5. DGAP further reserves the right to allocate the resources referred to in this Call for Proposal to purposes other than those set out herein, should priorities arise that, at the sole discretion of the Administration, are deemed to warrant such reallocation. Prompt notice of this will be given, if necessary, via the MAECI website (www.esteri.it).

Article 2

Recipients of contributions and requirements for submitting proposals

1. Italian and foreign private entities are eligible to apply for a grant:
 - a) if the conditions of exclusion referred to in Article 94, 95, 96, 97, 98 of the Legislative Decree No. 36 of March 31st, 2023 are not applicable to them;
 - b) if they are in compliance with the tax, social security and insurance obligations provided for by national legislation;
 - c) if they are in compliance with the anti-mafia documentation pursuant to Article 85 of Legislative Decree No. 159/2011 and subsequent amendments and additions.

Article 3

Areas of intervention and financial activity

1. Grants shall be awarded to proposals for initiatives that pursue the objectives set forth in Article 1 above and relate to the following priority thematic areas:
 - a) *Stabilization and strengthening of security in the entire Middle East and North Africa ("MENA") area;*
 - b) *Strengthening institutions and civil society in Libya, Tunisia, and the Levant countries (Lebanon, Egypt, Syria, Jordan, Israel, and Palestine), particularly with the aim of promoting respect for civil rights, interfaith dialogue, good administrative practices, and the building of cohesive, resilient societies founded on democratic values;*
 - c) *Supporting integration processes between the two shores of the Mediterranean and the active involvement of civil society, with a view to enhancing its "common goods," in pursuit of sustainable and inclusive development;*
 - d) *Promoting sustainable development to address the root causes of irregular migration flows in Tunisia;*
 - e) *Facilitating support in Libya for growth programs in regions affected by the phenomenon of irregular migration;*
 - f) *Support for Syrian civil society and its active participation in the process of political transition and national reconciliation, with a focus on the main issues of the crisis, including the return of refugees and the provision of basic services;*
 - g) *Promotion of initiatives aimed at fostering political and institutional stability in Lebanon, helping to mitigate the effects of the humanitarian and economic crisis, and strengthening the state and national institutions;*
 - h) *Activities supporting the political and institutional consolidation and the reform agenda of the Palestinian Authority, with the aim of making a concrete contribution to the two-state solution, as an essential building block for the stability of the entire region.*
 - i) *Strengthening institutions, fostering dialogue among civil societies, and building a national identity in conflict and post-conflict contexts in the Gulf region (Iraq, Yemen);*
 - j) *Development of political dialogue and cooperation between Italy and countries in the MENA region and the Middle East, including through support for initiatives aimed at promoting synergies on key issues of regional stability and security, including those mentioned above;*
 - k) *Strengthening international humanitarian law, as well as providing assistance to populations affected by armed conflicts in the MENA region, with particular attention to the most vulnerable groups—women, children, and marginalized populations—in order to promote respect for fundamental human rights;*
 - l) *Providing humanitarian assistance to the Afghan people and combating drug trafficking and illicit trade in Afghanistan;*
 - m) *Capacity building and institutional development to strengthen Ukraine's resilience;*
 - n) *Strengthening capacity building and institutional development, modernization and transparency of governance, implementation of counterterrorism measures and support for civil society in the countries of the South Caucasus and Central Asia;*
 - o) *Promotion of human rights in the MENA region, with particular emphasis on supporting international efforts toward a universal moratorium on the death penalty;*

- p) Promotion of Italian culture in in the MENA region as an instrument of peace and a vehicle for upholding universally recognized human rights and fundamental freedoms;
- q) Preservation and enhancement of the cultural and archaeological heritage in the MENA region.

Article 4

Presentation of the project proposal - terms and conditions

1. The submission of proposals by private entities who have their registered office in Italy or in another country of the European Union takes place exclusively by certified e-mail to the address dgap.contributi@cert.esteri.it. The e-mail's object must mention "*Bando Privati 2026*" as a reference.
2. The documentation – which must necessarily be submitted either in Italian or English – must be sent using the appropriate grant application form, attached to this Call for Proposals ("Annex A"), complete in all parts, signed by the legal representative (or his/her attorney) or, in the absence of the authentication of the signature, must be accompanied by a photostatic copy of valid ID of the person signing.
3. Those private parties with registered offices in the Italian territory or in another country within the European Union may submit the affidavit in the form of self-certification, pursuant to Articles 46 and 47 of Presidential Decree No. 445 of 28th December 2000 (as amended and supplemented).
4. For entities with a registered office in a non-EU country, the application is presented exclusively through the Italian Diplomatic Representation within their territorial jurisdiction.
5. Private entities whose registered office is located in a non-UE country must, by the deadline set out in this Call for Proposals and under penalty of exclusion, submit appropriate documentation demonstrating compliance with the requirements set forth in Annex A, in accordance with the legislation of their country of establishment. Such documentation must be in Italian or English and legalized by the Italian diplomatic mission having territorial jurisdiction.
6. Under penalty of exclusion, the final deadline for submitting the application is set **at h 12.00 of August 28th, 2026**, Rome local time. The date and time of receipt certified by e-mail or by the stamp of the Diplomatic Representation will be considered as certification.
7. Each applicant may submit only one proposal. Where an applicant submits two or more proposals, only the last proposal submitted in chronological order, provided that it is submitted within the deadline set out in this Article, shall be considered for the purposes of the subsequent evaluation process.
8. Any question relating to this procedure may be addressed not later than August 19th 2026, h 12.00, Rome local time, exclusively via certified e-mail to dgap.contributi@cert.esteri.it, indicating in the e-mail object "*Bando Privati 2026 - QUESTIONS*".

Article 5

Accompanying documentation

1. The grant application (Annex A) must be accompanied by the following documents:
 - a) A Descriptive Report of the activities proposed to be carried out, listing which specific theme and methodologies/tools are to be used (such as: constitution of a working group, seminars, meetings, workshops, expected time- and deadlines), the results of the project and any other element to be evaluated by the Commission pursuant to Article 7 below;
 - b) Planning of the specific activities and expected timelines in light of their full execution;
 - c) Analytical budget of all expenses accompanied by a detailed description of single entries, in accordance with the eligibility criteria in Article 6 below (Annex E);
 - d) The applicant organization's administrative details, including its legal name, registered address, project contact person, email address, and, where applicable for Italian entities, its Tax Identification Number (Codice Fiscale) and/or VAT Number (Partita IVA);
 - e) The bank account details of the account to be used for project expenditures and for receipt of the grant, in compliance with Italian Law No. 136 of 13 August 2010 (Annex F);

- f) A description of the applicant organization, including a summary of the types of activities it carries out, highlighting—where applicable—its previous experience in the field covered by the proposal (including completed projects and their total value), with a maximum length of 2,000 (two thousand) words.

2. Following data/documents must also be included with the application:

- a) Memorandum and Articles of Association of the entity (true copy of the original);
- b) Advisory budget for the fiscal year 2025 approved by the relevant statutory bodies (true copy of the original);
- c) Budget for the financial year 2026 and any note of variation thereof, approved by the competent statutory bodies (true copy of the original);
- d) Auditors' reports on the aforementioned financial statements - where an auditing body is provided for in the bylaws of the applying entity/company;
- e) List of all members of the governing bodies and complete organizational chart of the Entity (by name);
- f) List of all public or private funding grants received in the year 2025 and 2026;
- g) Summary list of all facilities and equipment (assets) owned by the private individual/company/entity to carry out their purposes/activities;
- h) Any other relevant supporting documentation that the applicant may wish to attach.

3. The above-listed documentation must be prepared on letterhead bearing the logo/name of the proposing party and electronically signed by the relevant administrative bodies; alternatively, where electronic signatures are not available, a photocopy of any valid identity document of the subscriber may be attached to the above documentation; the required statement of compliance of said copy to the original has to be submitted using the template provided in Annex B.

4. Applications and all accompanying documentation must necessarily be submitted in pdf. format and attached to the certified e-mail message used to submit said application. Should the application and its accompanying documentation be in a language other than Italian, these must necessarily be translated into Italian and legalized.

5. In the event that incompleteness or other irregularities are detected in the documentation received, the Person in charge of the procedure may provide the proposing party with an additional period of time, never exceeding 10 (ten) days, to submit additions or correct the deficiencies in the necessary documentation/attachments. In case of failure to meet the deadline, the subject/entity shall be automatically excluded from the procedure.

Article 6

Eligibility criteria

1. To be eligible for admission, the proposal must:

- a) Be consistent with DGAP's mission within the Ministry of Foreign Affairs and International Cooperation;
- b) Not exceed 90% of the total projected cost, including coverages that will be obtained from sources other than MFA and not exceed € 100,000.00 (one hundred thousand/00);
- c) Provide for a project duration of no more than 12 months with start of activities/work by November 3rd, 2026. Failure to start by that date will result in automatic forfeiture of the grant and repayment of any sums received in advance for the implementation of the approved initiative;
- d) Be complete with the documentation as described in Article 5;
- e) Demonstrate knowledge and recognition of situations of potential risk in terms of safety and demonstrate the ability to prevent them by ensuring the safety of the personnel employed. On

that note, those activities proposed in areas where our internal Crisis Unit (Italian: Unità di Crisi. See: www.viaggiare Sicuri.it) categorically advises against any kind of travel, will not be allowed. With regards to other countries with safety concerns, the proposing subjects must however clearly state in writing, as part of the documentation provided, their commitment to implement, under their sole responsibility, any necessary actions to ensure the safety of the personnel at any title employed in the realization of the projects proposed; this should be done in accordance with the updated guidelines available on the above-mentioned website, and in coordination with the local authorities and the Italian Diplomatic-Consular Representations in the country of intervention.

2. Each subject may only submit one proposal. If two proposals or more are submitted, only the latest submission, within the specified deadlines in previous article 4, will be taken into consideration for the subsequent evaluation phase.

Article 7 Evaluation Committee

1. After the closing date for applications, the Director General will appoint a Committee in charge to evaluate the proposals. The Committee shall be chaired by a diplomatic official of not less than Embassy Counsellor rank and shall consist of at least 3 members in addition to the Secretary of the Committee.
2. The Committee will first check that the requirements of Article 2 are met and that deadlines and procedures have been respected (Article 4). It then goes on to check the eligibility of the application (Article 6) based on the required documentation (as per Article 5).
3. The Committee assigns a score to each project deemed eligible based on the guidelines and criteria outlined in Article 8 and then, accordingly, develops a ranking list.
4. The Committee, in evaluating the proposed project, may write off costs deemed ineligible and propose changes to the percentage of contribution demanded by the individual.

Article 8 Rating and evaluation criteria

The committee scores each project according to the following evaluation criteria:

- a) "How much does this project align with the goal of this call for proposals? That is, to support international humanitarian and peacekeeping initiatives? Additional criteria:
 - i. Suggested in-depth topics/particular focus on a certain subject
 - ii. Suggested methods, tools and materials.
 - iii. Efficiency and cost-effectiveness of the projects;
 - iv. Estimated impacts on local communities and beneficiaries

(Max Score: 30)

- b) "How well does this project outline its future development and the type of work carried out?
 - i. Are the proposed activities and expected results clear?
 - ii. How well has the context/area of implementation of this initiative been analysed, also compared to any similar projects/initiatives in the same area?
 - iii. How thoroughly have the risks in the area/suggested locations been assessed/analysed in terms of safety? (as required by Article 6, point. 1, letter e)

(Max Score: 20)

- c) “How suitable the proposing party’s overall structure is, with respect to the initiative to be implemented and in terms of:
- i. organizational chart;
 - ii. adequacy of facilities and equipment owned by the proposing party;
 - iii. previous year's budget: positive or otherwise characterized by low debt exposure;

(Max Score: 30)

- d) “How deeply does this project plan to fit into/create international networks and involve (if relevant) local authorities?”;

(Max Score: 10)

- e) Assessment of the quality and relevance of previous experience with regard to similar projects/in the same area of expertise.

(Max Score: 10)

Article 9

Identification of fundable proposals

1. Based on the scores assigned to each project, the Committee elaborates a ranking list, handing it to Director General for Political Affairs and International Security for approval. Projects shall be declared eligible if they score at least 60 points.
2. The amount of the grant, which can be adjusted by the Committee itself, is allocated in order of ranking.
3. The entities usefully placed in the ranking for funding are informed by the DGAP by means of communication signed by the Person in charge of the procedure (pursuant to article 16) via certified e-mail, providing details of the maximum amount and the percentage of costs that can be financed - a value that will be applied during reporting to expenses deemed eligible. For disbursement purposes, these entities shall reply to such said communication via certified e-mail by sending a letter of formal acceptance of the grant within 10 days, under penalty of forfeiture of funding.
4. In case more funds than those indicated in article 1, clause 2, become available, or in the event of waiver or loss of the contribution, DGAP reserves the right to finance additional proposals that are deemed suitable by re-evaluating the rankings.

Article 10

Disbursable amount of the grant and final settlement

1. Each selected proposal will be eligible for a grant not exceeding 90 percent of the total cost of the entire project, including those amounts that will not be collected through funds provided by the MFA.
2. Overhead costs (so-called “Indirect Costs”) for which detailed reporting is not required, including coordination and secretarial costs, shall not exceed 8 percent of the total project direct costs.
3. The grant may be disbursed in no more than two instalments. In the absence of a specific request from the entity, the contribution will be liquidated in one lump sum upon completion of the project activities and upon submission of the documentation as per Art. 11.
4. The beneficiary entity may request the disbursement of an advance payment, up to 50% of the awarded grant, by submitting an appropriate application at the time of acceptance of the grant in accordance with Article 9, paragraph 3 of this Notice.

5. The timeline for disbursement of the grant, in one or two instalments, will depend on the actual availability of the funds referred to in Article 1, Paragraph 2.

Article 11

Project financial reporting requirements

1. Within three months of the completion of the initiative, the grant beneficiary shall submit all documentation specified in detail in this Article. Such documentation shall be submitted by the legal representative or the duly authorized attorney-in-fact and shall be provided in either Italian or English.

2. The disbursement of the grant is conditional to the submission of a report showing the activities carried out, the results achieved, and the costs incurred. This report, should be structured as follows:

- a) Summary statement on letterhead signed by the relevant governing bodies showing all expenses, sorted by type; (for example: travel expenses, hotels, translations, rental of premises, general expenses, etc.), showing the correlation of each reporting line to the relevant line item in the approved budget and that generic costs, including those of coordination and/or Secretariat, never exceed a total of 8% of the total guaranteed;
- b) list of said expenses in detail, divided – within their category – by subtype (e.g., airline tickets, showing the price for each individual guest; hotel receipts; catering invoices, etc.), including the original attachments of all invoices or purchase receipts in which the name or a reference to the payee is read as a proof of said payment;
- c) Evidence about any changes made to the budget and the relevant approvals to proceed with those changes by the Person in charge of the procedure or the competent DGAP office;
- d) Statement (as per Annex D) that the expenses reported describe actual performance/services and are relevant to the initiative for which the grant is obtained and that no other contributions or compensation have been received for the same expense items;
- e) Beneficiary's tax data and bank details (pursuant to Law 136/2010).

3. The required documentation must be electronically signed and sent to the certified e-mail address dgap.contributi@cert.esteri.it. In place of the said documentation, a substitute copy may be attached, provided it is accompanied by a declaration of responsibility, according to the model in Annex C. The latter will count as a declaration of conformity with the originals duly kept at the institution's/private party's premises, subject to possible future verification.

4. DGAP reserves the right to carry out the above-mentioned checks also on a random basis to confirm the regularity and appropriateness of the expenses made in relation to the project for which the grant is obtained.

5. Should any documentary incompleteness be detected, such as the absence of translation into Italian or English, such as the lack of relevance of some expenses to the purposes of the project, the DGAP reserves the right to revoke the disbursement of the grant or to disburse only part of it, as well as to request the repayment of any sums disbursed in advance.

6. Likewise, DGAP reserves the right to revoke the grant awarded and/or require its repayment by the private entity/body where the project activities for which the grant was requested are not actually implemented, or only partially implemented, or are not properly accounted for.

Article 12

Project amendment policy

1. The use of the grant is tied to the project as it was submitted and subsequently approved (Annex A). Any variation must therefore be previously and expressly authorized by DGAP.

2. An exception to what is stated in Article 6(1)(c) may be requested by applying for a nonburdensome extension of the project duration if there are unequivocal and substantiated reasons. Such requests must be submitted in a timely manner via certified e-mail (to dgap.contributi@cert.esteri.it) or through the territorially competent Italian Diplomatic Representation together with a detailed account of the activities carried out and the reasons behind the extension request, including an updated timeline of the work schedule/agenda and a list of the amendments from the original plan.

3. If due to force majeure, i.e. serious reasons require a reshuffling of the budget and consequent reshuffling of the planned activities, with new timelines, the proposing party must transmit requests promptly via certified e-mail or always through the territorially competent Italian Diplomatic Representation, always including a detailed report of the activities to be carried out and the reasons for them, including variations from the original project together with Annex A.

4. The DGAP contribution is tied to the project as described in Annex A. Should the variations referred to in clauses 2 and 3 of this article arise, with subsequent reductions of the project's activities or expenses, DGAP reserves the right to re-assess the granted contribution amount accordingly.

Article 13 **Transparency**

1. The list of proposals eligible for the grant, as well as the results of projects that will receive the grant, will be published in a special section of the institutional website of the Ministry of Foreign Affairs and International Cooperation (www.esteri.it).

Article 14 **Hold-harmless clause**

1. The beneficiary entity releases the Ministry of Foreign Affairs and International Cooperation from any possible criminal and civil liability towards third parties in any way connected with the implementation of the activities envisaged by this Notice of Publicity. No further charges may therefore be incurred by MFA, other than the disbursement of the resources set forth in this Call for Proposals.

2. MFA shall remain extraneous to any legal relationship inherent in the work of third parties whose work the grantee uses for the fulfillment of the obligations arising from this Call for Proposals.

Article 15 **Personal Data Protection**

1. The processing of personal data required for participating to the Call for Proposals, referred to in this Announcement, will conform to the principles of lawfulness, correctness and transparency in order to protect the fundamental rights and freedoms of natural persons. To this end, the following information is provided, pursuant to Article 13 of the General Data Protection Regulation (EU) 2016/679:

- a) The Data Controller is the Ministry of Foreign Affairs and International Cooperation (MFA) of the Republic of Italy which, in this specific case, operates through the Secretariat of Directorate General for Political Affairs and Security (DGAP): dgap.segreteria@esteri.it , tel. 06 36912218;
- b) For inquiries or complaints on privacy, the data subject may contact the MFA Data Protection Officer / DPO (Piazzale della Farnesina 1, 00135 ROME, tel. 0039 06 36911 – switchboard, e-mail: rpd@esteri.it; certified e-mail address: rpd@cert.esteri.it).
- c) The requested personal data is needed exclusively to select the beneficiaries of contributions of this Call.
- d) The legal bases of the processing are this Announcement notice, the rules on administrative transparency and the consent of the interested party. Failure to provide the aforementioned data or withdrawal of consent will render the project proposal inadmissible.

- e) Data processing will be carried out in a mixed mode (manual and automated) by the members of the Evaluation Committee, as well as by the staff specifically appointed by the Office of the DGAP;
- f) The aforementioned data may be communicated to the control bodies of MFA. For selected individuals, some personal data may be published on the MFA website, within the limits provided by Articles 4 bis and 26 as per Legislative Decree No. 33 year 2013, as amended and supplemented.
- g) The data will be kept for 10 years, except for reasons of suspension or interruption of the civil prescription, starting from the date of conclusion of the project as regards the selected entities and from the date of conclusion of the public procedure for the other proposing entities, pursuant to Articles 2220 and 2946 of the Italian Civil Code.
- h) The natural persons concerned may request access to their personal data and their rectification. Under the conditions provided for by the legislation in force, they may also revoke their consent; request the deletion of their data, as well as the restriction or opposition to their processing, without prejudice to the possible consequences of such requests on their participation in this public procedure. In the aforementioned cases, interested parties must submit a specific request to the Office indicated in point 1, informing the MFA DPO for information.

2. If one believes that their privacy rights have been violated, they can file a complaint with the MFA DPO. If they are not satisfied with the answer, they can contact the Authority for the Protection of Personal Data (Piazza Venezia 11, 00187 ROME, tel. 0039 06696771 (switchboard), e-mail: protocollo@gpdp.it; certified e-mail address: protocollo@pec.gpdp.it).

Article 16

Person in charge of the procedure

1. Pursuant to Article 5 of the Law No. 241 of 7 August 1990 and subsequent amendments and additions, Mr. Giovanni Zanmarino, is appointed as the Person in charge of the procedure.

To the
Ministry of Foreign Affairs and International Cooperation
Directorate General for Political Affairs and International
Security (DGAP)
P.le della Farnesina, 1 - Rome
dgap.contributi@cert.esteri.it
or
Via the Embassy/Permanent Representation/Consulate
of _____

Subject: *Bando Privati 2026* - Applications for contributions to initiatives having the purpose of enabling Italian participation in peace and humanitarian initiatives in international fora pursuant to Article 23-ter of Presidential Decree 18/1967.

The undersigned _____
born in _____ (prov. ____) on _____
tax code _____ resident in the municipality of _____
(prov. ____) in the street/square _____ zip code _____
as the legal representative of the entity _____
with registered office in _____ street/square _____
_____ zip code _____ tax code _____
VAT NO. _____ Tax Identification Number (for entities not
having a registered office in Italy) _____
tel. _____ e-mail _____ PEC _____

HEREBY APPLIES FOR

the award of a grant in the amount of € _____ (_____ / ____) corresponding to ____ %
of the total costs required for the implementation of the activities proposed under the project
entitled (INSERT PROJECT TITLE) _____

_____ with a duration of _____ months.

For the purposes hereof, pursuant to Presidential Decree No. 445 of December 28, 2000, under his/her sole responsibility and with full awareness of the penalties prescribed by the Italian criminal legislation and the relevant special legislation for making false statements or declarations, with specific reference to the entity he/she represents.

HEREBY DECLARES

1. ☐ that they have no criminal convictions;

or

- ☐ that they have the following criminal convictions:

SPECIFY _____

and

☐ that they have no pending criminal proceedings;

or

☐ that they have the following criminal proceedings pending:

SPECIFY _____

2. ☐ that the entity is registered at _____
by order No. _____ of _____, for activities corresponding to the
statutory purposes (for entities based in a foreign state, indicate the registration data in the official
Register or List of the State of origin)
or
☐ that the entity is not registered in any register as an entity without legal personality;
3. ☐ that the entity has the capacity to operate having structural, technical organizational and economic-
financial reliability;
4. ☐ that with reference to the entity there are no grounds for exclusion under Art. 94 et seq. Legislative
Decree no. 36 of March 31, 2023;
5. ☐ that the institution is in compliance with the tax, social security contributions and insurance
obligations required by current legislation;
6. ☐ that the entity is in compliance with anti-mafia documentation, pursuant to Art. 85 of Legislative
Decree 159 of 2011, et seq;
7. ☐ that the entity is also committed to implementing the project with its own funds in the amount of
€ _____ (_____/__) and/or with funds received from other Administrations or
entities and institutions in the amount of € _____;
8. to undertake to provide, at the request of the Administration, the necessary certifications to prove
possession of the requirements listed above;
9. to authorize the Administration to issue copies of all documentation if the right of access to records is
exercised pursuant to Law 241/90;
10. to be aware that the Administration reserves the right to proceed ex officio with verifications, including
sample verifications, regarding the truthfulness of declarations pursuant to Article 71 of Presidential
Decree 445/2000;
11. to be aware that, should the contents of this declaration be found to be untrue, this entity will be
excluded from the procedure for which it is issued or, if found to be an assignee, will forfeit the same
assignment which will be cancelled and/or revoked;
12. to be informed, pursuant to and for the purposes of the General Data Protection Regulation (EU)
2016/679, that the personal data collected will be processed, including by computer, exclusively within
the scope of the procedure for which this declaration is made;

13. that I have read and fully accept without reservation all the conditions of the procedure;
14. that, for all legal purposes, all communications will be sent by certified email or through the Representation to the following certified email address dgap.contributi@cert.esteri.it, indicating in the subject line the reference to the procedure and the name of the applicant

HEREBY ATTACHES

- a descriptive note of the project for which financial support is requested, bearing a clear indication of the aims to be pursued (*outcome*), the activities to be carried out (output) and the resources to be employed (*inputs*), as well as any other element subject to evaluation by the Commission, of a maximum length of 5,000 words;
- the program of activities with an indication of the time frame for their implementation (timetable);
- an analytical budget, accompanied by a detailed description of the expenses, from which compliance with the eligibility criteria can be inferred; the financial statement must describe in detail the expenses to be incurred, divided into costs to be borne by the proposing party and/or any other contributions and contributors and the costs to be borne by MAECI, with the relevant percentage; any item relating to general expenses must not exceed 8% of the subtotal of the direct costs of the initiative;
- a description of the proposing entity, with a summary of the type of activities carried out by the same, highlighting previous experience in the area covered by the proposal (projects carried out and total value), of a maximum length of 2,000 words;
- the administrative data of the entity (company name, address, contact person, email address and, if Italian, the tax code and/or VAT number);
- the coordinates of the bank account, which must be in the name of the applicant entity, to which the contribution will be credited if the proposal is selected;
- articles of incorporation and bylaws of the Entity (in a true copy of the original);
- final budget for the financial year 2024, approved by the competent statutory bodies (true copy of the original);
- budget for the financial year 2025 and any note of variation thereof, approved by the competent statutory bodies (true copy of the original);
- auditors' reports on the aforementioned budgets, if an auditing body is provided for in the bylaws of the applicant body (certified true copy of the original);
- list of names of the members of the governing bodies;
- list of public and private funding/contributions received in 2024 and planned or received in 2025;
- staffing plan, showing staff with permanent contracts and managers;

- summary list of facilities and equipment available to the entity for carrying out the activities of the institute;
- other documentation deemed useful in evaluating the initiative.

Date and Location

THE LEGAL REPRESENTATIVE

Please note, for private entities whose registered office is located in Italy or in another Member State of the European Union, the declarations referred to in this Annex shall be deemed valid if submitted in accordance with Article 65 of Italian Legislative Decree No. 82/2005. For entities whose registered office is located in a non-EU country, this Annex must be legalized by the Italian diplomatic or consular representation having territorial jurisdiction.

To the
Ministry of Foreign Affairs and International Cooperation
Directorate General for Political Affairs and International
Security (DGAP)
P.le della Farnesina, 1 - Rome
dgap.contributi@cert.esteri.it
or
Via the Embassy/Permanent Representation/Consulate
of _____

Subject: *Bando Privati 2026* – Project: _____
Self-declaration of true copy of the original (ex. DPR no. 445/2000)

The undersigned _____
born in _____ (prov. ____) on _____
tax code _____ resident in the municipality of _____
(prov. ____) in the street/square _____ zip code _____
as the legal representative of the entity _____
with registered office in _____ street/square _____
_____ zip code _____ tax code _____
VAT NO. _____ Tax Identification Number (for entities not
having a registered office in Italy) _____
tel. _____ e-mail _____ PEC _____

Pursuant to Presidential Decree No. 445 of December 28, 2000, under his/her sole responsibility and with full awareness of the penalties prescribed by the Italian criminal legislation and the relevant special legislation for making false statements or declarations, with specific reference to the entity he/she represents

HEREBY DECLARES

That the copies of the following documents:

- The Organization's Articles of Association and Statute;
- The final financial statements for the financial year 2025, approved by the competent statutory bodies;
- The budget for the financial year 2026 and any note of variation thereof, approved by the competent statutory bodies;
- The auditors' reports on the aforementioned budgets;
- Other: _____

are true copies of the originals kept at the Organization's registered office located in _____ (Prov. _____), Street/Square _____, available for possible verification.

Date and Location

THE LEGAL REPRESENTATIVE

Please note, for private entities whose registered office is located in Italy or in another Member State of the European Union, the declarations referred to in this Annex shall be deemed valid if submitted in accordance with Article 65 of Italian Legislative Decree No. 82/2005. For entities whose registered office is located in a non-EU country, this Annex must be legalized by the Italian diplomatic or consular representation having territorial jurisdiction.

To the
Ministry of Foreign Affairs and International Cooperation
Directorate General for Political Affairs and International
Security (DGAP)
P.le della Farnesina, 1 - Rome
dgap.contributi@cert.esteri.it
or
Via the Embassy/Permanent Representation/Consulate
of _____

Subject: *Bando Privati 2026* – Project: _____
Self-declaration of true copies of the original supporting documents submitted with the financial report
(ex. DPR no. 445/2000)

The undersigned _____
born in _____ (prov. ____) on _____
tax code _____ resident in the municipality of _____
(prov. ____) in the street/square _____ zip code _____
as the legal representative of the entity _____
with registered office in _____ street/square _____
_____ zip code _____ tax code _____
VAT NO. _____ Tax Identification Number (for entities not
having a registered office in Italy) _____
tel. _____ e-mail _____ PEC _____

Pursuant to Presidential Decree No. 445 of December 28, 2000, under his/her sole responsibility and with full awareness of the penalties prescribed by the Italian criminal legislation and the relevant special legislation for making false statements or declarations, with specific reference to the entity he/she represents

HEREBY DECLARES

That the copies of the attached supporting documentation **are true copies of the originals** kept at the Organization's registered office located in _____ (Prov. _____), Street/Square _____, available for possible verification.

Date and location

THE LEGAL REPRESENTATIVE

Please note, for private entities whose registered office is located in Italy or in another Member State of the European Union, the declarations referred to in this Annex shall be deemed valid if submitted in accordance with Article 65 of Italian Legislative Decree No. 82/2005. For entities whose registered office is located in a non-EU country, this Annex must be legalized by the Italian diplomatic or consular representation having territorial jurisdiction.

(Annex D)

[AGENCY LETTERHEAD]

To the
Ministry of Foreign Affairs and International Cooperation
Directorate General for Political Affairs and International
Security (DGAP)
P.le della Farnesina, 1 - Rome
dgap.contributi@cert.esteri.it
or
Via the Embassy/Permanent Representation/Consulate
of _____

Subject: *Bando Privati 2026* – Project: _____
Declaration of relevance of expenses to the project (ex. DPR no. 445/2000)

The undersigned _____
born in _____ (prov. ____) on _____
tax code _____ resident in the municipality of _____
(prov. ____) in the street/square _____ zip code _____
as the legal representative of the entity _____
with registered office in _____ street/square _____
_____ zip code _____ tax code _____
VAT NO. _____ Tax Identification Number (for entities not
having a registered office in Italy) _____
tel. _____ e-mail _____ PEC _____

Pursuant to Presidential Decree No. 445 of December 28, 2000, under his/her sole responsibility and with full awareness of the penalties prescribed by the Italian criminal legislation and the relevant special legislation for making false statements or declarations, with specific reference to the entity he/she represents

HEREBY DECLARES

That all expenses relating to the submitted report concerning the above-mentioned project, for a total amount of € _____ (_____ / ____), refer to services actually performed and pertinent to the initiative in question.

Date and location

THE LEGAL REPRESENTATIVE

Please note, for private entities whose registered office is located in Italy or in another Member State of the European Union, the declarations referred to in this Annex shall be deemed valid if submitted in accordance with Article 65 of Italian Legislative Decree No. 82/2005. For entities whose registered office is located in a non-EU country, this Annex must be legalized by the Italian diplomatic or consular representation having territorial jurisdiction.

(Annex F)

[AGENCY LETTERHEAD]

To the
Ministry of Foreign Affairs and International Cooperation
Directorate General for Political Affairs and International
Security (DGAP)
P.le della Farnesina, 1 - Rome
dgap.contributi@cert.esteri.it
or
Via the Embassy/Permanent Representation/Consulate
of _____

Subject: *Bando Privati 2026* – Project: _____
Bank account details of the dedicated account for the traceability of financial transactions related to
public funding (ex. Law no. 136 of 13 August 2010)

The undersigned _____
born in _____ (prov. ____) on _____
tax code _____ resident in the municipality of _____
(prov. ____) in the street/square _____ zip code _____
as the legal representative of the entity _____
with registered office in _____ street/square _____
_____ zip code _____ tax code _____
VAT NO. _____ Tax Identification Number (for entities not
having a registered office in Italy) _____
tel. _____ e-mail _____ PEC _____

Pursuant to Presidential Decree No. 445 of December 28, 2000, under his/her sole responsibility and
with full awareness of the penalties prescribed by the Italian criminal legislation and the relevant special
legislation for making false statements or declarations, with specific reference to the entity he/she
represents

For the purpose of complying with the financial transaction traceability requirements as provided for
in Article 3 of Law no. 136/2010

HEREBY DECLARES

- that the details of the dedicated bank account(s) designated for financial transactions relating
to the management of public funding are as follows:

Bank account no. _____ held with: _____
IBAN: _____
Bank account no. _____ held with: _____
IBAN: _____

- that the persons authorized to operate on the above-mentioned account(s) are:

1) _____, born in _____ () on _____
tax code _____;
2) _____, born in _____ () on _____
tax code _____;

(Please note that, should the Organization use additional bank accounts and should other persons be authorized to operate on such accounts, all such accounts must be reported)

- that the Organization will use the above-mentioned dedicated bank account(s) for all the financial transactions related to the management of public funding, including transactions with its partners.

The undersigned undertakes to promptly communicate any amendments or changes to the information declared herein.

Date and location

THE LEGAL REPRESENTATIVE

Please note, for private entities whose registered office is located in Italy or in another Member State of the European Union, the declarations referred to in this Annex shall be deemed valid if submitted in accordance with Article 65 of Italian Legislative Decree No. 82/2005. For entities whose registered office is located in a non-EU country, this Annex must be legalized by the Italian diplomatic or consular representation having territorial jurisdiction.